



MANITOWOC COUNTY LAND INFORMATION COUNCIL MEETING NOTICE

DATE: Wednesday, June 14, 2023

TIME: 9:00 a.m.

PLACE: Manitowoc County Communications and Technology Building
Conference Room 111/112
1024 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the council may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (call to order, roll call, approve minutes and agenda, correspondence)
2. Public comment
3. Discuss and approve County Retained Fee/Grant Report
4. Discuss how to use 2024 Strategic Initiative Grant funds
5. Set next meeting
6. Adjourn

Date: June 2, 2023

Tim Ryan
Planning and Zoning Department Director and Land Information Officer

By: Matt Randerson, GIS Coordinator and Alternate LIO

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



MANITOWOC COUNTY
LAND INFORMATION COUNCIL
MEETING MINUTES OF June 14, 2023

The meeting was called to order by Chair Tim Ryan at 9:00 a.m. in the Manitowoc County Communication and Technology Building, 1024 South 9th Street, Manitowoc.

Members present: Jason Bolz, Aprille Calewarts, Amy Kocian, Jill Pope, Matt Randerson, Tim Ryan, Supervisor James Falkowski, and Supervisor Catherine Wagner. Kayla Beckerdite and Kristi Tuesburg were excused.

Supervisor James Falkowski made a motion to approve the agenda; it was seconded by Amy Kocian and passed by unanimous vote.

Matt Randerson forgot to print out the minutes, so Supervisor James Falkowski suggested approval upon the condition that they would be sent out and reviewed via email. Jason Bolz made a motion to conditionally approve the minutes; it was seconded by Amy Kocian and passed by unanimous vote.

No correspondence was received.

No members of the public wished to speak.

Matt Randerson discussed the WLIP County Retained Fee/Grant Report. \$225 of the training and education grant from 2021 and all of the 2022 training and education grant went towards sending employees to conferences in 2022. The entire \$60,000 Strategic Initiative Grant (SIG) went towards Transcendent Technologies land records software. The majority of the Base Budget Grant (BBG) went towards employee salaries with some also going towards things such as GIS software maintenance fees, contracted GIS work, and office supplies. Matt Randerson made a motion to approve the 2022 Retained Fee/Grant Report; it was seconded by Aprille Calewarts and passed by unanimous vote.

Matt Randerson discussed the current situation regarding current projects and the SIG. Manitowoc County acquired aerial photography in 2023 and has paid \$29,320.80 of the total \$48,868.00, leaving a remaining balance of \$19,547.20. Manitowoc County also acquired QL1 LiDAR in 2023 and has paid \$45,566.00 of the total \$70,730.00, leaving a remaining balance of \$25,164.00. Between these projects, Manitowoc County must pay the remaining balance of \$44,711.20 in 2024. Matt Randerson went on to say that at the recent Land Information Officers Network (LION) meetings, the state mentioned that the SIG would likely only be \$10,000.00 in 2024, much lower than the county typically receives. Since this program is funded with recording fees at the Register of Deeds across the state, the decrease in funding is the result of a

poor housing market. With the decrease in SIG funding, the current projects can no longer be funded on grants alone and may impact the amount of additional LiDAR enhancements or derivatives that the county is able to purchase. Supervisor James Falkowski asked if Ayres would be willing to decrease to cost of the culverts at all if the county is unable to pay their listed amount. Matt Randerson said that he would look into that. Jason Bolz then mentioned the possibility of seeing if other county departments or towns would be willing to help fund the project. With the reduction in SIG funds, Matt Randerson made a motion to spend the entirety of the 2024 SIG money on the 2023 aerial photography with the remaining money (if any) going towards the 2023 QL1 LiDAR project; it was seconded by Jill Pope and passed by unanimous vote.

The next Land Information Council meeting is set to be held in June, 2024.

A motion to adjourn was made by Supervisor James Falkowski at 9:30 a.m.; it was seconded by Supervisor Catherine Wagner and passed by unanimous vote.

Respectfully submitted,
Matt Randerson
Manitowoc County GIS Coordinator