

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR OCTOBER 28, 2024 MEETING

Call to Order – Roll Call

The Regular October 28, 2024 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Falkowski at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Zimmer, Mr. Falkowski, Mr. Dyzak, Mr. Vogt and Ms. Muench

Commissioners absent: Mr. Korinek and Mr. Neils

Staff present: Tim Ryan, Andrea Raymakers, Pete Tarnowski and Michelle Haupt

Approval of Minutes –

Chairman Falkowski called for a motion to accept the Minutes of the regular September 23, 2024 meeting. Motion to accept the Minutes was made by Mr. Vogt and seconded by Mr. Zimmer.

Motion passed upon a unanimous voice vote.

Approval of Agenda: Motion made by Ms. Muench and seconded by Mr. Dyzak to approve the Agenda as presented.

Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on October 14, 2024 and October 21, 2024, reviewed by the Commission at a Commission Meeting held on October 28, 2024. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their November 12, 2024 meeting.

Public Comment: Mr. Falkowski asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Falkowski closed Public Comment.

Public Hearings – Discussion and possible action:

1. **David and Clair Petersen** ZMAR, NW1/4, NE1/4, and the SW1/4, NE1/4, Section 23, T18N-R22E, Town of Liberty, from LE, Large Estate to RR, Rural Residential.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Liberty stating that the Town Board and Town Planning Commission are in favor of this request (copy on file).

Mr. David Petersen, property owner, spoke and answered questions for the Commission.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Dyzak and seconded by Ms. Muench to approve the rezone request.

Motion passed upon a unanimous voice vote.

2. **David and Clair Petersen** ZMAR, NE1/4, SW1/4, Section 23, T18N-R22E, Town of Liberty, from LE, Large Estate and RR, Rural Residential to GA, General Agriculture.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Liberty stating that the Town Board and Town Planning Commission are in favor of this request (copy on file).

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Zimmer and seconded by Mr. Vogt to approve the rezone request.

Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **David and Clair Petersen** CSM Variance, NE1/4, SW1/4, Section 23, T18N-R22E, Town of Liberty.

Mr. Ryan read a summary of the request (copy on file).

Motion was made by Ms. Muench to approve the CSM Variance request and seconded by Mr. Dyzak.

Motion passed upon a unanimous voice vote.

Discussion and possible action on snowmobile trail maintenance contracts for the 2024-2025 season.

Mr. Tarnowski gave an overview and answered questions for the Commission.

Motion was made by Ms. Muench to approve and seconded by Mr. Dyzak.

Motion passed upon a unanimous voice vote.

Discussion and possible acceptance of Resolution Authorizing a potential fee adjustment to the Planning and Zoning Department Fee Schedule.

Mr. Ryan gave an overview to the Commission.

Motion was made by Mr. Zimmer to approve a 4% increase, rounding up to the nearest \$1 dollar and seconded by Ms. Muench.

Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Authorizing County Conservation Aids Grant (2024/2025).

Mr. Ryan gave an overview of the request to the Commission.

Motion was made by Ms. Muench to approve the resolution and seconded by Mr. Vogt.

Motion passed upon a unanimous voice vote.

Miscellaneous

Staff Reports – None

Personnel – None

Correspondence – None

Other Matters – None

Next Meeting Date: Next meeting is tentatively scheduled for Monday, December 2, 2024.

Adjournment: Motion to adjourn was made by Mr, Dyzak and seconded by Ms. Muench to adjourn at 4:28 pm.

Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date