

**MINUTES of EXPO-ICE CENTER BOARD MEETING
FINANCE SUBCOMMITTEE**

Wednesday, January 15, 2025

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: M. Plate, PJ Albert, T. Dvorak, R. Kohlbeck, B. Palzewicz, D. Pollen, P. Strouf

Absent & Excused: K. Behnke

Absent:

**Other Expo-Ice
Center Board**

Members Present: J. Hawig, M. Pawlowski

Others Present: J. Shelton, C. Breit

Called to Order Meeting called to order – 6:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made Albert, seconded by Palzewicz to approve the minutes. Motion carried unanimously.

Public Comment Chairperson called for public comment three times. No public input was given.

Election of Officers

PJ Albert was nominated by Paige Strouf as Subcommittee Vice Chair. After three calls for other nominations a motion was made by Strouf, seconded by Pollen, that nominations be closed and unanimous ballot be cast for Albert as Subcommittee Vice Chair. Motion carried unanimously.

Review, Discussion, and Possible Action on the following items for the 2025 Fair:

A. Pricing Structure

Motion was made by Dvorak, seconded by Albert to recommend approval to increase the following: Jr. Fair Exhibitor ticket to \$5; Open Class Exhibitor Per Entry Fee to \$.20; Online Processing Fee to \$2; Gatekeepers Payment per ticket to \$.15; and Indoor Vendor Rate to \$300. Motion carried unanimously.

Motion was made by Dvorak, seconded by Kohlbeck to recommend approval to increase the Animal Judges Rates and will be listed in the packet according to species for final approval. Motion carried unanimously.

Motion was made by Dvorak, seconded by Kohlbeck to recommend approval to increase the Exhibition Building Judges Rates and will be listed in the packet according to department for final approval. Motion carried unanimously.

Motion was made by Dvorak, seconded by Kohlbeck to increase the Animal and Exhibition Building Superintendent and Assistant Superintendent Rates and will be listed in the packet according to department for final approval. Motion carried unanimously.

B. Fairest of the Fair Scholarship Amount – Clothing Allowance

Motion was made by Albert, seconded by Palzewicz to recommend approval to the board a \$500 clothing allowance to be added to the 2026 Fairest of the Fair program. Motion carried unanimously.

C. Budget

a. Parking Signs

Motion was made by Albert, seconded by Kohlbeck recommend approval to the board to allow the \$1,000 budget to be used for parking signs. Motion carried unanimously.

b. Advertising-Media

Tabled.

c. Entertainment

Tabled.

D. Board Member Camping

Motion was made by Albert, seconded by Strouf to recommend approval to the board to retain two spots for camping to include refunding of one board member fee for 2025 and all board members to confirm camping by June 1. Motion carried unanimously.

E. Woman's Day Request

Motion was made by Palzewicz, seconded by Pollen to recommend approval to the board the Woman's Day budget of \$500. Motion carried unanimously.

Update and Possible Action on Other Fair Operation Projects and Issues

No report.

Adjourn

Motion made by Kohlbeck, seconded by Albert to adjourn at 8:07pm. Motion carried unanimously.

Respectfully submitted,
Jennell Shelton, Manitowoc County Expo Facility Manager