

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, January 8, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present:	Supervisors K. Sitkiewitz, D. Weiss, D. Klein, L. Naidl
Absent & Excused:	Supervisor D. Zimmer
Other County Board Members Present:	None
Staff Attending:	J. Reisenbuechler, C. Breit, G. Neuser, County Executive B. Ziegelbauer
Called to Order	The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.
Minutes	Minutes were reviewed from the December 11, 2024 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.
Donation Tracker	There were no donations reported for December.
Ethics Code Reports	There were no Ethics Code Reports submitted for December.
Public Comment	The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Recycling Center Manager Reisenbuechler reported on the recycling markets and handouts included in the Committee packet. Discussion.

Drug Disposal 2024 – Final Report

Reisenbuechler reported on the results of the 2024 Drug Collection program, noting that over 1,800 pounds of medications were collected throughout the year from Law Enforcement Drug Drop Boxes and the annual in-person drive-thru event held at HFM/Froedtert. Discussion.

Tire Collection 2024 – Final Report

Reisenbuechler reported on the results of the 2024 Tire Collection program, noting that 81 tons of tires were collected in 2024. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Public Works Director Neuser updated the committee on the status of the project and schedule of work, and reviewed the Change Orders issued to-date and the pending Change Order #6 for replacement of the stairs snow-melt boiler with a heat exchanger. Discussion. A motion was made by Weiss, seconded by Naidl, to approve Change Order #6. Motion carried unanimously.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Eland Electric for \$57,600.00 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

Included in the packet was a Pay Request from Hamann Construction for \$436,843.25 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Naidl, seconded by Weiss to approve the pay request. Motion carried unanimously.

Included in the packet was a Pay Request from Otis Elevator for \$49,000.00 for Heritage Center Elevator Modernization project. Motion made by Weiss, seconded by Naidl to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

Neuser reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities. Discussion.

Cyber Security Update

Neuser reported on the Cyber-security report included in the electronic committee packet.

BEAD Grant Update

County Executive Ziegelbauer reported on the status of the BEAD Grant Planning Committee's history and activity, and the resolution with the county's endorsement of an Internet Service Provider's grant application. A motion was made by Klein, seconded by Naidl to approve forwarding the resolution to the County Board for the January 21st meeting. Motion carried unanimously.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo January Events Calendar and activities in the Ice Center.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting most of the work will commence in spring and summer.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Klein, seconded by Naidl to adjourn the meeting at 5:27 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz