

**Public Notice of the Meeting of the  
MANITOWOC-CALUMET LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Manitowoc Herald Times Reporter and Tri-County News, and to those who have filed a written request for this notice, that a meeting of the Manitowoc-Calumet Library System Board of Trustees will be held on Wednesday, September 25, 2024 at 5:30 o'clock p.m. The meeting will be held at the Chilton Public Library, Chilton, WI 53014. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

**MANITOWOC-CALUMET LIBRARY SYSTEM BOARD MEETING  
Wednesday, September 25, 2024 at 5:30 p.m.  
Chilton Public Library  
221 Park Street  
Chilton, WI 53014**

**Board members and members of the public may attend the meeting in person at the Chilton Public Library, or please join the meeting from your computer, tablet or smartphone at:**

**Join the meeting now:** <https://bit.ly/3MINyCz>

Meeting ID: 259 355 522 571

Passcode: 7mpR9C

**AGENDA**

1. Call meeting to order (Proper notice has been given.)
2. Minutes of the July 31, 2024 Board meeting (enclosure #1) *ACTION REQUESTED*
3. Public comment (general comment on issues germane to the operations of MCLS)
4. Communications (any correspondence received germane to operations of MCLS)
5. Review of 2023 audit Financial Statements by CLA (enclosure #2) *ACTION REQUESTED*
6. Reports from directors of member libraries
7. Financial Business
  - a. July and August, 2024 financial reports (enclosures #3 and #4) *ACTION REQUESTED*
  - b. Payment of August and September, 2024 bills (enclosures #5 and #6) *ACTION REQUESTED*
  - c. Reach Out and Read report (enclosure #7) *ACTION REQUESTED*
8. System Director's report (enclosure #8)
9. System IT/ILS Specialist's report (enclosure #9)
10. System Office & Outreach Coordinator's report (enclosure #10)
11. LARS Consultant's report (enclosure #11)
12. Unfinished business
  - a. Approve Revised MCLS Personnel Policies and Procedures (enclosure #12) *ACTION REQUESTED*
13. New business
  - a. Personnel Committee report (enclosure #13) *ACTION REQUESTED*
  - b. Approve 2025 Resource Library Agreement (enclosure #14) *ACTION REQUESTED*
  - c. Adopt Line Item and Program Budgets (enclosures #15 and #16) *ACTION REQUESTED*
  - d. Adopt 2025 System Plan (enclosure #17) *ACTION REQUESTED*
14. Trustee Education – MCLS Mobile App Instructions
15. Confirm and set place for November 20, 2024 meeting
16. Motion to adjourn

If you are unable to attend, please notify Rebecca Scherer, System Director, at (920) 686-3051 or [rscherer@mcls.lib.wi.us](mailto:rscherer@mcls.lib.wi.us). If you require special needs accommodations for this meeting, please contact the System Director at least 48 hours in advance.