



## Recreational Educational Camp Inspection Report

<b>Establishment Information</b>	
Facility Name <b>CAMP SINAWA</b>	Facility Type Recreational/Educational Camp - Simple with Hospitality
Facility ID # <b>HSAT-7QXL44</b>	Facility Telephone # 920 758-2615
Facility Address	
Licensee Name <b>EARL O VITS MEMORIAL TRUST</b>	Licensee Address PO BOX 117 TWO RIVERS, WI 54241

<b>Inspection Information</b>		
Inspection Type Routine	Inspection Date May 20, 2024	Total Time Spent

<b>Equipment Temperatures</b>	
Description kitchen reach in coolers freezer dormitory refrigerators	Temperature (Fahrenheit) 38, 35 FROZEN SOLID 32, 39

<b>Warewashing Info</b>					
Machine Name	Sanitization Method	Thermo Label	PPM	Sanitizer Name	Sanitizer Type
High temp dishwasher	heat	OK			
spray bottle	chemical				

<b>Certified Manager</b>		
Name SARAH NELSON	Certificate #	Certificate Expiration 7/29/2024

**OPERATOR** - The violations in operating procedure or physical arrangement indicated below must be corrected by the next routine inspection or by a date specified in this report.

<b>Observed Violations</b>
<p><b>Total # 21</b></p> <p><b>Rental Groups - 05R - Written Agreement</b>  <b>OBSERVATION:</b> A written agreement is not provided or did not include signatures of both parties.  <b>CORRECTIVE ACTION(S):</b> When a camp operator offers facility to a rental group, a written agreement is required that is signed by both parties. Correct By: 01-Sep-2024  <b>CODE CITATION:</b> ATCP 78.16 (1) (a) WRITTEN AGREEMENT. (a) Signed. A written use agreement shall be signed by both authorized representatives of the camp and the rental group.</p> <p><b>Rental Groups - 05R - Written Agreement</b></p>

**OBSERVATION:** Agreement did not identify what party has responsibility for all tasks listed in teh code.  
**CORRECTIVE ACTION(S):** Written agreement must designate a party responsible for tasks. Correct By: 01-Sep-2024  
**CODE CITATION:** ATCP 78.16 (1)(b) Designated responsibilities. The written use agreement shall clearly identify the responsibilities of the camp and the rental group. Pf

**Rental Groups - 05R - Written Agreement**

**OBSERVATION:** Agreement with rental group did not include food service.  
**CORRECTIVE ACTION(S):** Written agreement must include designated party responsible for food service. Correct By: 01-Sep-2024  
**CODE CITATION:** ATCP 78.16 (1)(c)(1.) Agreement contents. When the rental group provides specific services, the written use agreement shall indicate how the rental group will meet the minimum requirements pursuant to ch. ATCP 78, including the following: 1. Food service requirements pursuant to s. ATCP 78.23. Pf

**Rental Groups - 05R - Written Agreement**

**OBSERVATION:** Agreement did not include confirmation of sexual abuse prevention training for rental group leaders.  
**CORRECTIVE ACTION(S):** Written agreement must include confirmation of rental group leaders sexual abus prevention training was completed. Correct By: 01-Sep-2024  
**CODE CITATION:** ATCP 78.16 (1) (c) (10.) Camper sexual abuse prevention training has been provided as required pursuant to s. ATCP 78.26 (5) (c). Pf

**Rental Groups - 05R - Written Agreement**

**OBSERVATION:** Agreement with rental group did not include health services.  
**CORRECTIVE ACTION(S):** Written agreement must include designated party responsible for health services. Correct By: 01-Sep-2024  
**CODE CITATION:** ATCP 78.16 (1) (c) (2.) Health services staff requirements pursuant to s. ATCP 78.27. Pf

**Rental Groups - 05R - Written Agreement**

**OBSERVATION:** Agreement did not include required health credentials pursuant to s. ATCP 78.27.  
**CORRECTIVE ACTION(S):** As applicable, written agreement must include what qualifications rental group holds. Correct By: 01-Sep-2024  
**CODE CITATION:** ATCP 78.16 (1) (c) (3.) Health services staff required certifications pursuant to s. ATCP 78.27 (2). Pf

**Rental Groups - 05R - Written Agreement**

**OBSERVATION:** Agreement did not include required health credentials pursuant to s. ATCP 78.27.  
**CORRECTIVE ACTION(S):** As applicable, written agreement must include what qualifications rental group holds. Correct By: 01-Sep-2024  
**CODE CITATION:** ATCP 78.16 (1) (c) (3.) Health services staff required certifications pursuant to s. ATCP 78.27 (2). Pf

**Rental Groups - 05R - Written Agreement**

**OBSERVATION:** Agreement did not include responsibility for collecting health histories.  
**CORRECTIVE ACTION(S):** Written agreement must include responsibility for party collecting camper and staff health histories. Correct By: 01-Sep-2024  
**CODE CITATION:** ATCP 78.16 (1) (c) (4.) Responsibility for collecting a camper and camp staff health history as required pursuant to s. ATCP 78.27 (1) (d) and (e). Pf

**Rental Groups - 05R - Written Agreement**

**OBSERVATION:** Agreement did not include health services documentation requirements.  
**CORRECTIVE ACTION(S):** Written agreement must include responsibility for party documenting medication administration and treatment. Correct By: 01-Sep-2024  
**CODE CITATION:** ATCP 78.16 (1) (c) (5.) Documentation of medication and treatment for campers and staff as required pursuant tos. ATCP 78.27 (5) (b). Pf

**Rental Groups - 05R - Written Agreement**

**OBSERVATION:** Agreement did not include camp vehicle requirement.  
**CORRECTIVE ACTION(S):** Written agreement must include party responsible for having a camp vehicle available on

premises. Correct By: 01-Sep-2024

**CODE CITATION:** ATCP 78.16 (1) (c) (6.) Camp vehicle requirements pursuant to s. ATCP 78.27 (1) (c). Pf

**Rental Groups - 05R - Written Agreement**

**OBSERVATION:** Agreement did not include required specialized program activity staffing pursuant to s. ATCP 78.25.

**CORRECTIVE ACTION(S):** Written agreement must include party responsible for specialized program activities. Correct By: 01-Sep-2024

**CODE CITATION:** ATCP 78.16 (1) (c) (7.) Specialized program activities and required certifications pursuant to s. ATCP 78.26 (3). Pf

**Rental Groups - 05R - Written Agreement**

**OBSERVATION:** Agreement did not include staff to camper minimum ratio.

**CORRECTIVE ACTION(S):** Written agreement must include minimum proper supervision ratio of adults to campers. Correct By: 01-Sep-2024

**CODE CITATION:** ATCP 78.16 (1) (c) (8.) Adult staff to camper ratio requirements pursuant to s. ATCP 78.25. Pf

**Rental Groups - 05R - Written Agreement**

**OBSERVATION:** Agreement did not include confirmation of background checks for rental group leaders.

**CORRECTIVE ACTION(S):** Written agreement must include confirmation of rental group leaders background check was completed. Correct By: 01-Sep-2024

**CODE CITATION:** ATCP 78.16 (1) (c) (9.) Confirmation that background checks have been done on all staff as required pursuant to s. ATCP 78.26 (1). Pf

**Buildings and Grounds - 33R - Fire Prevention; notification, extinguisher, alarms, CO**

**OBSERVATION:** Local fire fighting and law enforcement officials are not notified in writing that the camp is in operation.

**CORRECTIVE ACTION(S):** Provide written notification of operation to local fire and law enforcement officials. Correct By: 01-Aug-2024

**CODE CITATION:** ATCP 78.24 (8) (a) FIRE PREVENTION (a) Written notification of intent to operate. Local fire fighting and law enforcement officials shall be notified in writing when the camp is planning to be in operation or annually if the camp is open year round. Pf

**Buildings and Grounds - 33R - Fire Prevention; notification, extinguisher, alarms, CO**

*This is a Critical violation*

**OBSERVATION:** Smoke detector in FLYING SQUIRELL AND SOUTH SIDE OF DORM

**CORRECTIVE ACTION(S):** Provide operational smoke detectors within manufacturer's lifespan in all sleeping rooms and required locations. Correct By: 14-Jun-2024

**CODE CITATION:** ATCP 78.24 (8) (d) Smoke detectors. The operator shall install and maintain smoke detectors in compliance with the requirements of s. 101.145, Stats. P

**Safety & Supervision - 35R - Background Check; frequency, policy**

**OBSERVATION:** Persons living on the premises or a member of the camp's staff did not have the required background check. The camp ranger and any of their children 14 years or older must go thru an approved criminal background check annually.

**CORRECTIVE ACTION(S):** Provide a means to account for proper camp staff screening including a criminal background check during the hiring process. Correct By: 01-Sep-2024

**CODE CITATION:** ATCP 78.26 Camper supervision and safety (1) CAMP STAFF SCREENING. (a) General requirements. Camps shall take into account criminal background check information during the hiring of camp staff and any additional individuals 14 years or older residing on the camp's premises with access to campers.

**Safety & Supervision - 47R - Camp security; emergency written plans**

**OBSERVATION:** No written security plan is available addressing security risks at the camp.

**CORRECTIVE ACTION(S):** Create a written camp security plan, maintain a copy on the premises and make available to the department or its agent for review. Correct By: 01-Sep-2024

**CODE CITATION:** ATCP 78.26 (5) (a) General camp security. Camps shall have a written security plan for addressing all of the following: 1. Visitors, vendors, or contracted services that enter the camps premises. Pf 2. Firearms and ammunition

used by staff for non-program activities. Pf 3. Active threats and possible intruders on camp premises. Pf

**Health - 50R - Consulting physician; standing orders; camp vehicle**

This is a Critical violation

**OBSERVATION:** The camp does not have current standing orders reviewed annually by the physician, for the administration of medications, routine health care, emergency medical care at the camp. This responsibility can be delegated in the written rental agreement.

**CORRECTIVE ACTION(S):** Verify the standing orders for medication administration, routine health care and emergency medical care are reviewed annually with an updated physician signature and date. Correct By: 01-Sep-2024

**CODE CITATION:** ATCP 78.27 (1) (b) (2.) The physician shall review, sign and date the standing orders annually. P

**Health - 50R - Consulting physician; standing orders; camp vehicle**

This is a Critical violation

**OBSERVATION:** The consulting physician is not available on-site or for consultation over the phone or virtual means. This requirement can be delegated in the rental agreements.

**CORRECTIVE ACTION(S):** Verify that a physician is available on-site or available for consultation services. Correct By: 01-Sep-2024

**CODE CITATION:** ATCP 78.27 (1) (b) Staff physician or consulting physician standing orders. Health services staff shall work under the delegation of a physician licensed pursuant to ch. 448, Stats., who is available on-site during the camping season or for consultation services.P

**Health - 50R - Consulting physician; standing orders; camp vehicle**

**OBSERVATION:** The camp does not have a vehicle available at all times to transport a camper or staff member requiring urgent medical services to a hospital or clinic. This requirement can be delegated thru the written rental agreement.

**CORRECTIVE ACTION(S):** Provide a readily available vehicle specifically designated to transport a camper or staff member requiring urgent medical services to a hospital or clinic. Correct By: 01-Sep-2024

**CODE CITATION:** ATCP 78.27 (1) (c) Camp vehicle. A camp shall have a vehicle available at all times to transport a camper or staff member requiring urgent medical services to a hospital or clinic when the camp cannot provide the needed services or as approved by the department or its agent. Pf

**Health - 50R - Consulting physician; standing orders; camp vehicle**

This is a Critical violation

**OBSERVATION:** The camp operator does not have written arrangements for medical care for campers and camp staff by a staff physician, consulting physician or consulting physician's practice. This requirement can be delegated thru the written rental agreements.

**CORRECTIVE ACTION(S):** Immediately provide written arrangements for medical care for campers and camp staff by a staff physician, consulting physician or consulting physician's practice. Correct By: 01-Sep-2024

**CODE CITATION:** ATCP 78.27 (1) (a) CAMP WELLNESS. (a) Physician on staff or consulting physician. Before a camp opens for the first time, and at least annually thereafter, the camp operator shall make written arrangements for medical care of campers and camp staff by a staff physician, consulting physician or the consulting physician's practice. P

**Health - 50R - Consulting physician; standing orders; camp vehicle**

This is a Critical violation

**OBSERVATION:** The camp does not have current standing orders, signed by the physician for the administration of medications, routine health care, or emergency medical care at the camp. This requirement can be delegated thru the rental agreement.

**CORRECTIVE ACTION(S):** Provide a written protocol for the administration of medications, routine health care and emergency medical care signed by the camp's staff physician or consulting physician. Correct By: 01-Sep-2024

**CODE CITATION:** ATCP 78.27 (1)(b)(1.) The staff physician or consulting physician, in cooperation with the camp operator, shall develop standing orders, signed by the physician, for the administration of medications, routine health care and emergency medical care at the camp.P

**Comments:**



Any operator aggrieved by an order of this department under this chapter may request a hearing as provided in ch.227 statute, if state licensed, or a local ordinance if licensed by an agent health department.  
A re-inspection to assess your correction of these violations will be conducted on, or about,

Person in Charge



**SARAH NELSON**

Sanitarian



**Jessica Wanserski**  
**(920) 683-4454**