

HIGHWAY COMMITTEE MINUTES

January 21, 2025

The Manitowoc County Highway Committee convened into an open session at The Manitowoc County Highway Department, Conference Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 21st day of January 2025.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Kevin Behnke, Jim Brey, Lee Engelbrecht, Susie Maresh and Matthew Phipps

Excused: N/A

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Supervisor James Lillibridge, Supervisor Ritz Metzger, Supervisor Dylan Hammel, Mark Smith, Andrew Krajnek, Jack Kotche, and Corporation Counsel Peter Conrad

Approval of Minutes: Supervisor Engelbrecht made a motion to approve the minutes from the December 10th, 2024 meeting, seconded by Supervisor M. Phipps. Motion carried.

Regular Business:

(Public Comment): Andy Krajnek introduced himself to the committee and discussed a new hangar lease for his client Mark Smith. Public Comments was closed at 4:05 p.m.

CTH B – Road Condition Discussion

Supervisor M. Phipps explained the addition of CTH B to the agenda. Supervisor M. Phipps mentioned this segment on CTH B is located within his district and discussed the concern to fix a segment of highway. Commissioner Grotegut updated the committee on the information regarding this area and found no changes to the roadway. Discussion took place between all attending county board supervisors regarding issues and concerns on a noise issue received from neighbors.

Motion made by Supervisor Brey to place on file, seconded by Supervisor Engelbrecht. Motion carried

Airport – Tower Approval

Commissioner Grotegut updated the committee on a recent letter received from Metro North Communications, Inc for the request from our highway committee for approval on the construction of a 100 foot tower. Metro North Communications, Inc. also provided the FAA (Federal Aviation Administration) approved letter which reveals the tower structure does not exceed obstruction standards and would not be a hazard to air navigation. Motion made by Supervisor Maresh, to approve the construction of the tower per the FAA conditions, seconded by Supervisor M. Phipps. Motion carried.

Airport Hangar Lot 1645

Supervisor Behnke made a motion to convene in closed session pursuant to Wis. Stat. § 19.85(1)(g) for the purpose of conferring with legal counsel for the County who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically, the Board may convene in closed session to discuss the expired hanger site lease for airport hangar lot no. 1645 and potential litigation arising out of its nonrenewal/non-extension., seconded by Supervisor Maresh, Brey, M. Phipps, and Engelbrecht. Motion carried. Convened in closed session at 4:30 p.m.

Supervisor Behnke made a motion to reconvene into open session, seconded by Supervisors Maresh, Brey, M. Phipps, and Engelbrecht. Motion carried. Reconvene into open session at 4:45 p.m.

Motion made by Supervisor Behnke to grant a one year lease, provide proof for past and current certificates of

insurance for one million dollars per lease terms, removal of fuel trailer, mailing address of business name to be disclosed in lease, seconded by Supervisor Maresh. Motion carried.

Kingsbridge Rehab Bid Results

Commissioner Grotegut updated the committee on the Kingsbridge Rehab Bid Results and the most favorable bid result was Lunda Construction. Commissioner Grotegut indicated a start date of 1/27/2025.

Motion made by Supervisor Brey to approve the bid received by Lunda Construction for the Kingsbridge Rehab, seconded by Supervisor Engelbrecht. Motion carried.

Personnel Update

Commissioner Grotegut mentioned to the committee he held a recent meeting for all highway department employees. Discussion took place regarding some of the 2025 budget changes on Sunday call in to be Overtime. This change did not fix the after hour call in issues. Commissioner Grotegut would like approval from the committee to allow employees the option to work Fridays to obtain their 40 hour work week to cure this problem. Supervisors discussed this as a department head decision.

Commissioner Grotegut also mentioned the paving foreman is leaving early June due to retirement. Brief discussion took place.

State Budget Sheet Review

Commissioner Grotegut provided the committee with an overview on the new state budget sheet and how it is broken down and affects how our county projects are completed around state funding projects. No further discussion.

Overtime Report

The Committee reviewed the Overtime Reports. No further discussion.

Vouchers

The Committee reviewed the vouchers dated December 10th, 2024 through January 7th, 2025.

Supervisor Brey made a motion to approve the vouchers, seconded by Supervisor Maresh. Motion carried.

Next Meeting Date

February 11th, 2025

Adjournment

Supervisor Engelbrecht made a motion to adjourn, seconded by Supervisor Maresh. Motion carried.

Meeting adjourned at 5:03 p.m.

Submitted by:

Gregory M. Grotegut

Highway Commissioner