

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, October 9, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors K. Sitkewitz, D. Weiss, D. Klein, L. Naidl
- Absent & Excused:** Supervisor D. Zimmer
- Other County Board Members Present:** County Board Chairman T. Martell
- Staff Attending:** J. Reisenbuechler, C. Breit, G. Neuser, County Executive B. Ziegelbauer
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chairman Sitkewitz.
- Minutes** Minutes were reviewed from the September 11, 2024 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** The committee reviewed the donation tracker reports for September. A motion was made by Klein, seconded by Naidl to approve the donations tracker report. Motion carried unanimously.
- Ethics Code Reports** There were no Ethics Code Reports submitted for September.
- Public Comment** The Committee Chairman called for public comment three times. No public comment was made.
- 2025 Budget** County Executive Ziegelbauer discussed the 2025 Budget for the Public Works Department and answered supervisor’s questions. Public Works Director Neuser distributed the list of 2025 capital projects and reviewed the projects in each division of the department, as well as the on-going 10-year Capital Plan. Discussion.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

MRF Manager Reisenbuechler reported on the recycling markets and handouts included in the committee packet. Discussion.

Proclamation – America Recycles Day

The committee reviewed the draft proclamation in the packet. Motion made by Weiss, seconded by Klein, to support sending this proclamation to the County Executive and County Board Chairman. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project

Neuser updated the committee on the status of the project and schedule of work. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$116,542.20 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities. Discussion.

Update on Cyber Security

Neuser reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo October Events Calendar and 2024 Capital Projects included in the committee packet.

Recommendation to County Executive for Expo-Ice Center Board Members Reappointment with terms ending Dec. 31, 2024

Breit reported on the draft letter of recommendation to the County Executive included in the committee packet. Discussion. Motion made by Weiss, seconded by Naidl to recommend the reappointments to the County Executive. Motion carried unanimously.

Finance Director’s Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Klein, seconded by Naidl to adjourn the meeting at 5:26 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz