

ADRC of the Lakeshore Board Minutes
Tuesday, November 26, 2024
Kewaunee Administration Building – County Board Room

Linda Teske called the meeting to order at 10:02 a.m. Roll call was taken. Those present were: James Hathaway, Joanne Lazansky, Linda Teske, Paul Hacker, Sandi Schleis-Ulmen, Paul Ravet, and. Also present were: Wendy Hutterer, Melissa Konop, Lori J Fure, Kim Novak from the ADRC of the Lakeshore. Excused: Shirley Fessler, Cindy Neelis, and Tim Nicholls. Absent: Bonnie Shimulunas.

Pledge of Allegiance

Motion by Paul Ravet, second by Jim Hathaway to approve the agenda as printed. Motion carried.

Motion by Joanne Lazansky, second by Paul Ravet, to approve the minutes from September 17, 2024. Motion carried.

Public Comment: None

Correspondence: Reviewed thank you cards received for Elder Benefit Specialist and Caregiver Luncheon. Also reviewed surveys from our Sip n’ Swipe class noting thanks and feeling more confident from taking the class.

Director Updates – Wendy Hutterer:

Finance Report:

- Monthly Financial Summary was distributed and discussed.
- Reviewed State budget numbers for our programs which are declining.
- Discussed 2025 caterer meal costs increasing for meal program and lack of caterer in the Kiel area.

Office Report:

- Conducting interviews next week for the Business Manager position. Kim is retiring February 28, 2025. Will have six weeks of cross training.
- Hired a new Information and Assistance Specialist.
- Manitowoc elevator replacement will begin December 16th and will be down through January 2025. Discussed plan in place for those unable to use stairs.
- ADRC Insider radio show on WOMT on Mondays at 11:30 am started in November.
- Cindy Neelis resigned from the ADRC Board. Looking for a replacement to represent the disabled adult population.

Legislative Report:

- Appreciation was given to the ADRC Board for their dedication to representing the ADRC in the community and their participation at our Board meetings.

ADRC Updates – Melissa Konop:

Information & Assistance Specialists:

- Interviews held for open Information & Assistance Specialist position. Currently doing background check on potential candidate.

Disability Benefit Specialists:

- Preparing for Medicare open enrollment and Medicare A-D presentations.

Dementia Care Specialist:

- Virtual Dementia tour being held September 25th in Kewaunee and 26th in Manitowoc.

- Boost Your Brain and Memory new program scheduled for October in Manitowoc. A class will be scheduled in Kewaunee in 2025. Distributed multiple flyers.
- Our Dementia Care Specialist will be attending a DCS collaboration meeting in Madison Thursday. The DCS group is also invited that evening to the Governor's mansion for a recognition celebration. Friday they will attend a research day at the hospital in Madison.

Events:

- NOMI resource fair September 9th.
- Youth in Transition resource fair in Kewaunee October 1st.
- Kewaunee Senior resource fair October 8th.
- Two Rivers Senior resource fair October 17th.

Older American's Act Programming Updates – Lori J Fure:

Elderly Nutrition Program:

- Distributed report and reviewed meals served in 2024.
- We are in the process of locating a new caterer for our Kiel dining site. The current caterer is unable to renew the contract for 2025.
- Nutrition supervisor is still back from maternity leave.
- Nutrition Council Advisory meetings will start in January.
- Stepping Up Your Nutrition classes will be presented at each Stepping On class in 2025.

Caregiver/Prevention Programs:

- Caregiver appreciation events were held in November in both counties.
- 2025 Spring Health and Wellness workshops have been scheduled.
- Caregiver socials will be open to the general public for those caring for individuals 60 or older or of an adult 55 years or older with a dementia diagnosis.

Elder Benefit Specialists:

- Medicare Part D open enrollment ends 12/7/2024. The new enrollment form was a great help in making the appointments more efficient.
- Struggling to find attorneys willing to donate their time for our Pro Bono program. One attorney is helping with all dates in Kewaunee. Two attorneys in Manitowoc have offered their time for one date each. Any ideas on how to increase participation by attorneys is appreciated.
- Kewaunee Senior Resource Fair was held October 8th at the Kewaunee County Fairgrounds Exhibition Hall. Over 300 people attended.

2025-2027 Aging Plan Updates– Lori J Fure

- Plan was approved by GWAAR.
- Approved plan will be placed on our website.

Transportation Updates – Kim Novak:

Kewaunee:

- Ride request continue to come in at a steady pace. Rides are up 482 rides from this time last year. Added 2 new drivers. Now have 36 drivers.
- Marketing and recruitment efforts continue. We posted our video on Facebook again and attended the resource fair October 8th.
- Algoma bus route continues to be stable..
- Driver training was held November 14th at KCDHS. Training included in-service from Renee Koenig/UW-Extension on Aging Friendly and "Be the Light" presentation by Sheriff Joski. The next training will be in June of 2025.

- Received approval of 2025-2028 Coordinated Plan by resolution at our TCC meeting 8/20/2024. The plan has been moved on to Bake Lake and DOT for approval.
- 85.21 grant application for 2025 is complete and submitted. Formal review and approval of the application happened at the TCC meeting on November 12, 2024.
- Will be replacing Janine Bowers as our transportation dispatcher. Janine took another position with Kewaunee County in finance. Looking to have the position filled by beginning of 2025.

Manitowoc:

- Reviewed 85.21 Specialized Transportation grant application for 2025. Motion made by Paul Hacker to submit the application, seconded by Sandi Schleis-Ulmen. Motion carried.
- Volunteer rides up 10% compared to third quarter last year, up 22% year-to-date compared to last year.
- Received our first awarded bus on November 1st. Waiting on one more which was awarded this year. Also waiting to hear if the third replacement bus was awarded to us for 2025.

Next Meeting: January 28th, 2025 at 10:00 am in Manitowoc. There being no other business, Joanne Lazansky made a motion to adjourn, seconded by Sandi Schleis-Ulmen. Motion carried. The meeting adjourned at 11:26 am.

Respectfully submitted,

Kim Novak/wh
ADRC Business Services Manager