

**Minutes of the
Manitowoc-Calumet Library System
Board of Trustees Meeting
January 29, 2025
Manitowoc Public Library**

The regular meeting of the Manitowoc-Calumet Library System Board was called to order at the Manitowoc Public Library on Wednesday, January 29, 2025, at 5:30 p.m., by President of the Board, Natasha Khan.

Members Present: Deborah Brotcke, Ron Dietrich, Mary Hoerth, Natasha Khan, Chuck Krueger, Ray Mueller, Megan O'Connor, Darcie Schwalenberg-Kesler, Sara Meier, Scott Tuma, Don Weiss

Members Absent: Kali Hentges, Jeremy Sehloff, Don Zimmer

Others Present: Karin Adams, Rebecca Barry, Amy Eisenschink, Rebecca Scherer, Margie Verhelst, Kate Verhelst

Minutes: A motion was made by O'Connor and seconded by Krueger to accept the minutes of the November 20, 2024, MCLS Board meeting. Motion carried.

Member Library Directors' Reports: Reports were presented by Karin Adams and Rebecca Barry. D Hankins provided a written update. Scherer reported on behalf of Jeff Dawson and Lydia Dill.

Financial Business: A motion was made by Weiss and seconded by Brotcke to approve the November and December 2024 financial reports. Motion carried.

A motion was made by Hoerth and seconded by Meier to approve the December 2024 and January 2025 payment of bills. Motion carried.

A motion was made by O'Connor and seconded by Krueger to approve the Reach Out and Read report through December 2024. Motion carried.

System Director's Report: A written report was included in the Board packets.

System IT/ILS Specialist's Report: A written report was included in the Board packets.

Office & Outreach Coordinator's Report: A written report was included in the Board packets.

LARS Consultant's Report: A written report was included in the Board packets.

New Business: A motion was made by Dietrich and seconded by Weiss to authorize the President to sign the 2024 Annual Report. Motion carried.

A motion was made by Krueger and seconded by Brotcke to approve the Revised Constitution and Bylaws of the Manitowoc-Calumet Library System. Motion carried.

Trustee Education – Introduction to Chapter 43 provided by Karin Adams: Adams gave a slide presentation on the foundations of Wisconsin State Statute Chapter 43 and how this guides and directs library policies, which are voted on by individual library boards.

Confirm date and set place for next meeting: The next MCLS Board meeting will be held on Wednesday, March 26, 2025, at 5:30 p.m., at the New Holstein Public Library.

Adjourn: A motion to adjourn was made at 6:09 p.m. by Meier and seconded by Krueger. Motion carried.

Respectfully submitted,

Kate Verhelst