



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, January 10, 2024
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. Annual Update by UWGB Manitowoc Campus CEO Jamie Schramm
4. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. Drug Disposal 2023-Final Results
5. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2024 Capital Projects Update
 - b. Pay Request(s) for Capital Projects
 - c. Bid Results-Hamilton St. Building Coil & Condensing Unit
 - d. Bid Results-LEC MAU Replacement
 - e. Courthouse Dome Renovation Project
 - f. Courthouse Windows and HVAC System Replacement Project
6. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2023 Capital Projects Update
7. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
8. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. Finance Director’s Expo Special Revenue Fund Report
9. Adjourn Committee

Date: January 3, 2024

Rick Gerroll, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, January 10, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors R. Gerroll, K, Sitkiewitz D. Weiss, D. Klein, D. Zimmer
- Absent & Excused:** None
- Other County Board Members Present:** Supervisor P. Hacker
- Staff Attending:** C. Breit, L. Kalista, J. Reisenbuechler, G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chair Gerroll.
- Minutes** Minutes were reviewed from the December 13, 2023 Committee meeting after which a motion was made by Sitkiewitz, seconded by Weiss to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** There were no donations to approve for the prior month.
- Ethics Code Reports** There were no ethics code reports to approve from the prior month.
- Public Comment** The Committee Chairperson called for public comment three times. No public comment was made.

Annual Update by UWGB Manitowoc Campus CEO Jamie Schramm

CEO Schramm updated the Committee on the facility status as well as enrollment numbers, initiatives, and community outreach happening at the campus. Discussion.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

MRF Manager Jon Reisenbuechler gave a report on the recycling markets and handouts included in the committee packet. Discussion.

Drug Disposal 2023 – Final Results

Reisenbuechler reported on the 2023 Manitowoc County Program results, noting in 2,056 pounds of medications were collected in 2023. Reisenbuechler also reported on the National DEA Medications Takeback results where Wisconsin led the nation with over 53,000 pounds of medications collected. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

There were no Capital Project Pay Requests to approve for this meeting.

Bid Results – Human Services Hamilton St. Building HVAC Condensing Unit & Coil Replacement

The committee reviewed the bids for the Human Services Hamilton St. Building HVAC Condensing Unit & Coil Replacement. A motion was made by Zimmer, seconded by Weiss to award the project to the low bidder, Schaus Mechanical at a cost of \$33,560.00. Motion carried unanimously.

Bid Results – Law Enforcement Center Make-up Air Unit Replacement

The committee reviewed the bids for the Law Enforcement Center Make-up Air Unit Replacement. A motion was made by Sitkiewitz, seconded by Klein to award the project to the low bidder, Schaus Mechanical at a cost of \$27,286.00. Motion carried unanimously.

Courthouse Dome Renovation Project

Neuser reported on the architectural interviews held with the firms that were short-listed after the initial Request for Proposals Scoring Results, with Strang Architects being the consensus choice of the interview panel. Discussion.

A motion was made by Weiss, seconded by Sitkiewitz, to award the contract for professional services to Strang Architects if and when a funding resolution for this project is approved by the County board. Motion passed unanimously.

Courthouse Windows and HVAC System Replacement Project

Neuser reported that a funding resolution for this project will be forwarded from the Finance Committee to the County Board for the January County Board Meeting, based on the funding document in the meeting packet. Discussion.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2023 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet, noting the ESInet / NG (Next Generation) 911 Upgrade has been successfully completed as well as the Public Safety Radio Microwave Project. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities included in the committee packet, noting the recent successful completion of the Human Services Client Portal Project. Discussion.

Update on Cyber Security Initiatives

Kalista reported on the Cyber-security report and Managed Security Operations Center. Discussion.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo January Events Calendar and 2024 Capital Projects included in the committee packet. Supervisor Sitkiewitz reported on the outcomes of the last Expo Board meeting and commended retiring Expo Board Chairman Jerry Vetting for his 20-plus years of service on the Expo Board.

Finance Director’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

ADJOURNMENT

Motion was made by Zimmer, seconded by Sitkiewitz to adjourn the meeting at 5:16 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Klein



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, February 14, 2024
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. Proposed 2024 Rates for Tires & Compost Products
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2024 Capital Projects Update
 - b. Pay Request(s) for Capital Projects
 - c. Annual Utility Analysis Report
 - d. Courthouse Dome Renovation Project
 - e. Courthouse Windows and HVAC System Replacement Project
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2024 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: February 5, 2024

Rick Gerroll, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, February 14, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors K. Sitkiewitz, D. Klein
- Absent & Excused:** Supervisors R. Gerroll, D. Weiss, D. Zimmer
- Other County Board Members Present:** County Board Chairman Tyler Martell
- Staff Attending:** C. Breit, L. Kalista, J. Reisenbuechler, G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Vice-Chairperson Sitkiewitz.
- Minutes** Minutes were reviewed from the January 10, 2024 Committee meeting after which a motion was made by Sitkiewitz, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** A motion was made by Klein, seconded by Martell to approve the donation tracker spreadsheet included in the committee packet. Motion carried unanimously.
- Ethics Code Reports** There were no ethics code reports to approve from the prior month.
- Public Comment** The Committee Vice-Chairperson called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

MRF Manager Jon Reisenbuechler gave a report on the recycling markets and handouts included in the committee packet. Discussion.

Proposed 2024 Rates for Tires & Compost Products

Reisenbuechler reported on the proposed rate increases for 2024, how the Tire Recycling & Compost Site programs are funded, with the True Recycling Program funded by user fees and the Compost Site Program funded by the tax levy with partial offset of the overall cost being funded by selling compost products.

Reasons to justify the price increases are to offer Compost products at or slightly below market prices, and not to run the Tire Recycling program into a deficit. Discussion.

A motion was made by Klein, seconded by Martell to approve the 2024 rates for compost products. Motion carried unanimously.

A motion was made by Klein, seconded by Martell to approve the 2024 rates for tire recycling, and to allow staff to increase tire prices without further committee action when needed to cover the costs of the program. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

There were no Capital Project Pay Requests to approve for this meeting.

Courthouse Dome Renovation Project

Neuser reported that with the delay on the dome repair and renovation project, it will be necessary to have the clearstory copper roof areas outside of the dome’s stainless steel panels patched. This is a temporary measure to stop the leaking of rainwater into the attic space, and is in no way a permanent fix as the root cause of the leaking is the copper cladding is at the end of its life and needs to be replaced. Access to this area is very difficult and contractors are looking into the means and methods to make the temporary repairs. Further reports will be given to the committee as information becomes available.

Courthouse Windows and HVAC System Replacement Project

Neuser reported that the contract with Legacy Architects has been signed and the architectural firm has completed 3D Scanning of the entire interior and exterior of the building. An initial meeting to discuss HVAC issues happened on Feb. 1 and a formal kick-off meeting with the architect and engineering disciplines is scheduled for February 22.

The initial schedule is to have construction documents available in May with bids due on or about July 1.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2023 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities included in the committee packet. Discussion.

Update on Cyber Security Initiatives

Kalista reported on the Cyber-security report and Managed Security Operations Center. Discussion.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo February Events Calendar and 2024 Capital Projects included in the committee packet. Supervisor Sitkiewitz reported on the outcomes of the last Expo Board meeting.

Finance Director’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

ADJOURNMENT

Motion was made by Klein, seconded by Martell to adjourn the meeting at 5:21 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Klein



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, March 13, 2024
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. Request for Clean Sweep Volunteers Meal
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2024 Capital Projects Update
 - b. Pay Request(s) for Capital Projects
 - c. Courthouse Dome Renovation Project
 - d. Courthouse Windows and HVAC System Replacement Project
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2024 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. Expo-Ice Center Board Appointment Recommendation
 - c. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: March 4, 2024

Rick Gerroll, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, March 13, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors R. Gerroll, K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein
- Absent & Excused:** None
- Other County Board Members Present:** County Board Chairman Tyler Martell
- Staff Attending:** C. Breit, L. Kalista, G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chairperson Gerroll.
- Minutes** Minutes were reviewed from the February 14, 2024 Committee meeting after which a motion was made by Sitkiewitz, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** There were no donations to approve from the prior month.
- Ethics Code Reports** There were no ethics code reports to approve from the prior month.
- Public Comment** The Committee Chairperson called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Gerry Neuser gave a report on the recycling markets and handouts included in the committee packet. Discussion.

Request for Clean Sweep Volunteers Meal

Neuser reported on the May 19 Household Hazardous Waste Clean Sweep event and the past practice, as approved by previous Public Works Committees, to provide a lunchtime meal for the workers and volunteers at a cost not-to-exceed \$500.

A motion was made by Weiss, seconded by Zimmer to approve the meal at a cost not-to-exceed \$500. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

There were no Capital Project Pay Requests to approve for this meeting.

Courthouse Dome Renovation Project

Neuser reported that a request for congressionally-directed spending for FY2025 has been submitted to Senator Baldwin's office and receipt of the application confirmed. Staff is still working to coordinate the patching of the leaking clearstory copper roof areas outside of the dome's stainless steel panels for later this spring. Further reports will be given to the Committee as information becomes available.

Courthouse Windows and HVAC System Replacement Project

The lead architect for the project from Legacy Architecture, Jonathan Dejardin, attended the meeting and presented on their work to date. Dejardin reported the State Historic Preservation Office recommends the windows to be full-height, aluminum-clad wood windows to best match the original windows of the building. Preliminary budget figures reflect this installation, including the addition of the light wells required in areas where the existing windows extend above the suspended ceilings, will only add approximately \$10,000 to the overall cost of the project. Dejardin then informed the committee the HVAC engineers have begun their work on the HVAC Systems Replacement portion of the project and the initial schedule is to have construction documents available in May with bids due in early June. The Committee then had a question and answer session with the architect.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities included in the committee packet, as well as the addition of the division’s newest staff member who will be concentrating on supporting the IT needs of the Human Services Department. Discussion.

Update on Cyber Security Initiatives

Kalista reported on the Cyber-security report and Managed Security Operations Center.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Supervisor Sitkiewitz reported on the outcomes of the last Expo Board meeting and Breit reported on the Expo March Events Calendar and 2024 Capital Projects included in the committee packet.

Expo-Ice Center Board Appointment Recommendation

Sitkiewitz reported the Expo-Ice Center Board has unanimously recommended to the Public Works Committee that they recommend to the County Executive the appointment of Amber Schneider to the vacant position on the Expo-Ice Center Board.

A motion was made by Sitkiewitz, seconded by Zimmer to recommend that the County Executive appoints Amber Schneider to the Expo-Ice Center Board. Motion carried unanimously.

Finance Director’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

ADJOURNMENT

Motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:05 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Klein



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, April 10, 2024
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. MRF 2023 Annual Self Certification
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2024 Capital Projects Update
 - b. Pay Request(s) for Capital Projects
 - c. Bid Results-UWGB Manitowoc Campus-Asphalt Maintenance Project
 - d. Courthouse Dome Renovation Project
 - e. Courthouse Windows and HVAC System Replacement Project
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2024 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Donation of Surplus Property to Two Rivers Fire Dept.
 - c. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. Building Rental Deposit Refunds
 - c. Approval of Fair Entertainment Contracts
 - d. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: April 1, 2024

Rick Gerroll, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, April 10, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors R. Gerroll, K. Sitkiewitz, D. Weiss, D. Klein
- Absent & Excused:** Supervisor D. Zimmer
- Other County Board Members Present:** County Board Chairman Tyler Martell
- Staff Attending:** C. Breit, L. Kalista, J. Reisenbuechler, G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chairperson Gerroll.
- Minutes** Minutes were reviewed from the March 13, 2024 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** The committee reviewed the donation tracker reports for March. A motion was made by Sitkiewitz, seconded by Weiss to approve the donations tracker report. Motion carried unanimously.
- Ethics Code Reports** There were no ethics code reports to approve from the prior month.
- Public Comment** The Committee Chairperson called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Recycling center Manager Jon Reisenbuechler reported on the recycling markets and quarterly handouts included in the committee packet. Discussion.

MRF (Material Recovery Facility) 2023 Self-Certification

Reisenbuechler reported on the 2023 self-certification, noting quantities of recyclables processed and the very low residual rate. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a pay request for \$22,246.00 from Schaus Mechanical for the replacement of the Make-up Air Unit in the Patrol Car Storage Garage at the Law Enforcement center. Motion made by Klein, seconded by Sitkiewitz to approve the Pay Request. Motion carried unanimously.

Bid Results-UWGB Manitowoc Campus Asphalt Maintenance Project

Bid results for this project were presented at the meeting. Discussion. Motion by Weiss, seconded by Klein to accept the lowest qualified bid of \$35,730.00 submitted by Popp Enterprises, to include all three asphalt areas on the campus, and not to require a performance and labor & material bond. Motion carried unanimously.

Courthouse Dome Renovation Project

Neuser reported staff is working on securing a crane and contractor to perform temporary repairs on the sections of the dome that are leaking into the courthouse attic. Discussion.

Courthouse Windows and HVAC System Replacement Project

Neuser reported the design development phase of the project is ending and the construction document phase has begun. The project is on schedule to have bidding documents available for contractors in early May with bids due in early June. Discussion.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities included in the committee packet, noting with the addition of the new desktop support position tickets for IT service are clearing more quickly. Discussion.

Donation of Surplus Property to Two Rivers Fire Department

Kalista reported on the donation request received from the Two Rivers Fire Department (TRFD) for a plotter the County no longer uses, noting that the equipment is over 15 years old and has no real value. Motion by Weiss, seconded Sitkiewitz, to donate the surplus equipment to the TRFD. Motion carried unanimously.

Update on Cyber Security Initiatives

Kalista reported on the Cyber-security report.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit and Sitkiewitz reported on the outcomes of the last Expo Board meeting.
Breit reported on the Expo April Events Calendar and 2024 Capital Projects included in the committee packet.

Building rental Deposit Refunds

Breit reported that staff is recommending a change in the deposit policy as included in all rental contracts, as the current policy allows late cancellations with very little risk. Late cancellations do not afford enough lead time to re-rent the facility. The new policy would state that any cancellation made within 120 days of the event the renter would forfeit the full amount of the security deposit. Cancellations made between 121 days and 180 days would forfeit 50% of the security deposit. For any cancellation made more than 180 days before the scheduled event, the renter would be charged a \$100 processing fee, and their entire security deposit would be returned to them minus this fee. Discussion.

A motion was made by Sitkiewitz, seconded by Klein to approve the new cancellation policy. Motion carried unanimously.

Approval of County Fair Entertainment Contracts

Included in the packet as the list of 2024 entertainment contracts approved by the Expo-Ice Center Board and sent to the Public Works Committee for their approval per County code.

A motion was made by Sitkiewitz, seconded by Weiss to approve the contracts. Motion carried unanimously

Finance Director's Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

ADJOURNMENT

After outgoing Committee Chairman Gerroll was applauded and thanked for his service on the Public Works Committee and County Board, a motion was made by Klein, seconded by Sitkiewitz to adjourn the meeting at 5:12 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Klein



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, May 8, 2024

TIME: 4:30 p.m.

PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Election of Vice-chair and Secretary
3. Public Comment
4. Department Orientation
5. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
6. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2024 Capital Projects Update
 - b. Pay Request(s) for Capital Projects
 - c. Courthouse Dome Renovation Project
 - d. Courthouse Windows and HVAC System Replacement Project
7. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2024 Capital Projects Update
8. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
9. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. Finance Director’s Expo Special Revenue Fund Report
10. Adjourn Committee

Date: April 29, 2024

Ken Sitkiewitz, COMMITTEE CHAIRPERSON

By: Gerard Neuser, Public Works Director

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MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, May 8, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors K. Sitkiewitz, D. Weiss, D. Klein, L. Naidl
- Absent & Excused:** Supervisor D. Zimmer
- Other County Board Members Present:** None
- Staff Attending:** C. Breit, G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chairperson Sitkiewitz.
- Minutes** Minutes were reviewed from the April 10, 2024 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** The committee reviewed the donation tracker reports for April. A motion was made by Klein, seconded by Naidl to approve the donations tracker report. Motion carried unanimously.
- Ethics Code Reports** There were no ethics code reports to approve from the prior month.
- Election of Vice-Chair and Second Vice-Chair**
Chairman Sitkiewitz nominated Supervisor Weiss for Vice-Chair. There were no other nominations. A motion was made Sitkiewitz, seconded by Naidl, to close nominations and cast a unanimous ballot for Weiss for the position of Vice-Chair. Motion carried unanimously.
Supervisor Weiss nominated Supervisor Klein for Second Vice-Chair. There were no other nominations. A motion was made Weiss, seconded by Naidl, to close nominations and cast a unanimous ballot for Klein for the position of Second Vice-Chair. Motion carried unanimously.
- Public Comment** The Committee Chairperson called for public comment three times. No public comment was made.
- Department Orientation** Public Works Director Neuser gave a brief overview of the Public Works Department and the Organizational Chart. Discussion.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was the initial pay request for \$61,250.00 from Otis Elevator for the elevator modernization project at the Heritage Center. Motion made by Weiss, seconded by Klein to approve the Pay Request. Motion carried unanimously.

Also included in the packet was a partial pay request for \$30,000.00 from Schaus Mechanical for the replacement of the condenser and coil for AHU #8 at the HSD Hamilton St. Building. Motion made by Naidl, seconded by Klein to approve the Pay Request. Motion carried unanimously.

Courthouse Dome Renovation Project

Neuser reported staff continues to work on securing a crane and contractor to perform temporary repairs on the sections of the dome that are leaking into the courthouse attic. Discussion.

Courthouse Windows and HVAC System Replacement Project

Neuser reported construction documents are being finalized and will be available to bidders after May 10. The project is on schedule with bids due June 6. Discussion.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities included in the committee packet. Discussion.

Update on Cyber Security Initiatives

Neuser reported on the Cyber-security report, and reminded the committee the mandatory annual cyber-security training for the County Board will be held at 5:30 pm before the next County Board meeting on May 21. Discussion

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the outcomes of the last Expo Board meeting.
Breit reported on the Expo May Events Calendar and 2024 Capital Projects included in the committee packet.

Finance Director’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

ADJOURNMENT

A motion was made by Klein, seconded by Weiss to adjourn the meeting at 5:17 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, June 12, 2024
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2024 Capital Projects Update
 - b. Pay Request(s) for Capital Projects
 - c. Bid Results-LEC Fire System Replacement
 - d. Bid Results-CTH Windows Replacement & HVAC System Upgrade
 - e. Variance for Thompson Machinery Moving Office Addition
 - f. Courthouse Dome Renovation Project
 - g. Courthouse Use Permit Application
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2024 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. Report of 2024 Manitowoc County Fair
 - c. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: June 3, 2024

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, June 12, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Zimmer, D. Klein, L. Naidl

Absent & Excused: Supervisor D. Weiss

Other County Board Members Present: County Board Chair T. Martell

Staff Attending: S. Blumreich, C. Breit, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Chairperson Sitkiewitz.

Minutes Minutes were reviewed from the May 8, 2024 Committee meeting after which a motion was made by Zimmer, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker The committee reviewed the donation tracker reports for May. A motion was made by Klein, seconded by Naidl to approve the donations tracker report. Motion carried unanimously.

Ethics Code Reports The committee reviewed the ethics report in the packet. A motion was made by Zimmer, seconded by Klein to approve the donations tracker report. Motion carried unanimously.

Public Comment The Committee Chairperson called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was the second and final pay request for \$3,560.00 from Schaus Mechanical for the Air Conditioning Condenser and Coil Replacement Project at the Human Services Hamilton Street Building. Motion made by Zimmer, seconded by Klein to approve the Pay Request. Motion carried unanimously.

Bid Results: Law Enforcement Center Fire Alarm System Replacement Project

The committee reviewed the bids received for replacement of the fire alarm system at Law Enforcement Center. Discussion. Motion made by Klein, seconded by Zimmer to accept the low bid with the addition of a performance bond and award the project to Eland Electric for \$274,438.00. Discussion. Motion carried unanimously.

Bid Results: Courthouse Windows Replacement and HVAC Systems Upgrade Project

The committee reviewed the bids received for replacement of all the windows and upgrading the HVAC System at the Courthouse. Discussion. Motion made by Zimmer, seconded by Sitkiewitz to accept the low bid with the addition of Alternate #1 to Hamann Construction for \$2,777,572.00. Discussion. Motion did not pass on a tie vote of 2-2, with Sitkiewitz and Zimmer voting aye, and Klein and Naidl voting nay. Discussion. A motion to reconsider was made by Zimmer, seconded by Sitkiewitz. Motion carried 3-2 with Sitkiewitz, Zimmer, and Martell voting aye, and Klein and Naidl voting nay. Discussion. A motion was then made by Zimmer, seconded by Sitkiewitz to accept the low bid with the addition of Alternate #1 to Hamann Construction for \$2,777,572.00. Motion carried 3-2 with Sitkiewitz, Zimmer, and Martell voting aye, and Klein and Naidl voting nay.

Variance for Thompson Machinery Moving Office Addition

Neuser reported on the request for a setback variance made by Thompson Machinery Moving for their office addition. Discussion. Motion made by Klein, seconded by Naidl to approve the site plan with variance. Motion carried unanimously.

Courthouse Dome Renovation Project

Neuser reported on the temporary caulking repairs on the sections of the dome that are leaking into the courthouse attic. Discussion.

Courthouse Use Permit Application

Neuser reported the expected application was not submitted, though it and may be for the July meeting.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Systems Engineer & Infosec Officer Scott Blumreich reported on the Information Technology Capital Projects and Activities included in the committee packet. Discussion.

Update on Cyber Security Initiatives

Blumreich reported on the Cyber-security report.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo June Events Calendar and 2024 Capital Projects included in the committee packet.

Report on 2024 Manitowoc County Fair

Breit reported the Expo/Ice Center Board is nearing completion on County Fair preparations.

Finance Director’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:34 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, July 10, 2024
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2024 Capital Projects Update
 - b. Pay Request(s) for Capital Projects
 - c. Courthouse Windows and HVAC System Replacement Project
 - d. Courthouse Use Permit Application
 - e. Cellphone Contract Renewal
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2024 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
 - c. BEAD Grant Process
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. Report of 2024 Manitowoc County Fair
 - c. Fairest of the Fair Proclamation
 - d. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: July 1, 2024

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, July 10, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl

Absent & Excused: None

Other County Board Members Present: None

Staff Attending: J. Reisenbuechler, S. Blumreich, C. Breit, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Chairperson Sitkiewitz.

Minutes Minutes were reviewed from the June 12, 2024 Committee meeting after which a motion was made by Zimmer, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker The committee reviewed the donation tracker reports for June. A motion was made by Weiss, seconded by Naidl to approve the donations tracker report. Motion carried unanimously.

Ethics Code Reports The committee reviewed the ethics report in the packet. A motion was made by Klein, seconded by Naidl to approve the ethics report. Motion carried unanimously.

Public Comment The Committee Chairperson called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Reisenbuechler reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

There were no Pay Requests for Capital projects pending for committee action.

Courthouse Windows Replacement and HVAC Systems Upgrade Project

Neuser updated the committee on the status of the project, specifically that the contract for construction has been signed and a pre-construction meeting will be scheduled in the near future. Attic insulation is also in the process of being removed to accommodate the attic HVAC work that will be happening as part of this project. Discussion.

Courthouse Use Permit Application

Neuser reported that the expected application was not submitted, and this item will be removed from future agendas.

Cellphone Contract Renewal

The committee reviewed the County’s current cellphone data and the 3-year renewal proposal from Cellcom. Discussion. A motion was made by Weiss, seconded by Zimmer to approve renewing the Cellcom cellphone contract for a 3-year term. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System and recent Motorola Upgrade, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Systems Engineer & Infosec Officer Scott Blumreich reported on the Information Technology Capital Projects and Activities, and the IT Inventory spreadsheet included in the committee packet. Discussion.

Update on Cyber Security Initiatives

Blumreich reported on the Cyber-security report.

BEAD Grant Process

Blumreich and Neuser reported on the BEAD Grant process and what the County's role is in regards to supporting the actions of the New North Taskforce working on the issue. Discussion.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo July Events Calendar and 2024 Capital Projects included in the committee packet.

Report on 2024 Manitowoc County Fair

Breit reported the Expo/Ice Center Board is finalizing County Fair preparations.

Fairest of the Fair Proclamation

Breit reported on the draft proclamation included in the committee packet. A motion was made by Zimmer, seconded by Klein to support the proclamation being forwarded to the County Board. Motion carried unanimously.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:25 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, August 14, 2024
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. 2024 Clean Sweep Report
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2024 Capital Projects Update
 - b. Pay Request(s) for Capital Projects
 - c. Courthouse Windows and HVAC System Replacement Project
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2024 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. Report of 2024 Manitowoc County Fair
 - c. Expo Board Recommendation on 2025 Land Sale Fund Capital Budget
 - d. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: August 5, 2024

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, August 14, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl
- Absent & Excused:** None
- Other County Board Members Present:** County Board Chair T. Martell
- Staff Attending:** J. Reisenbuechler, G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chairperson Sitkiewitz.
- Minutes** Minutes were reviewed from the July 10, 2024 Committee meeting after which a motion was made by Weiss, seconded by Zimmer to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** The committee reviewed the donation tracker reports for July. A motion was made by Klein, seconded by Zimmer to approve the donations tracker report. Motion carried unanimously.
- Ethics Code Reports** There were no Ethics Code Reports submitted for July.
- Public Comment** The Committee Chairperson called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

MRF Manager Jon Reisenbuechler reported on the recycling markets and handouts included in the committee packet. Discussion.

2024 Clean Sweep Report

Reisenbuechler reported on the 2024 Clean Sweep program, participation numbers, amount of chemicals collected, and historical data on past Clean Sweep events. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Public Works Director Gerry Neuser reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Popp Asphalt Sealcoating for \$35,730.00 for the asphalt maintenance project at the UWGB Manitowoc campus. Motion made by Weiss, seconded by Zimmer to approve the pay request. Motion carried unanimously.

Courthouse Windows Replacement and HVAC Systems Upgrade Project

Neuser updated the committee on the status of the project and schedule of work, noting that HVAC work will be starting in September and window replacement will be starting after the first of the year. Discussion.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities, noting that the Human Services Dept. Avatar NX Upgrade has been completed and the Sheriff's Dept. Mobile Implementation Project has been completed. Discussion.

Update on Cyber Security

Neuser reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Neuser reported on the Expo August Events Calendar and 2024 Capital Projects included in the committee packet.

Report on 2024 Manitowoc County Fair

Neuser reported the Expo/Ice Center Board has finalized County Fair preparations.

Expo Board Recommendation on 2025 Land Sale Fund Capital Budget

Neuser reported on the 6-Year Capital Outlay Plan using Land Sale Funds included in the committee packet, noting this is the last year this fund is planned to be used for capital projects with the only exception being the funding of a make-up air unit in conjunction with the Ice Center User Group's equipment replacement plans. The Expo Board has unanimously recommended that the Public Works Committee recommends this budget to the County Executive to include in the 2025 budget. A motion was made by Weiss, seconded by Zimmer to recommend to the County Executive inclusion of this 6-Year Capital Budget Plan into the 2025 Budget. Motion carried unanimously.

Finance Director's Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:02 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, September 11, 2024

TIME: 4:30 p.m.

PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2024 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project
 - c. Pay Request(s) for Capital Projects
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2024 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. Report of 2024 Manitowoc County Fair
 - c. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: September 3, 2024

Ken Sitkiewitz, COMMITTEE CHAIRPERSON

By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, September 11, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors D. Weiss, D. Zimmer, D. Klein, L. Naidl
- Absent & Excused:** Supervisor K. Sitkiewitz
- Other County Board Members Present:** **None**
- Staff Attending:** G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Vice-Chair Weiss.
- Minutes** Minutes were reviewed from the August 14, 2024 Committee meeting after which a motion was made by Klein, seconded by Naidl to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** The committee reviewed the donation tracker reports for July. A motion was made by Klein, seconded by Naidl to approve the donations tracker report. Motion carried unanimously.
- Ethics Code Reports** There were no Ethics Code Reports submitted for August.
- Public Comment** The Committee Vice-Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Neuser reported on the 2024 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project

Neuser updated the committee on the status of the project and schedule of work. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$25,368.80 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities. Discussion.

Update on Cyber Security

Neuser reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Neuser reported on the Expo September Events Calendar and 2024 Capital Projects included in the committee packet.

Report on 2024 Manitowoc County Fair

Neuser reported on attendance numbers for the 2024 County fair. Discussion.

Finance Director’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:06 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, October 9, 2024
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. 2025 DPW Budget
4. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. Proclamation-America Recycles Day
5. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2024 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project
 - c. Pay Request(s) for Capital Projects
6. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2024 Capital Projects Update
7. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
8. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. Recommendation to County Executive for Expo-Ice Center Board Member Reappointment with terms ending December 31, 2024
 - c. Finance Director’s Expo Special Revenue Fund Report
9. Adjourn Committee

Date: September 30, 2024

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, October 9, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors K. Sitkiewitz, D. Weiss, D. Klein, L. Naidl
- Absent & Excused:** Supervisor D. Zimmer
- Other County Board Members Present:** County Board Chairman T. Martell
- Staff Attending:** J. Reisenbuechler, C. Breit, G. Neuser, County Executive B. Ziegelbauer
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.
- Minutes** Minutes were reviewed from the September 11, 2024 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** The committee reviewed the donation tracker reports for September. A motion was made by Klein, seconded by Naidl to approve the donations tracker report. Motion carried unanimously.
- Ethics Code Reports** There were no Ethics Code Reports submitted for September.
- Public Comment** The Committee Chairman called for public comment three times. No public comment was made.
- 2025 Budget** County Executive Ziegelbauer discussed the 2025 Budget for the Public Works Department and answered supervisor’s questions. Public Works Director Neuser distributed the list of 2025 capital projects and reviewed the projects in each division of the department, as well as the on-going 10-year Capital Plan. Discussion.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

MRF Manager Reisenbuechler reported on the recycling markets and handouts included in the committee packet. Discussion.

Proclamation – America Recycles Day

The committee reviewed the draft proclamation in the packet. Motion made by Weiss, seconded by Klein, to support sending this proclamation to the County Executive and County Board Chairman. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project

Neuser updated the committee on the status of the project and schedule of work. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$116,542.20 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities. Discussion.

Update on Cyber Security

Neuser reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo October Events Calendar and 2024 Capital Projects included in the committee packet.

Recommendation to County Executive for Expo-Ice Center Board Members Reappointment with terms ending Dec. 31, 2024

Breit reported on the draft letter of recommendation to the County Executive included in the committee packet. Discussion. Motion made by Weiss, seconded by Naidl to recommend the reappointments to the County Executive. Motion carried unanimously.

Finance Director’s Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Klein, seconded by Naidl to adjourn the meeting at 5:26 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE **AMENDED MEETING NOTICE**

DATE: Wednesday, November 13, 2024
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2024 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project
 - c. Pay Request(s) for Capital Projects
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2024 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
 - c. BEAD Grant Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. Recommendation to County Executive for Expo-Ice Center Board Vacant Seat-Tamma Loritz
 - c. *Proposed Dehumidification Unit*
 - d. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: November 4, 2024
Amended: November 8, 2024

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, November 13, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl
- Absent & Excused:**
- Other County Board Members Present:** None
- Staff Attending:** C. Breit, G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.
- Minutes** Minutes were reviewed from the October 9, 2024 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** There were no donations reported for October.
- Ethics Code Reports** There were no Ethics Code Reports submitted for October.
- Public Comment** The Committee Chairman called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project

Neuser updated the committee on the status of the project and schedule of work. Discussion. Supervisor Weiss asked for a description and accounting of the project's Change Orders to-date. Neuser will forward the information to the committee members on Nov. 14th.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$122,292.55 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously.

Also included in the packet was a Pay Request from Eland Electric for \$26,948.70 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities.

Cyber Security Update

Neuser reported on the Cyber-security report included in the electronic committee packet.

BEAD Grant Update

Neuser reported on the status of the BEAD Grant Planning Committee’s recent activity.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo November Events Calendar and 2024 Capital Projects included in the committee packet.

Recommendation to County Executive for Expo-Ice Center Board Vacant Seat

Breit reported on the draft letter of recommendation to the County Executive to appoint Tamma Loritz to fill the vacant seat on the Expo-Ice Center Board included in the committee packet. Discussion. Motion made by Weiss, seconded by Naidl to recommend the appointment to the County Executive. Motion carried unanimously.

Proposed Dehumidification Unit

Breit reported on the dehumidification unit being proposed by the Ice Center User Groups and information on the unit was distributed to the committee members. Discussion. Motion by Zimmer, seconded by Weiss to approve the User Groups to replace the current dehumidification unit with the unit they are proposing at the User Groups’ expense. Motion carried unanimously.

Finance Director’s Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:05 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, December 11, 2024
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2024 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - c. Pay Request(s) for Capital Projects
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2024 Capital Projects Update
 - c. Public Safety Radio – WI Public Safety Network (WiPSN) conversion
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
 - c. BEAD Grant Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. RVA Contract, Expo Board Recommendation & Approval
 - c. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: December 2, 2024

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, December 11, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors D. Weiss, D. Zimmer, D. Klein, L. Naidl
- Absent & Excused:** Supervisor K. Sitkiewitz
- Other County Board Members Present:** None
- Staff Attending:** C. Breit, G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Vice-Chair Weiss.
- Minutes** Minutes were reviewed from the November 13, 2024 Committee meeting after which a motion was made by Klein, seconded by Zimmer to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** There were no donations reported for November.
- Ethics Code Reports** There were no Ethics Code Reports submitted for November.
- Public Comment** The Committee Vice-Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work, and reviewed the Change Orders issued to-date and the pending Change Orders. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$515,036.80 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

Public Safety Radio – WI Public Safety Network (WiPSN) conversion

Neuser distributed information on the Motorola proposal to convert our radio system on to the Wisconsin Public Safety Network, which would convert our radio system from a self-hosted core to the WiPSN dual-core system to increase resiliency, add redundancy, implement cybersecurity, and enhance interoperability. Discussion. Motion by Zimmer, seconded by Naidl, to move to the WiPSN system. Motion carried unanimously.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities. Discussion.

Cyber Security Update

Neuser reported on the Cyber-security report included in the electronic committee packet.

BEAD Grant Update

Neuser reported on the status of the BEAD Grant Planning Committee’s recent activity, noting a draft resolution with the county’s recommendation of an Internet Service Provider (ISP) should be coming in January.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo December Events Calendar and 2024 Capital Projects included in the committee packet.

RVA Contract – Expo Board Recommendation & Approval

Breit reported on the Expo Board’s negotiation with RVA on the next Carnival Rides Contract for the County fair, which would be a four-year contract with a one day general admission price of \$15, and that the Expo Board unanimously recommended the Public Works Committee approve the contract. Discussion. Motion by Zimmer, seconded by Naidl to approve the RVA contract. Motion carried unanimously.

Finance Director’s Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:07 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz