

ADRC of the Lakeshore Board Minutes
Tuesday, March 25, 2025
Manitowoc County Heritage Building---Education room

Paul Hacker called the meeting to order at 10:00 a.m. Roll call was taken. Those present were: James Hathaway, Linda Teske, Paul Hacker, Sandi Schleis-Ulmen, Paul Ravet, Joanne Lazansky and Shirley Fessler. Also present were: Wendy Hutterer, Melissa Konop, Lori J Fure from the ADRC of the Lakeshore. Excused: Bonnie Shimulunas

Pledge of Allegiance

Motion by Shirley Fessler, second by Sandy Schleis-Ulmen to approve the agenda as printed. Motion carried.

Motion by Joanne Lazansky, second by Paul Ravet, to approve the minutes from January 28, 2025.
Motion carried

Public Comment: None

Correspondence: Reviewed thank you card and donation received from funeral of John Berry, former ADRC volunteer.

Director Updates – Wendy Hutterer:

Finance Report:

- Clarified discrepancy questions from last meeting, explained that different calendar years are used for different grants.
- No new trends, highlight is that there is consistency.

Office Report:

- Current openings are for Business Office Manager and Kewaunee Meal Site Manager along with 2 openings on the ADRC Board. **Lashawn Crain resigned on 3-21-2025.**
- Marketing Grant dollars were spent on radio air time, marketing materials, and advertisements.
- Board agreed to keep secretary role to be held by ADRC staff.

Legislative Report:

- Discussed Spring Election coming up and websites for community member to use to find out where to vote.
- Discussed Aging Advocacy Days May 18, transportation provided for anyone wanting to attend.
- Information reviewed on how to be aware of Scams
- Information provided regarding Medicaid programs
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Wendy asked ADRC Board to continue to talk to community members about being on the ADRC Board and/or a ADRC volunteer to help advocate and give back to the Kewaunee and Manitowoc communities.

ADRC Updates – Melissa Konop:

Information & Assistance Specialists:

- Busy with referrals and home delivered meal assessments, continues to be steady.

Disability Benefit Specialists:

- Helping with Medicare A-D presentations.
- Keeping up to date with changes being made to Social Security Admin.

Dementia Care Specialist:

- Boost Your Brain and Memory has been well attended in both counties, planning to continue this program a couple times a year.
- Dementia 101 & 201 will be held in May

Older American's Act Programming Updates – Lori J Fure:

Elderly Nutrition Program:

- Distributed report and reviewed meals served in January and February 2025
- Discussed Meal Prioritization and how it is working in Manitowoc and Kewaunee Counties, watched video explaining how this new process works and review scoring sheet.
- Kitchen Volunteers at the Manitowoc Meal Site on Wednesdays and Thursdays. The hours are typically between 8:30 and 12:30 p.m.- but can vary based on the volunteer's availability.
- Hiring for Kewaunee Meal Site Manager Part Time position 8:30am-12:30pm

Caregiver/Prevention Programs:

- Bingocize classes in both Manitowoc and Kewaunee Counties. Kewaunee's class started a couple of weeks ago and has 16 participants. Manitowoc's class started yesterday and has 14 participants.
- The next class we are getting really for is Stepping On in both counties. Manitowoc's class is scheduled to start 04/08/25 at the ADRC (1 to 3 p.m.) and has 10 people signed up. Kewaunee's class is scheduled to start on 05/06/25 at St. John Lutheran Church in Algoma (1 to 3 p.m.). We only have 2 people signed up so we are working on getting more.

Elder Benefit Specialists:

- Next Medicare A-D presentation in Kewaunee on April 8th and in Manitowoc on April 10th.

Transportation Updates – Kim Novak:

Kewaunee:

- No new updates at this time.

Manitowoc:

- Delivery of 2nd bus we were awarded in 2024 will be happening in early April.

Next Meeting: May 27th, 2025 at 10:00 am in Manitowoc. There being no other business, Sandi Schleis-Ulmen made a motion to adjourn, seconded by Shirley Fessler. Motion carried. The meeting adjourned at 11:27 am.

Respectfully submitted,

Melissa Konop/wh
ADRC Program Manager