

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, September 11, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors D. Weiss, D. Zimmer, D. Klein, L. Naidl
- Absent & Excused:** Supervisor K. Sitkiewitz
- Other County Board Members Present:** **None**
- Staff Attending:** G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Vice-Chair Weiss.
- Minutes** Minutes were reviewed from the August 14, 2024 Committee meeting after which a motion was made by Klein, seconded by Naidl to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** The committee reviewed the donation tracker reports for July. A motion was made by Klein, seconded by Naidl to approve the donations tracker report. Motion carried unanimously.
- Ethics Code Reports** There were no Ethics Code Reports submitted for August.
- Public Comment** The Committee Vice-Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Neuser reported on the 2024 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project

Neuser updated the committee on the status of the project and schedule of work. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$25,368.80 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities. Discussion.

Update on Cyber Security

Neuser reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Neuser reported on the Expo September Events Calendar and 2024 Capital Projects included in the committee packet.

Report on 2024 Manitowoc County Fair

Neuser reported on attendance numbers for the 2024 County fair. Discussion.

Finance Director’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:06 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz