

**Minutes of the  
Manitowoc-Calumet Library System  
Board of Trustees Meeting  
November 20, 2024  
Brillion Public Library**

The regular meeting of the Manitowoc-Calumet Library System Board was called to order at the Brillion Public Library on Wednesday, November 20, 2024, at 5:30 p.m., by Vice-President of the Board, Ray Mueller.

**Members Present:** Deborah Brotcke, Ron Dietrich, Kali Hentges, Mary Hoerth, Chuck Krueger, Ray Mueller, Darcie Schwalenberg-Kesler, Sara Meier, Scott Tuma, Don Weiss

**Members Absent:** Natasha Khan, Megan O'Connor, Jeremy Sehloff, Don Zimmer

**Others Present:** Jeff Dawson, Lydia Dill, Amy Eisenschink, D Hankins, Rebecca Scherer, Margie Verhelst, Kate Verhelst

---

**Minutes:** A motion was made by Weiss and seconded by Schwalenberg-Kesler to accept the minutes of the September 25, 2024, MCLS Board meeting. Motion carried.

**Member Library Directors' Reports:** Reports were presented by D Hankins, Jeff Dawson, and Lydia Dill. Scherer reported on behalf of Karin Adams. Mueller and Hoerth discussed the upcoming Meg Medina author visit sponsored by Chilton Public Library.

**Financial Business:** A motion was made by Dietrich and seconded by Meier to approve the September and October 2024 financial reports. Motion carried.

A motion was made by Weiss and seconded by Hoerth to approve the October and November 2024 payment of bills. Motion carried.

A motion was made by Brotcke and seconded by Krueger to approve the Reach Out and Read report through October 2024. Motion carried.

**System Director's Report:** A written report was included in the Board packets.

**System IT/ILS Specialist's Report:** A written report was included in the Board packets.

**LARS Consultant's Report:** A written report was included in the Board packets.

**Office & Outreach Coordinator's Report:** A written report was included in the Board packets.

**New Business:** A motion was made by Hoerth and seconded by Schwalenberg-Kesler to approve the Technology and Resource Sharing Plan 2025-2029. Motion carried.

A motion was made by Dietrich to designate Bank First and Local Government Investment Pool as banking institutions and to withdraw remaining funds from and close the Nicolet National Bank account. Seconded by Weiss. Motion carried.

A motion was made by Krueger and seconded by Schwalenberg-Kesler to set the dates for the 2025 Manitowoc-Calumet Library System Board of Trustees meetings. Motion carried.

**Trustee Education – Trustee Tale – Board Behavior & Expectations:** Scherer discussed the importance of board members working collectively in support of board decisions, regardless of whether they individually agree.

**Confirm date and set place for next meeting:** The next MCLS Board meeting will be held on Wednesday, January 29, 2025, at 5:30 p.m., at the Manitowoc Public Library.

**Adjourn:** A motion to adjourn was made at 6:22 p.m. by Krueger and seconded by Hoerth. Motion carried.

Respectfully submitted,

Kate Verhelst