



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Tuesday, January 16, 2024
TIME: 5:15 PM
PLACE: Manitowoc County Heritage Center
County Board Meeting Room
1701 Michigan Ave, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of January 8, 2024 Meeting of the Finance Committee.
4. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Approve Initial Resolution Authorizing General Obligation Courthouse Improvement Bonds in an Amount Not to Exceed \$4,075,000

Adjournment.

Date: January 11, 2024

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE

Heritage Center

January 16, 2024

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jim Brey, Supervisor Paul Hacker and Supervisor Bonnie Shimulunas. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Public Works Director Gerry Neuser, Corporation Counsel Peter Conrad. Supervisor Jim Baumann was excused.

Call to Order: Chairperson Hansen called the meeting to order at 5:15 p.m.

Public Comment: Chairperson Hansen declared public input open at 5:16 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 5:16 p.m.

Approve the minutes of the January 8, 2024 Finance Committee meeting: Supervisor Brey moved to approve the minutes, seconded by Supervisor Hacker. Upon voice vote, the motion passed unanimously.

Discussion and possible action regarding Initial Resolution Authorizing General Obligation Courthouse Improvement Bonds in an Amount Not to Exceed \$4,075,000: Supervisor Brey moved to approve the Initial Resolution Authorizing General Obligation Courthouse Improvement Bonds in an Amount Not to Exceed \$4,075,000, seconded by Supervisor Hacker. Upon discussion and vote, the motion carried unanimously.

Adjournment: Supervisor Hacker moved to adjourn, seconded by Supervisor Brey. Motion passed unanimously. The committee adjourned at 5:18 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE

DATE: **Monday, February 12, 2024**
TIME: **4:30 PM**
PLACE: **Manitowoc County Administrative Office Building**
1110 S. 9th St., Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of January 16, 2024 Meeting of the Finance Committee.
 - B. Approve vouchers for the month of January 2024 for \$4,851,541.98
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Approve Initial Resolution Authorizing General Obligation Notes for Highway Road Projects not to exceed \$4,200,000
6. Update on county finances and/or budget
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Jan 2024 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for Jan 2024. (will email when available)

Adjournment.

Date: February 8, 2024

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY FINANCE COMMITTEE

Administration Building

February 12, 2024

Attendance: Supervisor Jim Baumann, Supervisor Jim Brey, Supervisor Paul Hacker and Supervisor Bonnie Shimulunas. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Public Works Director Gerry Neuser, Corporation Counsel Peter Conrad, and County Board Chair Tyler Martell.

Committee Chairperson Paul “Biff” Hansen was excused.

Call to Order: Vice-Chairperson Brey called the meeting to order at 4:30 p.m.

Public Comment: Vice-Chairperson Brey declared public input open at 4:30 p.m.

No one present wished to speak, subsequently Vice-Chairperson Brey closed public input at 4:30 p.m.

Approve the minutes of the January 16, 2024 Finance Committee meeting: Supervisor Hacker moved to approve the minutes, seconded by Supervisor Shimulunas. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following month in the following amount – January 2024 - \$4,851,541.98: Supervisor Baumann moved, seconded by Supervisor Hacker to approve the vouchers. Upon voice vote, the vouchers in the amount of \$4,851,541.98 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property:

Public Works Director Gerry Neuser presented a handout listing the bid received on a tax-deeded property. There was one property that received a bid. Supervisor Baumann moved to accept the offer of \$22,000 for 315-316 Riverview Dr, Manitowoc, seconded by Supervisor Shimulunas. Upon discussion and vote, the motion passed unanimously.

Approve Initial Resolution Authorizing General Obligation Notes for Highway Road Projects Not to Exceed \$4,200,000: Finance Director Gutman informed the committee that the resolution is a standard procedure requirement in the borrowing process and the funds for the 2024 highway projects were approved in the adopted 2024 budget. Supervisor Hacker moved to adopt the Initial Resolution Authorizing General Obligation Notes for Highway Road Projects Not to Exceed \$4,200,000, seconded by Supervisor Shimulunas. Upon discussion and vote, the motion passed unanimously.

Update on county finances and/or budget: County Executive Ziegelbauer reported the closing of year end has begun.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Shimulunas. Motion passed unanimously. The committee adjourned at 4:37 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE

DATE: Monday, March 11, 2024
TIME: 4:30 PM
PLACE: Manitowoc County Administration Office Building
1110 S. 9th St., Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of February 12, 2024 Meeting of the Finance Committee.
B. Approve vouchers for the month of February 2024 for \$3,925,648.41
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Resolution awarding the sale of \$4,200,000 General Obligation Promissory Notes, Series 2024A
 - ✓ Resolution awarding the sale of \$4,075,000 General Obligation Courthouse Improvement Bonds, Series 2024B
6. Update on county finances and/or budget
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Jan 2024 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for Jan 2024. (will email when available)

Adjournment.

Date: March 6, 2024

Paul (Biff) Hansen, Committee Chair

By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY FINANCE COMMITTEE

Administration Building

March 11, 2024

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jim Baumann, Supervisor Paul Hacker and Supervisor Bonnie Shimulunas. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Public Works Director Gerry Neuser, Corporation Counsel Peter Conrad, and Supervisor Sitkiewitz. Supervisor Jim Brey was excused.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:30 p.m.

Approve the minutes of the February 12, 2024 Finance Committee meeting: Supervisor Baumann moved to approve the minutes, seconded by Supervisor Shimulunas. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following month in the following amount – February 2024 - \$3,925,648.41: Supervisor Shimulunas moved, seconded by Supervisor Hacker to approve the vouchers. Upon voice vote, the vouchers in the amount of \$3,925,648.41 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property:

Public Works Director Gerry Neuser reported there were no bids received.

Approve Resolution Awarding the Sale of \$4,200,000 General Obligation Promissory Notes, Series 2024A: Finance Director Gutman informed the committee that the resolution is the next step in the borrowing process for the 2024 highway projects. Supervisor Shimulunas moved to adopt the Resolution Awarding the Sale of \$4,200,000 General Obligation Promissory Notes, Series 2024A, seconded by Supervisor Baumann. Upon discussion and vote, the motion passed unanimously.

Approve Resolution Awarding the Sale of \$4,075,000 General Obligation Courthouse Improvement Bonds, Series 2024B: Finance Director Gutman informed the committee that the resolution is the next step in the borrowing process for the courthouse windows and HVAC project. Supervisor Baumann moved to adopt the Resolution Awarding the Sale of \$4,075,000 General Obligation Courthouse Improvement Bonds, Series 2024B, seconded by Supervisor Hacker. Upon discussion and vote, the motion passed unanimously.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Shimulunas. Motion passed unanimously. The committee adjourned at 4:38 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Monday, April 8, 2024
TIME: 4:30 PM
PLACE: Manitowoc County Administration Office Building
1110 S. 9th St., Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of March 11, 2024 Meeting of the Finance Committee.
B. Approve vouchers for the month of March 2024 for \$4,080,039.65
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Resolution denying claims
6. Update on county finances and/or budget
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Mar 2024 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for Mar 2024. (will email when available)

Adjournment.

Date: April 4, 2024

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY FINANCE COMMITTEE

Administration Building

April 8th, 2024

Attendance: Chairperson Hansen, Supervisor Baumann, Supervisor Brey, Supervisor Hacker, and Supervisor Shimulunas. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Public Works Director Gerry Neuser, Corporation Counsel Peter Conrad, Supervisors Behnke and Lillibridge.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:30 p.m.

Approve the minutes of the March 11, 2024 Finance Committee meeting: Supervisor Brey moved to approve the minutes, seconded by Supervisor Hacker. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following month in the following amount – March 2024 - \$4,080,039.65: Supervisor Shimulunas moved, seconded by Supervisor Hacker to approve the vouchers. Upon voice vote, the vouchers in the amount of \$4,080,039.65 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing four bids received on a tax-deeded properties. All four properties received a bid of \$1.00 each. Supervisor Brey moved to accept the offers for Rheum Rd. & Markham St., Vacated Easy St., and Kellner St., seconded by Supervisor Baumann. Supervisor Hacker moved to accept the offer of \$1.00 for 1207 South 17th St, seconded by Supervisor Baumann. Upon discussion and vote, the motion passed unanimously.

Resolution Denying Claim:

Finance Director Gutman provided information to the committee regarding the resolution denying claim. Supervisor Baumann moved to adopt the resolution denying the claim, seconded by Supervisor Hacker. Upon discussion and vote, the motion passed unanimously.

Update on county finances and/or budget: County Executive Ziegelbauer reported the auditor continues to work on the year-end report.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Brey. Motion passed unanimously. The committee adjourned at 4:42 p.m.

Respectfully submitted,
Melissa Tennant, Deputy County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: **Monday, May 13, 2024**
TIME: **4:30 PM**
PLACE: **Manitowoc County Administration Office Building**
1110 S. 9th St., Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Election of Officers:
 - A. Vice Chair
 - B. 2nd Vice-Chair
3. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
4.
 - A. Approve minutes of April 8, 2024 Meeting of the Finance Committee.
 - B. Approve vouchers for the month of April 2024 for \$5,913,420.25.
5. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
6. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Resolution denying claim.
7. Update on county finances and/or budget:
 - ✓ Information regarding County Sales Tax.
8. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Apr 2024 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for Apr 2024. (will email when available)

Adjournment.

Date: May 7, 2024

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY FINANCE COMMITTEE

Administration Building

May 13, 2024

Attendance: Chairperson Hansen, Supervisor Brey, Supervisor Hacker, Supervisor Lillibridge, and Supervisor Shimulunas. Also in attendance: County Executive Bob Ziegelbauer, Public Works Director Gerry Neuser, Corporation Counsel Peter Conrad, County Board Chairman Martell, Supervisors Maresh, and Falkowski.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Election of Officers: Supervisor Shimulunas nominated Supervisor Brey for Vice-Chair. There were no other nominations. Motion to elect Supervisor Brey to Vice-Chair for a two-year term by Supervisor Hacker, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Supervisor Brey nominated Supervisor Shimulunas for 2nd Vice-Chair. There were no other nominations. Motion to elect Supervisor Shimulunas to 2nd Vice-Chair for a two-year term by Supervisor Hacker, seconded by Supervisor Brey. Upon vote, the motion passed unanimously.

Public Comment: Chairperson Hansen declared public input open at 4:32 p.m. No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:32 p.m.

Approve the minutes of the April 8, 2024 Finance Committee meeting: Supervisor Brey moved to approve the minutes, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Approve vouchers for the following month in the following amount – April 2024 - \$5,913,420.25: Supervisor Hacker moved, seconded by Supervisor Shimulunas to approve the vouchers. Upon vote, the vouchers in the amount of \$5,913,420.25 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser reported there were no properties to bid on.

Resolution Denying Claims:

County Executive Ziegelbauer provided information to the committee regarding the resolution denying claim for Brightspeed facilities. Supervisor Brey moved to adopt the resolution denying the claim, seconded by Supervisor Shimulunas. Upon discussion and vote, the motion passed unanimously.

County Executive Ziegelbauer and Veteran Services Department Director Todd Brehmer provided information to the committee regarding the veteran claim. Supervisor Hacker moved to approve the claim, seconded by Supervisor Brey. Upon discussion and vote, the motion passed unanimously.

Update on county finances and/or budget: County Executive Ziegelbauer reported the auditor continues to work on financial finding. Discussion was held regarding the deficit and how to move forward with the sales tax. Chairperson Hansen proposed the June 2024 Finance Committee be held in a larger room to accommodate for public comment. The resolution authorizing the sales tax would be presented at the July 2024 County Board meeting.

Adjournment: Supervisor Brey moved to adjourn, seconded by Supervisor Lillibridge. Motion passed unanimously. The committee adjourned at 5:06 p.m.

Respectfully submitted,
Melissa Tennant, Deputy County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: **Monday, June 10, 2024**
TIME: **4:30 PM**
PLACE: **Manitowoc County Communications & Technology Building**
Room 111
1024 S. 9th, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of May 13, 2024 Meeting of the Finance Committee.
 - B. Approve vouchers for the month of May 2024 for \$4,194,410.83
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Report of Economic Interest - Shelton
6. Update on county finances and/or budget
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for May 2024 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for May 2024. (will email when available)

Adjournment.

Date: June 5, 2024

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY FINANCE COMMITTEE
Communications and Technology Building
June 10, 2024

Attendance: Chairperson Hansen, Supervisor Brey, Supervisor Hacker, Supervisor Lillibridge, and Supervisor Shimulunas. Also in attendance: County Executive Bob Ziegelbauer, Public Works Director Gerry Neuser, Corporation Counsel Peter Conrad, County Board Chairman Martell, Supervisors Behnke, Falkowski, Klein, Naidl, and Schiesl.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m. Jeff Bell, City of Manitowoc, was against raising taxes to fund the County deficit. He would like the County to cutting expenses instead.

Loren Barnard, City of Manitowoc, would like to know what would happen with the sales tax after five years when the deficit has been taken care of.

Todd Goedeke, Village of Valders, wanted the County to cut expenses.

Randy Bonde, Town of Meeme, does not want to see another tax and believes the County needs to have a better handle on spending.

No one else present wished to speak, subsequently Chairperson Hansen closed public input at 4:40 p.m.

Approve the minutes of the May 13, 2024 Finance Committee meeting: Supervisor Brey moved to approve the minutes, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Approve vouchers for the following month in the following amount – May 2024 - \$4,194,410.83: Supervisor Hacker moved, seconded by Supervisor Shimulunas to approve the vouchers. Upon vote, the vouchers in the amount of \$4,194,410.83 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser reported there were no properties to bid on.

Update on county finances and/or budget: County Executive Ziegelbauer reported the 2023 final numbers for Human Services Department were lower than anticipated. He also provided another option of a 12.5% levy increase, which would generate \$4,000,000 in lieu of the sales tax. Discussion was held regarding the deficit and how to move forward. Chairperson Hansen informed they will need to make a decision as to what route to take at the July finance meeting.

Adjournment: Supervisor Brey moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 5:10 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: **Monday July 8, 2024**
TIME: **4:30 PM**
PLACE: **Manitowoc County Communications and Technology Building**
Room 111
1024 S. 9th Street, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of June 10, 2024 Meeting of the Finance Committee.
B. Approve vouchers for the month of June 2024
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Update on HSD deficit
 - ✓ Discussion/solutions regarding deficit and county sales tax
 - ✓ Discussion of county sales tax resolution option with possible approval
6. Update on county finances and/or budget
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for June 2024 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for June 2024. (will email when available)

Adjournment.

Date: June 26, 2024

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY FINANCE COMMITTEE
Communications and Technology Building
July 8, 2024

Attendance: Chairperson Hansen, Supervisor Brey, Supervisor Hacker, Supervisor Lillibridge, and Supervisor Shimulunas. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Public Works Director Gerry Neuser, Corporation Counsel Peter Conrad, County Board Chairman Martell, Supervisors Behnke, Engelbrecht, Falkowski, Grambow, Maresh, Schiesl, and Sitkiewitz.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m. No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:31 p.m.

Approve the minutes of the June 10, 2024 Finance Committee meeting: Supervisor Brey moved to approve the minutes, seconded by Supervisor Hacker. Upon vote, the motion passed unanimously.

Approve vouchers for the following month in the following amount –June 2024 - \$5,277,694.91: Supervisor Lillibridge moved, seconded by Supervisor Shimulunas to approve the vouchers. Upon vote, the vouchers in the amount of \$5,277,694.91 were approved.

Discussion/solutions regarding deficit and county sales tax:
Supervisor Behnke questioned how a 12.5% levy increase would work to cover the deficit.

County Executive Ziegelbauer explained the County could add debt service to the levy, which would allow for 12.5% increase to be used toward the deficit. The County has reserves, but more money would be needed in the future. The 12.5% would provide that.

Behnke questioned if the County still had unspent ARPA funds.

Ziegelbauer informed the committee there were unspent ARPA funds available.

County Board Chair Martell questioned if these funds can be used towards the deficit.

Finance Director Gutman explained they could be used to cover the deficit according to US Treasury guidelines.

Discussion of county sales tax resolution option with possible approval:
Supervisor Brey was not in favor of increasing the tax levy because he believes it would only delay the need for the sales tax. The sales tax would be a good way to cover the deficit, then follow State law to be a property tax relief for Manitowoc County residents.

Supervisor Hansen questioned what control this County Board would have over what future County Boards would do with the sales tax.

Corporation Counsel Conrad explained this County Board can add in whatever rules they want, within the law. However, future County Boards can change the ordinance with whatever voting requirement was needed.

Supervisor Lillibridge expressed concern that the tax levy increase wouldn't go away, and the County would still need the sales tax at some point. He would prefer just the sales tax, not an increase in property taxes.

Supervisor Shimulunas questioned who decides how the sales tax funds are spent.

Conrad informed the committee the funds are a line item in the County Executive budget.

Martell expressed there should not be a sunset with the sales tax because it would be used to cover the deficit of operational expenses. These operational expenses would always be needed.

Gutman mentioned this is an unsustainable deficit right now. If a sunset were in the ordinance and that time approached, that means the County would either need to cut drastically, find another funding source, or reimplement the sales tax.

Hansen agreed there shouldn't be a sunset. However, he would like future County Boards to understand the use of the sales taxes should be for property tax relief once the deficit is taken care of.

Supervisor Brey moved to approve and pass the Ordinance Creating Manitowoc County Code Chapter 33 (County Sales and Use Tax) along to the County Board, seconded by Supervisor Lillibridge. Upon discussion and vote, the motion was carried unanimously.

Adjournment: Supervisor Brey moved to adjourn, seconded by Supervisor Lillibridge. Motion passed unanimously. The committee adjourned at 5:16 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE

DATE: **Monday, August 12, 2024**

TIME: **4:30 PM**

PLACE: **Manitowoc County Administration Office Building**
1110 S. 9th St., Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of July 8, 2024 Meeting of the Finance Committee.
B. Approve vouchers for the month of June 2024 \$4,950,875.80
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Resolution denial of claim - Macco
 - ✓ Economic interest report - Reisenbuechler
6. Update on county finances and/or budget
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for July 2024 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for July 2024. (will email when available)

Adjournment.

Date: August 6, 2024

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE

Administration Building

August 12, 2024

Attendance: Chairperson Hansen, Supervisor Brey, Supervisor Hacker, Supervisor Lillibridge, and Supervisor Shimulunas. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Public Works Director Gerry Neuser, Corporation Counsel Peter Conrad, County Treasurer Kathy Reissmann, and Supervisor Schiesl.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m. No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:31 p.m.

Approve the minutes of the July 8, 2024 Finance Committee meeting: Supervisor Brey moved to approve the minutes, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Approve vouchers for the following month in the following amount –July 2024 - \$4,950,875.80: Supervisor Hacker moved, seconded by Supervisor Lillibridge to approve the vouchers. Upon vote, the vouchers in the amount of \$4,950,875.80 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing a bid received on one of the County's tax-deeded property. Supervisor Brey moved to accept the offer of \$5,000 for 1910 20th St, Two Rivers from Mark Heller, seconded by Supervisor Shimulunas. Upon discussion and vote, the motion passed unanimously.

Resolution Denying Claim:

Finance Director Gutman provided information to the committee regarding the claim submitted by Ms. Macco. Corporation Counsel and WMMIC have determined Manitowoc County has no liability for this claim, therefore they advise it be denied. Supervisor Brey moved to adopt the resolution denying the claim, seconded by Supervisor Hacker. Upon discussion and vote, the motion passed unanimously.

Update on county finances and/or budget: County Executive Ziegelbauer reported the 2025 budget process has begun.

Adjournment: Supervisor Hacker moved to adjourn, seconded by Supervisor Lillibridge. Motion passed unanimously. The committee adjourned at 4:45 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE

DATE: Monday, October 14, 2024
TIME: 4:30 PM
PLACE: Manitowoc County Communications and Technology Building
Room 111
1024 S. 9th, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of August 12, 2024 Meeting of the Finance Committee.
 - B. Approve vouchers for the month of Aug 2024 \$14,982,947.41
 - C. Approve vouchers for the month of Sept 2024 \$2,924,691.99
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
 - B. Approving recommended appraised values to be advertised per a Class 3 notice
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Economic interest report - Falkowski
6. Update on county finances and/or budget.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for September 2024 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for September 2024. (Will email when available.)
8. Adjournment.

Date: October 9, 2024

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Communications and Technology Building
October 14, 2024

Attendance: Chairman Hansen, Supervisor Brey, Supervisor Hacker, Supervisor Lillibridge, and Supervisor Shimulunas. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Corporation Counsel Peter Conrad, Sheriff Dan Hartwig, County Board Chair Martell, Supervisors Behnke, Engelbrecht, Falkowski, Grambow, Hammel, Maresh, Naidl, R. Phipps, Schiesl, Sitkiewitz, and Weiss.

Call to Order: Chairman Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairman Hansen declared public input open at 4:30 p.m.
No one present wished to speak, subsequently Chairman Hansen closed public input at 4:30 p.m.

Approve the minutes of the August 12, 2024 Finance Committee meeting: Supervisor Hacker moved to approve the minutes, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Approve vouchers for the following month in the following amount – August 2024 for \$14,982,947.41 and September 2024 for \$2,924,691.99: Supervisor Brey moved, seconded by Supervisor Lillibridge to approve the vouchers. Upon vote, the vouchers in the amounts of \$14,982,947.41 and \$2,924,691.99 were approved.

Update on county finances and/or budget: Discussion took place between the committee, attending supervisors and the County Executive regarding the oversight of each departments budget, the Human Services deficit, how the ½% sales tax will be utilized, borrowing for highway projects, and possible expense of a future wage study.

Adjournment: Supervisor Brey moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 5:39 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE

DATE: **Monday, November 11, 2024**
TIME: **4:30 PM**
PLACE: **Manitowoc County Administration Office Building**
1110 S. 9th, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of October 14, 2024 Meeting of the Finance Committee.
 - B. Approve vouchers for the month of Oct 2024 \$3,613,187.12
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
 - B. Approving recommended appraised values to be advertised per a Class 3 notice
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Resolution Adopting 2025 Budget and Property Tax Levy
 - ✓ Ord. Amending Manitowoc County Code s. 4.12 regarding sale of tax deeded properties.
6. Update on county finances and/or budget
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for October 2024 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for October 2024. (Will email when available.)
8. Adjournment.

Date: November 5, 2024

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE

Administration Building

November 11, 2024

Attendance: Chairman Hansen, Supervisor Brey, Supervisor Hacker, and Supervisor Lillibridge. Supervisor Shimulunas excused. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Corporation Counsel Peter Conrad, Sheriff Dan Hartwig, Treasurer Kathy Reissmann, Public Works Director Gerry Neuser, County Board Chair Martell, Supervisors Behnke, Falkowski, Maresh, Naidl, R. Phipps, Schiesl, Sitkiewitz, and Zimmer.

Call to Order:

Chairman Hansen called the meeting to order at 4:30 p.m.

Public Comment:

Chairman Hansen declared public input open at 4:30 p.m.

No one present wished to speak, subsequently Chairman Hansen closed public input at 4:31 p.m.

Approve the minutes of the October 14, 2024 Finance Committee meeting:

Supervisor Hacker moved to approve the minutes, seconded by Supervisor Brey. Upon vote, the motion passed unanimously.

Approve vouchers for the following month in the following amount – October 2024 \$3,613,187.12:

Supervisor Brey moved, seconded by Supervisor Lillibridge to approve the vouchers. Upon vote, the vouchers in the amount of \$3,613,187.12 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property:

Public Works Director Neuser presented a handout listing the tax foreclosed real estate properties the County will be seeking bids on. Supervisor Brey moved to advertise all the properties at the recommended appraised values, seconded by Supervisor Lillibridge. Upon vote, the motion passed unanimously.

Resolution Adopting 2025 Budget and Property Tax Levy:

County Executive Ziegelbauer and Finance Director JJ Gutman informed the committee they need to adopt the resolution for the 2025 budget and property levy. The amendments made to the original budget were additional funds of \$25,000 to the Coroner's budget for the extra hire wages and a change made to the Human Services budget removing funds from one account to other accounts, which would have no impact to the levy. These amendments would supersede the original budget that was provided on October 8. Chairman Hansen opened discussion regarding the budget to the committee and other supervisors in attendance. Discussed took place regarding the amendments to the budget, along with Information Technology and Sheriff's Department budgets, the Human Services deficit, and how the ½% sales tax will be utilized. Supervisor Hacker moved to accept the resolution adopting the 2025 budget as amended and property tax levy, seconded by Supervisor Brey. Upon vote, the motion passed unanimously.

Ordinance Repealing and Recreating Manitowoc County Code § 4.12:

Corporation Counsel Peter Conrad informed the committee this ordinance would repeal and recreate Manitowoc County Code §4.12 regarding maintenance and sale of tax-deeded land. Supervisor Brey moved to accept the ordinance, seconded by Supervisor Hacker. Upon discussion and vote, the motion passed unanimously.

Adjournment:

Supervisor Brey moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 5:48 p.m.

Respectfully submitted,
Melissa Tennant, Deputy County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE

DATE: **Tuesday December 17, 2024**
TIME: **5:30 PM**
PLACE: **Manitowoc County Office Complex Rm 302**
4319 Expo Dr. Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of November 11, 2024 Meeting of the Finance Committee.
B. Approve vouchers for the month of Nov 2024 \$3,126,941.12
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
6. Update on county finances and/or budget
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for November 2024 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for November 2024. (Will email when available.)
8. Adjournment.

Date: December 6, 2024

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Manitowoc County Office Complex, Room 302
December 17, 2024

Attendance: Supervisors Brey, Hacker, Lillibridge, and Shimulunas were in attendance. Chairman Hansen was excused. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Corporation Counsel Peter Conrad, Public Works Director Gerry Neuser, County Board Chair Martell, Supervisors Naidl, Schiesl, and Sitkiewitz

Call to Order:

Supervisor Brey called the meeting to order at 5:30 p.m.

Public Comment:

Supervisor Brey declared public input open at 5:30 p.m. No one present wished to speak, subsequently Supervisor Brey closed public input at 5:30 p.m.

Approve the minutes of the November 11, 2024 Finance Committee meeting:

Supervisor Hacker moved to approve the minutes, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Approve vouchers for November 2024 in the amount of \$3,126,941.12: Supervisor Shimulunas moved, seconded by Supervisor Hacker to approve the vouchers. Upon vote, the vouchers in the amount of \$3,126,941.12 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property:

Public Works Director Neuser presented a handout listing the tax foreclosed real estate properties listing the four properties that received bids.

Supervisor Shimulunas moved to accept the highest offer of \$67,500.00 from Nicole Bauer for 2736 13th St., Two Rivers, seconded by Supervisor Hacker. Upon vote, the motion passed unanimously.

Supervisor Hacker moved to accept the offer of \$23,444.00 from Gay Ewen Bieberitz for a lot on Stoney Brook Dr., Manitowoc, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Supervisor Shimulunas moved to accept the offer of \$16,500.00 from Mike Howe for a lot on Chicago St., Manitowoc, seconded by Supervisor Lillibridge. Upon vote, the motion passed unanimously.

Supervisor Lillibridge moved to deny the offer of \$501.50 from Kevin Schmitz for the lot in the Laduron Subdivision in Mishicot, seconded by Supervisor Hacker. Upon vote, the motion passed unanimously.

Adjournment:

Supervisor Hacker moved to adjourn, seconded by Supervisor Shimulunas. Motion passed unanimously. The committee adjourned at 5:35 p.m.

Respectfully submitted,
Jessica Backus, County Clerk