



## MANITOWOC COUNTY EXTENSION EDUCATION AND AGRICULTURE COMMITTEE MEETING NOTICE

DATE: Thursday, February 15, 2024

TIME: 4:45 P.M.

PLACE: Manitowoc County Office Complex  
4319 Expo Drive, Room 300  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Public Comment
5. Approval of the December 21, 2023, EEAC Committee Minutes
6. Correspondence
7. Discussion and Action for UW Extension West Foundation Grant Resolution
8. Presentation - Staff Program Highlight
  - Presenter: FoodWise Educator
9. Department's Report - Jayna Hintz, UW Madison-Division of Extension Area 12 Director
  - Budget Review
  - Budget Progress Year To Date
  - February Newsletter – Information/Discussion
10. Date of Next Meeting – April 18, 2024
11. Adjourn

Date: February 1, 2024

Catherine Wagner, Committee Chair  
By: Janya Hintz, Area 12 Extension  
Director/Department Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**MINUTES**  
MANITOWOC COUNTY  
**Extension Education and Agriculture Committee**

**DATE:** Thursday, February 15, 2024

**TIME:** 4:45 P.M.

**PLACE:** Manitowoc County Office Complex, 4319 Expo Drive, Manitowoc, WI 54220

**Committee Members:**

- Supervisor Catherine Wagner, Chair
- Supervisor Lee Engelbrecht
- Supervisor Biff Hansen
- Supervisor Tim Jadowski
- Supervisor Ryan Phipps

**Meeting called to order** at 4:45 p.m. by Chair Supervisor Wagner.

**Roll call:** Present: Supervisor Catherine Wagner, Supervisor Lee Engelbrecht, Supervisor Tim Jadowski and Supervisor Ryan Phipps. Also present: UW Extension Director, Jayna Hintz; Nutritional Educator, Jace Purdy; and FoodWise interns Mariah Broehm and Iuliia Alexsieieva.

**Absent:** Supervisor Biff Hansen.

**Approval of Agenda.** Motion made by Supervisor Lee Engelbrecht and seconded by Supervisor Ryan Phipps to approve the February 14, 2024, agenda. Motion carried all voting aye.

**Public Comment** – None

**Minutes.** Motion made by Supervisor Ryan Phipps and seconded by Supervisor Tim Jadowski to approve the December 21, 2023, meeting minutes. Motion carried all voting aye.

**Correspondence** – None

**Consideration for UW Extension West Foundation Grant resolution approved.** Motion Made by Supervisor Lee Engelbrecht, seconded by Supervisor Ryan Phipps. Motion carried all voting aye.

**Program Highlight**

- Jace Purdy, introduced the FoodWise interns Mariah Broehm & Iuliia Alexsieieva. He then presented on the 2023 FoodWise impact report.

**Department Director Report:**

- 2023 Budget reviewed and came in under budget. 2024 budget review and progress year to date were shared. Extension stayed within budget; breakdown of each educator's budget use was shared.
- A newsletter highlighting educators' work was provided and work by each educator called out.

**Next Meeting:** Thursday, April 18, 2024

**Adjournment:** Motion made by Supervisor Lee Engelbrecht and seconded by Supervisor Ryan Phipps. Meeting adjourned at 5:10 p.m.

Recorded by Jayna Hintz, Department Director



## MANITOWOC COUNTY EXTENSION EDUCATION AND AGRICULTURE COMMITTEE MEETING NOTICE

DATE: Thursday, April 18, 2024

TIME: 4:45 P.M.

PLACE: Manitowoc County Office Complex  
4319 Expo Drive, Room 300  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order
2. Roll call
3. Approval of Agenda
4. Public Comment
5. Approval of the February 15, 2024 EEAC Committee Minutes
6. Correspondence
7. Programming Highlight – Staff Program Highlight presentation
  - Presenter: Dairy Educator, UW Madison-Division of Extension-Manitowoc County
8. Department's Report- Jayna Hintz, UW Madison-Division of Extension Area 12 Director
  - Budget Report
  - February Newsletter – Information/Discussion
10. Date of Next Meeting – June 20, 2024
11. Adjourn

Date: April 8, 2024

Submitted By: Janya Hintz,  
Area 12 Extension Director/Department Director

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**MINUTES**  
MANITOWOC COUNTY  
**Extension Education and Agriculture Committee**

**DATE: Thursday, April 18, 2024**

**TIME: 4:55 pm**

**PLACE: Manitowoc County Office Complex, 4319 Expo Drive, Manitowoc, WI**

**Committee Members:**

- Supervisor Ryan Phipps, Chair
- Supervisor Larry Bonde
- Supervisor Lee Engelbrecht
- Supervisor Tim Jadowski
- Supervisor Scott Schiesl

**Meeting called to order** at 4:45 p.m. by Chair Ryan Phipps

**Roll call:** Present: Supervisor Larry Bonde, Supervisor Lee Engelbrecht, Supervisor Tim Jadowski, Supervisor Ryan Phipps, and Supervisor Scott Schiesl. Also present: UW Extension Director, Jayna Hintz; UW Extension Dairy Educator, Angie Ulness.

**Absent:** NONE

**Approval of Agenda.** Motion made by Supervisor Larry Bonde and seconded by Supervisor Lee Engelbrecht to approve the March 18, 2024, agenda. Motion carried all voting aye.

**Public Comment** – None

**Minutes.** Motion made by Supervisor Lee Engelbrecht and seconded by Supervisor Scott Schiesl to approve the February 14, 2024, meeting minutes. Motion carried all voting aye.

**Correspondence** – None

**Program Highlight**

- Angie Ulness, UW Extension Dairy Educator presented an overview of past and current Agriculture programs implemented in Manitowoc County. Ulness provided statistics around farming trends in the county that inform future areas of her work.

**Department Director Report:**

- 2024 budget review and progress to date were shared. Extension has stayed within budget; breakdown of each educator's budget use was shared.
- A newsletter highlighting educators' work was provided along with 2023 impact reports and area of work by each educator were called out.

**Next Meeting:** Thursday, June 20, 2024

**Adjournment:** Motion made by Supervisor Tim Jadowski and seconded by Supervisor Larry Bonde. Motion carried all voting aye.

**Adjourned 5:27pm**

Recorded by Jayna Hintz, UW Extension Department Director



## MANITOWOC COUNTY EXTENSION EDUCATION AND AGRICULTURE COMMITTEE MEETING NOTICE

DATE: Thursday, June 20<sup>th</sup>, 2024  
TIME: 4:45 P.M.  
PLACE: Manitowoc County Office Complex  
4319 Expo Drive, Room 300  
Manitowoc, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order
2. Roll call
3. Approval of Agenda
4. Public Comment
5. Approval of the April 18 ,2024 EEAC Committee Minutes
6. Correspondence
7. Programming Highlight – Staff Program Highlight presentation
  - Presenter: Katrina Pionek, 4-H Program Educator, UW Madison-Division of Extension-Manitowoc County
8. Department’s Report- Jayna Hintz, UW Madison-Division of Extension Area 12 Director
  - June Impact Report – Information/Discussion
  - Budget Report
10. Date of Next Meeting – August 15, 2024
11. Adjourn

Date: June 4, 2024

By: Janya Hintz, Area 12 Extension Director/Department Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**MINUTES**  
MANITOWOC COUNTY  
**Extension Education and Agriculture Committee**

**DATE:** Thursday, June 20, 2024

**TIME:** 4:45 pm

**PLACE:** Manitowoc County Office Complex, 4319 Expo Drive, Manitowoc, WI

**Committee Members:**

- Supervisor Ryan Phipps, Chair
- Supervisor Larry Bonde
- Supervisor Lee Engelbrecht
- Supervisor Tim Jadowski
- Supervisor Scott Schiesl

**Meeting called to order** at 4:46 p.m. by Chair Ryan Phipps

**Roll call:** Present: Supervisor Larry Bonde, Supervisor Lee Engelbrecht, Supervisor Tim Jadowski, Supervisor Ryan Phipps, and Supervisor Scott Schiesl. Also present: UW Extension Director, Jayna Hintz; UW Extension 4-H Educator, Karina Pionek

**Absent:** NONE

**Approval of Agenda.** Motion made by Supervisor Larry Bonde and seconded by Supervisor Tim Jadowski to approve the June 20, 2024, agenda. Motion carried all voting aye.

**Public Comment:** NONE

**Minutes.** Motion made by Supervisor Lee Engelbrecht and seconded by Supervisor Tim Jadowski to approve the April 18, 2024, meeting minutes. Motion carried all voting aye.

**Correspondence –** NONE

**Program Highlight**

- Karina Pionek, UW Extension 4-H Program Educator presented 4-H enrollment data and Thrive survey data for the 2022-2023 4-H year. Current data being collected for the 2023-2024 4-H year. This year commemorates the 100<sup>th</sup> Year anniversary of 4-H in Manitowoc County.

**Department Director Report:**

- Budget progress to date was shared. Extension has stayed within budget; breakdowns of each educator's budget use were shared.
- A newsletter highlighting educators' work was provided and areas of work for each educator were called out.

**Next Meeting:** Thursday, August 15, 2024

**Adjournment:** Motion made by Supervisor Larry Bonde and seconded by Supervisor Lee Engelbrecht. Motion carried all voting aye.

**Adjourned** 5:25 PM

Recorded by Jayna Hintz, UW Extension Department Director



## MANITOWOC COUNTY EXTENSION EDUCATION AND AGRICULTURE COMMITTEE MEETING NOTICE

DATE: Thursday, August 15, 2024

TIME: 4:45 P.M.

PLACE: Manitowoc County Office Complex  
4319 Expo Drive, Room 300  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order
2. Roll call
3. Approval of Agenda
4. Public Comment
5. Approval of the June 20, 2024 EEAC Committee Minutes
6. Correspondence
7. Programming Highlight – Staff Program Highlight presentation
  - Presenter: Cath Tease, Health and Wellbeing Educator, UW Madison-Division of Extension-Manitowoc County
8. Department's Report- Jayna Hintz, UW Madison-Division of Extension Area 12 Director
  - August Impact Report – Information/Discussion
  - Budget Report
10. Date of Next Meeting – October 17, 2024
11. Adjourn

Date: August 8, 2024

By: Janya Hintz, UW Extension Director/Department Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**MINUTES**  
MANITOWOC COUNTY  
Extension Education and Agriculture Committee

**DATE:** Thursday, August 15, 2024

**TIME:** 4:45 pm

**PLACE:** Manitowoc County Office Complex, 4319 Expo Drive, Manitowoc, WI

**Committee Members:**

- Supervisor Ryan Phipps, Chair
- Supervisor Larry Bonde
- Supervisor Lee Engelbrecht
- Supervisor Tim Jadowski
- Supervisor Scott Schiesl

**Meeting called to order** at 4:55 p.m. by Committee Chair, Supervisor Ryan Phipps

**Roll call:** Present: Supervisor Ryan Phipps, Supervisor Larry Bonde, Supervisor Lee Engelbrecht, Supervisor Tim Jadowski, and Supervisor Scott Schiesl. Also present: UW Extension Director, Jayna Hintz, UW Extension Health and Well Being Educator, Cath Tease, and David Wetenkamp.

**Absent:** None

**Approval of Agenda.** Motion made by Supervisor Lee Engelbrecht and seconded by Supervisor Scott Schiesl to approve the June 20, 2024, agenda. Motion carried all voting aye.

**Public Comment:** NONE

**Minutes.** Motion made by Supervisor Scott Schiesl and seconded by Supervisor Larry Bonde to approve the June 20, 2024, meeting minutes. Motion carried all voting aye.

**Correspondence –** NONE

**Program Highlight**

- Cath Tease, UW Extension Health and Well Being Educator shared highlights of current work and her plan of work for 2025.

**Department Director Report:**

- Budget progress to date was shared. Extension has stayed within budget; breakdowns of each educator's budget use were shared.
- A newsletter highlighting educators' work was provided and areas of work for each educator were called out.

**Next Meeting:** Thursday, October 17, 2024

**Adjournment:** Motion made by Supervisor Scott Schiesl and seconded by Supervisor Tim Jadowski. Motion carried all voting aye.

**Adjourned** 5:39 PM

Recorded by Jayna Hintz, UW Extension Department Director





**MANITOWOC COUNTY**  
**EXTENSION EDUCATION AND AGRICULTURE COMMITTEE**  
**AMENDED MEETING NOTICE**

DATE: Thursday, October 17, 2024

TIME: 4:45 P.M.

PLACE: Manitowoc County Office Complex  
4319 Expo Drive, Room 300  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order
2. Roll call
3. Approval of Agenda
4. Public Comment
5. Approval of the August 15, 2024, EEAC Committee Minutes
6. Correspondence
7. *2025 Budget Discussion*
8. Programming Highlight – Staff Program Highlight presentation
  - Presenter: Laura Apfelbeck, FoodWise Coordinator, UW Madison-Division of Extension-Manitowoc County
9. Department's Report- Jayna Hintz, UW Madison-Division of Extension Area 12 Director
  - August Impact Report – Information/Discussion
  - Budget Report
10. Date of Next Meeting – December 19, 2024
11. Adjourn

Date: October 7, 2024  
*Amended: October 15<sup>th</sup>, 2024*

Submitted By: Janya Hintz,  
UW Extension Director/Department Director

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**MINUTES**  
MANITOWOC COUNTY  
**Extension Education and Agriculture Committee**

**DATE: Thursday, October 17**

**TIME: 4:45 pm**

**PLACE: Manitowoc County Office Complex, 4319 Expo Drive, Manitowoc, WI**

**Committee Members:**

- Supervisor Ryan Phipps, Chair
- Supervisor Larry Bonde
- Supervisor Lee Engelbrecht
- Supervisor Tim Jadowski
- Supervisor Scott Schiesl

**Meeting called to order** at 4:53 p.m. by Chair Ryan Phipps

**Roll call:** Present: Supervisor Tyler Martell, Supervisor Lee Engelbrecht, Supervisor Tim Jadowski, Supervisor Ryan Phipps, and Supervisor Scott Schiesl. Also present: UW Extension Director, Jayna Hintz, UW Extension FoodWise Coordinator Laura Apfelbeck, FoodWise Nutrition Educator, Jace Purdy, and HeartCorps FoodWise intern, Sue Koeppe.

**Absent:** Supervisor Larry Bonde

**Approval of Agenda.** Motion made by Supervisor Lee Engelbrecht and seconded by Supervisor Tim Jadowski to approve the October 17 agenda. Motion carried all voting aye.

**Public Comment:** NONE

**Minutes.** Motion made by Supervisor Scott Schiesl and seconded by Tim Jadowski to approve the August 15, 2024, meeting minutes. Motion carried all voting aye.

**Correspondence –** NONE

**Program Highlight** FoodWise Coordinator Laura Apfelbeck, FoodWise Nutrition Educator, Jace Purdy, and Heart Corps FoodWise intern, Sue Koeppe provided an update on the current programming FoodWise is leading and implementing in Manitowoc County.

UW Extension

**Department Director Report:**

- Current Budget progress to date was shared. Extension has stayed within budget; breakdowns of each educator's budget use were shared.
- 2025 Budget plan and worksheet was shared with committee members.
- A newsletter highlighting educators' work was provided and areas of work for each educator were called out.

**Next Meeting:** Thursday, December 19, 2024

**Adjournment:** Motion made by Supervisor Scott Schiesl and seconded by Lee Engelbrecht. Motion carried all voting aye.

**Adjourned** 5:44 PM

Recorded by Jayna Hintz, UW Extension Director



**MANITOWOC COUNTY  
EXTENSION EDUCATION AND AGRICULTURE COMMITTEE  
MEETING NOTICE**

DATE: Thursday, December 19, 2024

TIME: 4:45 P.M.

PLACE: Manitowoc County Office Complex  
4319 Expo Drive, Room 300,  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order
2. Roll call
3. Approval of Agenda
4. Public Comment
5. Approval of the October 17, 2024, EEAC Committee Minutes
6. Correspondence
8. Programming Highlight – Staff Program Highlight Presentation
  - Presenter: Cath Tease, Health and Well Being Educator, UW Madison-Division of Extension-Manitowoc County
9. Department's Report- Jayna Hintz, UW Madison-Division of Extension Area 12 Director
  - November Impact Report – Information/Discussion
  - Budget Report
10. Date of Next Meeting – February 20, 2025
11. Adjourn

Date: December 9, 2024

Submitted By: Janya Hintz,  
UW Extension Director/Department Director

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**MANITOWOC COUNTY  
EXTENSION EDUCATION AND AGRICULTURE COMMITTEE  
MEETING NOTICE**

DATE: Thursday, December 19, 2024  
TIME: 4:45 P.M.  
PLACE: Manitowoc County Office Complex  
4319 Expo Drive, Room 300,  
Manitowoc, WI 54220



The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

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6. Correspondence
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  - Presenter: Cath Tease, Health and Well Being Educator, UW Madison-Division of Extension-Manitowoc County
9. Department's Report- Jayna Hintz, UW Madison-Division of Extension Area 12 Director
  - November Impact Report – Information/Discussion
  - Budget Report
10. Date of Next Meeting – February 20, 2025
11. Adjourn

Date: December 9, 2024

*Cancelled: December 19, 2024*

Submitted By: Janya Hintz,  
UW Extension Director/Department Director

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