

## MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, February 12, 2025

Location: Manitowoc County Public Health Building, 1028 South 9<sup>th</sup> St, Manitowoc

- Present:** Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl
- Absent & Excused:** None
- Other County Board Members Present:** None
- Staff Attending:** L. Kalista, C. Breit, G. Neuser, County Executive B. Ziegelbauer
- Others Attending:** UWGB Representatives: Susan Grant Robinson, Wendi Holschbach
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.
- Minutes** Minutes were reviewed from the January 8, 2025 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** Donations for the month of January were reviewed after which a motion was made by Zimmer, seconded by Klein to approve the Donation Tracker Report. Motion carried unanimously.
- Ethics Code Reports** The Ethics Code Report for the month of January was reviewed after which a motion was made by Weiss, seconded by Zimmer to approve the Ethics Code Report. Motion carried unanimously.
- Public Comment** The Committee Chair called for public comment three times. No public comment was made.

### **ANNUAL REPORT: UWGB MANITOWOC CAMPUS**

Susan Grant Robinson and Wendi Holschbach from UWGB attended the meeting and gave a brief presentation on the status of the UWGB-Manitowoc campus, including information on enrollment numbers and various initiatives and community outreach efforts. Discussion.

### **SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:**

#### **Recycling and Solid Waste Programs**

Public Works Director Neuser reported on the recycling markets and handouts included in the Committee packet. Discussion.

### **BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:**

#### **Annual Focus on Energy Rebate**

Asst. Public Works Director Breit reported on the 2024 Focus on Energy (FOE) Rebate received by the County and how we partner with FOE on various energy savings projects every year. Discussion.

#### **2025 Capital Projects**

Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

#### **Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders**

Neuser updated the committee on the status of the project and schedule of work, and reviewed the Change Orders issued to-date. Discussion.

**Pay Request(s) for Capital Projects**

Included in the packet was a Pay Request from Hamann Construction for \$229,478.20 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously

Included in the packet was a Pay Request from Eland Electric for \$15,120.00 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

**COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:****Report on Activities and 2025 Capital projects**

Neuser reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

**INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:****Operations/Projects – Update**

IT Division Director Kalista reported on the Information Technology Capital Projects and Activities. In response to a question posed by Supervisor Naidl, County Executive Ziegelbauer and Kalista commented on the BEAD Grant Resolution recently passed by the County Board and potential future activities associated with this grant. Discussion.

**Cyber Security Update**

Kalista reported on the Cyber-security report included in the electronic committee packet.

**EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:****Report on Activities**

Breit reported on the Expo February Events Calendar and activities in the Ice Center.

**2025 Capital Projects Update**

Breit reported on the 2025 Capital Projects included in the committee packet, noting most of the work will commence in spring and summer.

**Finance Director's Expo Special Revenue Fund Report**

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

**ADJOURNMENT**

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:22 pm. Motion carried unanimously

Minutes taken by Neuser

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Signed by Sitkiewitz