

**MINUTES OF PUBLIC WORKS COMMITTEE**

Held Wednesday, November 13, 2024

Location: Manitowoc County Public Health Building, 1028 South 9<sup>th</sup> St, Manitowoc

- Present:** Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl
- Absent & Excused:**
- Other County Board Members Present:** None
- Staff Attending:** C. Breit, G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.
- Minutes** Minutes were reviewed from the October 9, 2024 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** There were no donations reported for October.
- Ethics Code Reports** There were no Ethics Code Reports submitted for October.
- Public Comment** The Committee Chairman called for public comment three times. No public comment was made.

**SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:**

**Recycling and Solid Waste Programs**

Public Works Director Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

**BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:**

**2024 Capital Projects**

Asst. Public Works Director Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

**Courthouse Windows Replacement and HVAC Systems Upgrade Project**

Neuser updated the committee on the status of the project and schedule of work. Discussion. Supervisor Weiss asked for a description and accounting of the project's Change Orders to-date. Neuser will forward the information to the committee members on Nov. 14<sup>th</sup>.

**Pay Request(s) for Capital Projects**

Included in the packet was a Pay Request from Hamann Construction for \$122,292.55 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously.

Also included in the packet was a Pay Request from Eland Electric for \$26,948.70 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

**COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:**

**Report on Activities and 2024 Capital projects**

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

**INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:**

**Operations/Projects – Update**

Neuser reported on the Information Technology Capital Projects and Activities.

**Cyber Security Update**

Neuser reported on the Cyber-security report included in the electronic committee packet.

**BEAD Grant Update**

Neuser reported on the status of the BEAD Grant Planning Committee’s recent activity.

**EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:**

**Report on Activities**

Breit reported on the Expo November Events Calendar and 2024 Capital Projects included in the committee packet.

**Recommendation to County Executive for Expo-Ice Center Board Vacant Seat**

Breit reported on the draft letter of recommendation to the County Executive to appoint Tamma Loritz to fill the vacant seat on the Expo-Ice Center Board included in the committee packet. Discussion. Motion made by Weiss, seconded by Naidl to recommend the appointment to the County Executive. Motion carried unanimously.

**Proposed Dehumidification Unit**

Breit reported on the dehumidification unit being proposed by the Ice Center User Groups and information on the unit was distributed to the committee members. Discussion. Motion by Zimmer, seconded by Weiss to approve the User Groups to replace the current dehumidification unit with the unit they are proposing at the User Groups’ expense. Motion carried unanimously.

**Finance Director’s Expo Special Revenue Fund Report**

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

**ADJOURNMENT**

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:05 pm. Motion carried unanimously.

Minutes taken by Neuser

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Signed by Sitkiewitz