

**MINUTES of EXPO-ICE CENTER BOARD MEETING
OPERATIONS SUBCOMMITTEE**

Held Wednesday, February 5, 2025

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: M. Pawlowski, B. Palzewicz, K. Behnke, S. Binversie, T. Dvorak, K. Kohlmann, M. Lentz, N. Newberg, D. Pollen, S. Schuette, A. Schneider, P. Strouf, K. Winkel

Absent & Excused:

Absent:

**Other Expo-Ice
Center Board**

Members Present: J. Hawig, M. Plate, PJ Albert, R. Voss, J. Zipperer, R. Zipperer, T. Loritz, R. Kohlbeck

Others Present: J. Shelton, C. Breit

Called to Order Meeting called to order – 6:15pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made Schuette, seconded by Palzewicz to approve the minutes. Motion carried unanimously.

Public Comment Committee chair called for public input three times. No public input given.

Election of Officers

Barb Palzewicz was nominated by P. Strouf as Subcommittee Vice Chair. After three calls for other nominations a motion was made by Behnke, seconded by Strouf, that nominations be closed and unanimous ballot be cast for B. Palzewicz as Subcommittee Vice Chair. Motion carried unanimously.

Review, Discussion and Possible Action on the following items for the 2025 Fair:

A. *Horse Rules and Regulations*

Motion was made by Schuette, seconded by Kohlmann to recommend approval to the board to the Horse Rules and Regulations with some modifications. Motion carried unanimously.

B. *Manitowoc County 4-H Silent Auction Request*

Motion was made by Behnke, seconded by Schuette to recommend approval to the board the Manitowoc County 4-H Silent Auction. Motion carried unanimously.

C. *Special Olympics Date and Route*

Motion was made by Behnke, seconded by Dvorak to recommend approval to the board the Special Olympics Race to be held on Wednesday at 6pm. Motion carried unanimously.

D. *Code of Conduct*

Motion was made by Behnke, seconded by Lentz to recommend approval to the board the Code of Conduct with some minor revisions. Motion carried unanimously.

E. *Load Out – Exhibition Building*

Dvorak to email the Load Out language to the rules and regulations.

F. *Ice Center Operations*

Pollen reported on the Dehumidifier quote that the groups are still working on.

G. Contests and Exhibits Working Group Updates

- AG Adventureland – report given on the educational activities that will be in the tent.
- Brew Competition – meeting held in December and website up and running.
- Dairy Cattle (Ice Center) Show Ring – no report.
- Exhibition Building – no report.
- King Arthur Contest – recipes have been submitted to staff.
- Market Animal Committee – portal is not working well for the committee.
- Parking Layout – meeting to be scheduled. With all items to be reviewed including the building hours; solar panel stop signs and release and load-unload location.
- Youth Art Show – documents have been mailed out. Discussion included opening up the youth art show to other grade levels.

Other Fair Projects and Issues Update – No Action

No report.

Adjournment

Motion made by Hawig, seconded by Strouf to adjourn at 6:06pm. Motion carried unanimously.

Respectfully submitted,

Jennell Shelton, Manitowoc County Expo Facility Manager