

**MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES**

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:15 p.m. on Thursday, February 27, 2025 in open session at the Manitowoc County Human Services Department, 808 Hamilton Street, Conference Room #130, Manitowoc, WI.

Board Members Present: Agnew, Bruns, Klein, Muench, Naidl, Schiesl, Shimulunas

Board Members Excused: Brey, Ruggirello

Board Members Absent:

County Board Members Present: Behnke

County Staff Present: Ader, Fure, Huss, Joas, Johnson, Kubec, Miller, Reindl, Schmidt-Sadowski, Stephan, Ziegelbauer

PUBLIC COMMENT ON ANY MATTER PERTAINING TO THE HUMAN SERVICES DEPARTMENT:

Stephan Schwartz spoke in support of the Production Farm and the importance of helping special needs children.

APPROVAL OF THE JANUARY 23, 2025 MINUTES:

A MOTION WAS MADE BY MUENCH, SECONDED BY SCHIESL TO APPROVE THE MINUTES FROM THE JANUARY 23RD MEETING. MOTION WAS CARRIED.

EDUCATION TOPIC –COMPREHENSIVE COMMUNITY SERVICES (CCS) – LORI FURE.

Lori gave an overview of the CCS program which has expanded significantly since its inception in 2006.

FINANCIAL PROJECTIONS FOR JANUARY, 2025 – Jessica Huss

Deputy Director Jessica Huss provided a brief overview of the department’s financial performance and handed out information which highlighted some items from the 2024 budget. We have worked really hard to reduce the deficit to approximately \$2.5 million for 2024.

REQUESTING RECLASSIFICATION OF CURRENT PROGRAM SPECIALIST – HSD CCS (B22) TO A CCS ADMIN SUPPORT (B21) POSITION – LORI FURE

A MOTION WAS MADE BY SCHIESL, SECONDED BY MUENCH TO APPROVE THE RECLASSIFICATION OF A CURRENT CCS PROGRAM SPECIALIST (B22) TO A CCS ADMIN SUPPORT (B1) POSITION. MOTION WAS CARRIED.

DIRECTOR’S REPORT ON AGENCY OPERATIONS - Lori Fure

Director Fure shared concerns about the February County Board Meeting.

Since the state took over CLTS contracts starting Jan 1, it reduced the workload of our contract specialist. We evaluated how the remainder of that person's workload could be redistributed and decided to eliminate that position. The person in that position was able to move into an open CCS admin support position.

Turnover has a budgetary impact. We've had two recent retirements and three other staff leave since January.

QUESTIONS FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT

None.

DISCUSSION ON THE 2024 - 2025 HUMAN SERVICES BUDGET – Chairman Jim Brey

Chairman Brey is not in attendance today. Board Member Shimulunas said she had gotten a list of acronyms used at Human Services that was very helpful.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on March 27, 2025 at 4:15 p.m. The meeting will be held at the Manitowoc County Human Services, 4319 Expo Drive, Manitowoc, WI.

ADJOURNMENT:

A MOTION WAS MADE BY SCHIESL, SECONDED BY MUENCH TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:24 P.M., MOTION CARRIED.