

Draft Board of Health Minutes: Nov. 14th, 2024

Attendance: Rita Metzger, Shirley Fessler, Nick Muench, Mike Grambow, Tim Jadowski, Dr. Brian Konowalchuk, Jon Neils. Absent: Annette Kaminski, Shannon Kanter. Also in attendance: Paulette Mach, Korina Aghmar

Regular Business: Supervisor Metzger called the meeting to order at 5:00 p.m. The minutes of the Sept. 2024, & Oct. 2024 meetings reviewed. Motion by Supervisor Neils to approve, seconded by Shirley Fessler. Motion carried unanimously. No public comment.

Health Officer Report:

Review and Action on 2025 Health Department Additional Fee Schedule

- Health officer presented the proposed fee schedule which was reviewed and changes discussed.
 - Pursuant to Manitowoc County Code 7.10(5), The Board of Health must approve any service fee charged by the department. The additional fee schedule is for charges to cover costs of providing services or items related to services and is different than the permit and license fee schedule.
 - Supervisor Grambow noted the fee schedule includes a 5% sales tax, and if that would need to be increased for 2025. Health Officer, will update this notation and explained it would not change any of the costs for the 2025 proposed additional fee schedule.
- Motion by Supervisor Meunch to approve. Seconded by Supervisor Grambow. Motion carried unanimously.

Community Health Updates:

- *COVID-19 Tests:* Health Dept. has distributed 882 tests to different partner locations throughout the community. These tests have been made available for local health departments to order at no cost from the Strategic National Stockpile and are expected to be available through 2025.
- *Community Health Improvement Plan-Action Team Updates:*
 - *Substance Use Prevention (SUP) group* of Healthiest Manitowoc County has been working on increasing access to naloxone through providing emergency overdose kits to businesses, and getting an outdoor vending machine. The vending machine will be located outside of the NEWAHEC building on 621 York Street. NEWAHEC is a partner agency of the SUP group and received grant funds to purchase the machine, which is expected to be operational early 2025.
 - *Investing Early-* Hosted the 2nd annual Community Wide Baby shower. Very well attended with over 130 families and over 30 vendors.

Nurse Manager Report:

- *Communicable Disease Report-*
 - The most frequently reported conditions in Sept. was COVID-19 Hospitalizations (12), and Pertussis (8). In October the most frequently reported conditions were: Chlamydia (15), & COVID-19 Hospitalizations (7).
 - Weekly Resp Surveillance Report: Predominant respiratory virus circulating is rhinovirus/enterovirus
 - Influenza and RSV activity is low, but influenza activity is increasing. COVID-19 activity is moderate.
- *Health Promotion-*
 - Expanding vaccines offered to adults through the VFA program to include Flu and COVID-19 this year.
 - Had two flu clinics in October for children one at Valders Community Center with later hours during the weekday and one at the Manitowoc Public Library, on a Saturday.
 - Continuing to work with HCP, and schools to provide information and resources for Pertussis.

Environmental Health Report:

- No Report

WIC Report:

- WIC Director, Paulette Mach reviewed findings from the recent WIC Program Evaluation including commendations for the standards of excellence shown in providing WIC services, and areas for improvement.
- WIC will be working on a response plan to address each of the items identified over the next 6 months
- Continue to see increases in participation over the contracted caseload of 1,017. Final caseload for September was 1,032 and initial caseload for October is 1,141.

Next Meeting Date and Adjournment: The next meeting date for the Board of Health will be January 9th, 2025 at 5:00 PM in the public health building (agenda had incorrect date of January 10th). A motion to adjourn was made by Supervisor Grambow, and seconded by Supervisor Neils. Motion carried. Meeting adjourned at 5:25 p.m.

Minutes Submitted by, Korina Aghmar

DRAFT