

HIGHWAY COMMITTEE MINUTES

February 11, 2025

The Manitowoc County Highway Committee convened into an open session at The Manitowoc County Highway Department, Conference Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 11th day of February, 2025.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Kevin Behnke, Jim Brey, Lee Engelbrecht, Susie Maresh and Matthew Phipps

Excused: N/A

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Supervisor Scott Schiesl, Supervisor Dylan Hammel, Jay Hoogstra, and Leon Sigman.

Approval of Minutes: Supervisor Engelbrecht made a motion to approve the minutes from the January 21st. 2025 meeting, seconded by Supervisor Brey. Motion carried.

Regular Business:

(Public Comment): None

Village of Kellnersville CTH K and CTH T intersection recommendation from TSC

Commissioner Grotegut provided the committee with the meeting minutes from the January 21st, 2025 TSC meeting. Grotegut also explained the recommendation from the TSC meeting. Motion made by Supervisor M. Phipps to make no changes to the intersection per the recommendation from the TSC, seconded by Supervisor Brey. Motion carried.

(Public Comment): Supervisor Brey asked to open Public Comment back up at 4:06 p.m. Leon Sigman and Jay Hoogstra spoke on history of the Manitowoc County Airport and their support of bringing flight training back to the Airport. Supervisor Behnke asked Mr. Hoogstra to work with Commissioner Grotegut on the contract. Public comment was closed at 4:16 p.m.

Equipment Update

Commissioner Grotegut shared pictures of one of seven Sterling trucks from 2000 to 2007. Grotegut explained that the Highway Department is having difficulty securing replacement parts for these trucks. One truck is currently waiting a wiring harness which could be down for 3 months and the truck is not operational. Grotegut also shared pictures of 2 fuel trucks at the Airport that are from the 80's and also have issues getting parts. Discussion took place.

Brine-Commodity Storage Building update

Commissioner Grotegut updated the committee that Integrity Engineering is designing the building, and they are expected to have design plans completed early March. We are still expecting to bid this out by the end of March 2025.

Highway Financial Computing Update

Commissioner Grotegut explained the need for internet access at two remaining outline shops, as this would allow the Department to move to digital time keeping in the future. There are other programs to help digitally sync these systems together. Grotegut explained everything is currently working, but when the time comes to update financial systems he wants to make sure what is selected works and syncs with DOT computing systems along with time keeping. Discussion took place.

Airport Budget -Update

Commissioner Grotegut shared copies of the 2024 and 2025 Airport budget sheets and showed everyone how the FBO and the Maintenance portions are separated and explained some of the line items that go into each of these budget sheets. No further discussion.

2025 Spring Commissioners and Committee Region Meeting Update

Commissioner Grotegut updated the committee that the meeting will be on May 15th in Winnebago County. Details will be coming shortly.

Overtime Report

The Committee reviewed the Overtime Reports. No further discussion.

Vouchers

The Committee reviewed the vouchers dated January 14th, 2025 through January 28th, 2025. Supervisor Engelbrecht made a motion to approve the vouchers, seconded by Supervisor Brey. Motion carried.

Next Meeting Date

March 11th, 2025

Adjournment

Supervisor Brey made a motion to adjourn, seconded by Supervisor Maresh. Motion carried.
Meeting adjourned at 4:38 p.m.

Submitted by:
Gregory M. Grotegut
Highway Commissioner