



MANITOWOC COUNTY
COUNTY BOARD OF SUPERVISORS
MEETING NOTICE

DATE: January 21, 2025

TIME: 6:00 P.M.

PLACE: **Manitowoc County Office Complex, Room 300**
4319 Expo Drive, Manitowoc, WI 54220

To live stream the meeting: <https://www.youtube.com/channel/UCcBZSVQYYfhgv5LHxT-fkwQ?reload=9>

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

- I. Call to order by County Board Chair**
- II. Invocation by Supervisor Neils**
- III. Pledge of Allegiance**
- IV. Roll Call**

V. REPORTS

A. Jayna Hintz, Area Extension Director – UW-Extension’s Impact in Manitowoc County

VI. PUBLIC COMMENT

Members of the public will be allowed three (3) minutes to speak on matters pertaining to County Board business.

VII. CONSENT AGENDA (Any routine or non-controversial items)

A. Approve December 17th, 2024 County Board Minutes

B. Appointments by County Executive

1. Expo Ice Center Board

Appoint one member to fill a vacancy for a term expiring December 31, 2027.

a. Tamma Loritz

2. Ethics Board

Appoint one member to succeed Jay Muchin for a three-year term expiring February 28, 2028.

a. Jay Muchin

C. Ordinances and Resolutions

1. Highway Committee

a. Resolution 2024/2025-67 Petitioning for Airport Improvement Aid and Designating the Secretary of Transportation as Agent

2. Public Safety Committee

a. Resolution 2024/2025-68 Adopting Manitowoc County Hazard Mitigation Plan 2025-2030

3. Public Works

a. Resolution 2024/2025-69 Endorsing Application for Broadband Expansion in Manitowoc County from Bertram Communications

VIII. COMMITTEE REPORTS, RESOLUTIONS, AND ORDINANCES

- A. Aging & Disability Board
- B. Board of Health
- C. Criminal Justice Coordinating Council
- D. Executive Committee
- E. Expo-Ice Center Board
- F. Finance Committee
- G. Highway Committee
- H. Human Service Board
- I. Land Conservation Committee/UW-Extension Education and Agriculture Committee
- J. Personnel Committee
- K. Planning and Park Commission
- L. Public Safety Committee
- M. Public Works Committee
- N. Transportation Coordinating Committee
- O. Miscellaneous – Personnel Committee and Human Services Board

IX. ANNOUNCEMENTS

X. ADJOURNMENT

Tyler Martell, Chairman
Prepared by Jessica Backus, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

**RESOLUTION PETITIONING FOR AIRPORT IMPROVEMENT AID
AND DESIGNATING THE SECRETARY OF TRANSPORTATION AS
AGENT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County, Wisconsin is authorized by Wis. Stat. § 114.11, to
2 acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport;
3 and
4

5 WHEREAS, Manitowoc County desires to develop or improve the Manitowoc County
6 Airport, located in Manitowoc County, Wisconsin; and
7

8 WHEREAS, Manitowoc County desires to make a PETITION FOR AIRPORT PROJECT
9 to the Secretary of the Wisconsin Department of Transportation; and
10

11 WHEREAS, airport users have been consulted in formulation of the improvements
12 included in this Resolution; and
13

14 WHEREAS, a public hearing was held prior to the filing of this Resolution Petitioning for
15 Airport Improvement Aid in accordance with Wis. Stat. § 114.33(2), as amended, and a transcript
16 of the hearing is to be transmitted with the petition;
17

18 NOW THEREFORE, BE IT RESOLVED that the county board of supervisors of the
19 county of Manitowoc hereby approves a petition for federal or state aid, or both, in the following
20 form:
21

22 The petitioner, desiring to sponsor an airport development project with federal or state aid,
23 or both, in accordance with the applicable state and federal laws, respectfully represents and states:
24

25 1. That the airport, which it is desired to develop, should generally conform to the
26 requirements for a General Aviation type airport as defined by the Federal Aviation
27 Administration.
28

- 29
- 30
- 31 That the character, extent, and kind of improvements that it desires under the project
- 32 • Acquire Mowing Equipment;
 - 33 • Crack seal and sealcoat airport pavements;
 - 34 • Reconstruct Airport Lighting Vault;
 - 35 • Clear and maintain runway approaches as stated in Wis. Admin. Code § Trans 55;
 - 36 • Any necessary related work.
37

38 3. That the airport project, which your petitioner desires to sponsor, is necessary to
39 meet the existing and future needs of the airport.

40
41 and

42
43 BE IT FURTHER RESOLVED that it is recognized that the improvements petitioned for
44 as listed will be funded individually or collectively as funds are available, with specific project
45 costs to be approved as work is authorized, the proportionate cost of the airport development
46 projects described above which are to be paid by the Manitowoc County to the Secretary of the
47 Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in
48 trust for the purposes of the project; any unneeded and unspent balance after the project is
49 completed is to be returned to Manitowoc County by the Secretary; Manitowoc County will,
50 subject to available appropriations, make available any additional monies that may be found
51 necessary, upon request of the Secretary, to complete the project as described above; the Secretary
52 shall have the right to suspend or discontinue the project at any time additional monies are found
53 to be necessary by the Secretary, and Manitowoc County does not provide the same; in the event
54 Manitowoc County unilaterally terminates the project, all reasonable federal and state expenditures
55 related to the project shall be paid by Manitowoc County; and

56
57 BE IT FURTHER RESOLVED that Manitowoc County is required by Wis.
58 Stat. § 114.32(5) to designate the Secretary as its agent to accept, receive, receipt for, and disburse
59 any funds granted by the United States under the Federal Airport and Airway Improvement Act,
60 and is authorized by law to designate the Secretary as its agent for other purposes; and

61
62 BE IT FURTHER RESOLVED that the Secretary is hereby designated as Manitowoc
63 County's agent and is requested to agree to act as such in matters relating to the airport
64 development project described above, and is hereby authorized as Manitowoc County's agent to
65 make all arrangements for the development and final acceptance of the completed project whether
66 by contract, agreement, force account or otherwise; and to accept, receive, receipt for and disburse
67 federal monies or other monies, either public or private, for the acquisition, construction,
68 improvement, maintenance and operation of the airport; and, to acquire property or interests in
69 property by purchase, gift, lease, or eminent domain under Wis. Stat. ch. 32; and, to supervise the
70 work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary;
71 and, to execute any assurances or other documents required or requested by any agency of the
72 federal government and to comply with all federal and state laws, rules, and regulations relating to
73 airport development projects; and

74
75 BE IT FURTHER RESOLVED that Manitowoc County requests that the Secretary
76 provide, per Wis. Stat. § 114.33(8)(a), that the sponsor may acquire certain parts of the required
77 land or interests in land that the Secretary shall find necessary to complete the aforesaid project;
78 and

79
80 BE It FURTHER RESOLVED that Manitowoc County agrees to maintain and operate the
81 airport in accordance with certain conditions established in Wis. Admin. Code ch. Trans 55, or in
82 accordance with Manitowoc County's assurances enumerated in a federal grant agreement; and

84 AND BE IT FURTHER RESOLVED that the County Executive and the County Clerk are
85 authorized to sign and execute the agency, or other, agreement and Federal Block Grant Owner
86 Assurances authorized by this Resolution.

Dated this 21st day of January 2025.

Respectfully submitted by the
Highway Committee

Kevin Behnke, Chair

FISCAL IMPACT: No tax levy impact and, based on the funding mechanism, no budget modifications are required at this time. If the petition is successful, the county will be eligible for grant funding for work relating to the proposed improvements. Any necessary budget amendments will be brought to the County Board for approval.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION ADOPTING MANITOWOC COUNTY HAZARD
MITIGATION PLAN 2025-2030**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County recognizes the threat that natural hazards pose to people
2 and property; and
3

4 WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the
5 potential for harm to people and property and save taxpayer dollars; and
6

7 WHEREAS, an adopted natural hazards mitigation plan is required as a condition of future
8 grant funding for mitigation projects; and
9

10 WHEREAS, in recognition of the need to prepare for the mitigation of natural hazards,
11 Manitowoc County has prepared its Manitowoc County Hazard Mitigation Plan 2025-2030 (the
12 “Plan”); and
13

14 WHEREAS, Wisconsin Emergency Management (“WEM”) has reviewed and approved
15 the Plan; and
16

17 WHEREAS, the Public Safety Committee has provided the County Board with a copy of
18 the Plan; and
19

20 WHEREAS, after careful consideration and review, the Public Safety Committee
21 recommends that the County Board adopt the Manitowoc County Hazard Mitigation Plan 2025-
22 2030 as presented;
23

24 NOW, THEREFORE BE IT RESOLVED that the county board of supervisors of the
25 county of Manitowoc adopts the Manitowoc County Hazard Mitigation Plan 2025-2030 as
26 approved by Wisconsin Emergency Management as the County’s official Hazard Mitigation Plan;
27 and
28

29 BE IT FURTHER RESOLVED that upon approval of the Manitowoc County Hazard
30 Mitigation Plan 2025-2030 by Manitowoc County, the County authorizes Bay-Lake Regional
31 Planning Commission to submit the Plan to Wisconsin Emergency Management and Federal
32 Emergency Management Agency officials for final approval, as required under the Hazard
33 Mitigation Grant Program.

Dated this 21st day of January 2025.

Respectfully submitted by the
Public Safety Committee

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION ENDORSING APPLICATION FOR BROADBAND
EXPANSION IN MANITOWOC COUNTY FROM BERTRAM
COMMUNICATIONS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Broadband, Equity, Access, and Deployment (“BEAD”) funding is available
2 for unserved and underserved households and businesses within Manitowoc County; and
3

4 WHEREAS, the county board of supervisors of the county of Manitowoc recognizes that
5 broadband connectivity and reliability are critical infrastructure for health, safety, and quality of
6 life for all county residents; and
7

8 WHEREAS, Manitowoc County participates in the Manitowoc County Rural Broadband
9 Taskforce; and
10

11 WHEREAS, the Manitowoc County Rural Broadband Taskforce has reviewed county
12 needs for broadband infrastructure, identifying unserved areas, underserved areas; and
13

14 WHEREAS, the Manitowoc County Rural Broadband Taskforce has evaluated providers
15 for partnership opportunities to meet Manitowoc County-identified broadband infrastructure
16 goals; and
17

18 WHEREAS, Bertram Communications LLC has discussed its future plans with the
19 Manitowoc County Broadband Taskforce; and
20

21 WHEREAS, the Broadband Taskforce Committee has determined that Bertram
22 Communications LLC has a proven record of accomplishments in Manitowoc County, having
23 made significant investments in our communities since 2023; and
24

25 WHEREAS, the Manitowoc County Rural Broadband Taskforce recommended endorsing
26 Bertram Communications LLC’s application for BEAD funding for infrastructure deployment in
27 Manitowoc County to the Manitowoc County Public Works Committee; and
28

29 WHEREAS, after careful consideration and review, the Manitowoc County Public Works
30 Committee recommends that Manitowoc County endorses Bertram Communications LLC’s
31 application for BEAD funding for infrastructure deployment in the county;
32

33 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
34 of Manitowoc endorses the application for Bertram Communications LLC for BEAD funding to
35 support broadband infrastructure deployment in Manitowoc County, Wisconsin.

Dated this 21st day of January 2025.

Respectfully submitted by the
Public Works Committee

Ken Sitkiewitz, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____



APPROVED:

Bob Ziegelbauer, County Executive

Date