

JOINT DISPATCH BOARD
Communications & Technology Building, Room 111/112
January 2, 2025

Committee Members Present: Joseph Jeanty, Dan Hartwig, Mark Knier, Jason Freiboth, and Ben Meinnert, Dennis Rabas. Non-Committee members in attendance were Bill Jones, James Falkowski, Connie Bashaw, Rhonda Green, Shawn Metzner, Luke Kalista, Ashley Smits, Danny Hang, Gerry Neuser, Ryan Menges, Charles Olson, Josh Stradal, Chris Dallas, Todd Cummings, and Kevin Haese

Call to Order: The meeting was called to order by Vice Chairman Ben Meinnert at 09:02 am.

Roll Call/Introductions: Roll call was completed at 09:07 am.

Public Comment: Josh Stradal – Updated Agenda

Approve Minutes of April’s Meeting: Dan Hartwig approved October’s meeting minutes and seconded by James Falkowski

Old Business:

- a. No issues with Portal XL or TYLER Programming.

New Business:

- a. EMABAS – Par Checks are to auto populate and are not. Hiebas has been notified.
 - Connie Bashaw noted that if after 10 minutes a paged agency has not responded, JDC to let the incident commander (IC) know. PAR Checks will be delayed to the IC if calling to check on agencies that didn’t respond.
- b. The transfer from Rave to Everbridge did not go as smoothly as planned. Training scheduled today with JDC and EM, and more data needs to be manually transferred from the old notification lists to Everbridge.

Update from Emergency Services Department:

Shawn Metzner introduced himself as the new EM Deputy Director.

January 15th Tornado Table Top Exercise will be a planning meeting to set up committee members and a plan.

Full-Scale EOC and Reception Center (FEMA Evaluate) exercise is scheduled June 9th for the Reception Center and June 10th for the EOC. A mock drill is scheduled at the reception center May 5th from 6-9 pm.

Language Line Services. The use of this service has more than doubled JDC’s allotted annual budget amount. JDC patches the interpreter through to the requesting agency. Rhonda asked each agency to sign up for their own account and share their account number with JDC. When services are requested, the account number of the requesting agency will be used. Executive

Bob Ziegelbauer stated we will pay for this years' service while tracking the cost of service of each agency with their account numbers. This will better prepare the agencies for their 2026 budgets.

Update from Public Works Department:

- Bill Jones states we received a grant for \$980,000.00 to replace consoles in JDC. This will not affect JDC staff or the performance of their duties.

Update from Information Technology

- Ashley Smits reported the next AEGIS upgrade will start on 2/20 (no GIS/mapping updates after 2/14/25). Testing with agencies will start on 2/27 and go live is planned for 4/29.
- Luke Kalista states TYLER will move to the cloud in 2027.

Next Meeting Date: April 3, 2025, 9:30 AM at the EOC

Adjournment: A motion was made by Joe Jeanty and seconded by Dan Hartwig to adjourn. The meeting was adjourned at 10:20 am.

Respectfully submitted,

Rhonda Green

Rhonda Green
Director
Manitowoc County Emergency Services Department