

HIGHWAY COMMITTEE MINUTES

September 10, 2024

The Manitowoc County Highway Committee convened into an open session at The Manitowoc County Highway Department, Conference Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 10th day of September 2024.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Kevin Behnke, Lee Engelbrecht, and Matthew Phipps

Excused: Supervisor Jim Brey, Supervisor Susie Maresh

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, County Board Supervisor Dylan Hammel

Approval of Minutes: Supervisor Engelbrecht made a motion, seconded by Supervisor M. Phipps to approve as amended the minutes from the July 9th, 2024 meeting. Motion carried.

Regular Business:

(Public Comment): N/A

Land Leases for Airport and Highway

Commissioner Grotegut updated the committee on the airport and highway land lease expiring at the end of 2024 and the renewal with updated rental amount per acre.

Motion made by Supervisor M. Phipps to approve the new airport land lease and terms with Chupita Farms, seconded by Supervisor Engelbrecht. Motion carried.

Motion made by Supervisor Engelbrecht to approve the new highway land lease and terms with Chupita Farms, seconded by Supervisor M. Phipps. Motion carried.

Brief discussion took place.

Airport Improvements Update

Commissioner Grotegut gave an overview of the airport improvement updates with the lighting contract being completed, crack filling and lines have been completed and the future regarding a drainage study plan. Grotegut updated the committee on future airport roof improvements. Grotegut also mentioned the future tree removal/trimming needed within the airspace at the airport and the plan going forward. Brief discussion took place.

Sale of Airport Hangar

Commissioner Grotegut updated the committee regarding hangar owner Tom Bare's offer of the county purchasing his hangar, prior to listing for sale. Brief discussion to place.

Motion made by Supervisor Engelbrecht to deny the purchase offer of Tom Bare's airport hangar, seconded by Supervisor M. Phipps. Motion carried.

Recommendation from Traffic and Safety to CTH F and Marken Road

Supervisor Grotegut provided the committee with information of the recommendation from Traffic and Safety on CTH F and Market Road to cut the trees to improve the vision at this intersection.

Motion made by Supervisor M. Phipps to move forward with the recommendation from Traffic and Safety on CTH F and Marken Road to cut the trees by the intersection, seconded by Supervisor Engelbrecht. Motion carried.

CTH XX Village of Cleveland STP funds updated

Commissioner Grotegut updated the committee on the STP Funds for CTH XX in the Village of Cleveland. The construction that was scheduled for 2027 is now moved to 2029 to receive the STP funds. Brief discussion took place.

Village of Francis Creek Street Request

Commissioner Grotegut updated the committee on the letter received from the Village of Francis Creek requesting a street access onto CTH V. Brief discussion took place.

Motion made by Supervisor Engelbrecht to approve the street addition for parcel 032-015-016-011.00 request pending the denial of the previous driveway permit number 2024-0166 Ref 4039 and any other access requests for this parcel onto CTH V, seconded by Supervisor Behnke. Motion carried.

Kingsbridge pier updated to budget for 2025

Commissioner Grotegut provided the Highway Committee members with an update on Kingsbridge upcoming 20 Ton posting after a structural analysis of this bridge. The department is working on a short term solution to get the bridge to a 40 ton weight limit until the bridge is able to be funded for replacement. Brief discussion took place.

CTH Q Bridge at Shoto replace with multiplate

Commissioner Grotegut provided the Highway Committee members with the current status of the CTH Q Bridge at Shoto Road and the possible replacement utilizing a multi-plate verses a structure. Grotegut provided the committee with pictures of the bridge and the current bridge rating which is 57 which does not allow the department to apply for funding for future replacement. Brief discussion took place.

Cash account 5 year averages

Commissioner Grotegut provided the Highway Committee members with a breakdown of the departments cash account and his recent meeting with the county auditor. Grotegut provided an overview of our current inventory on material and the investment inventory plays in our cash account.

Brief discussion took place.

Equipment request for 2025

Commissioner Grotegut provided the Highway Committee members with a projected 2025 equipment request and provided explanation regarding each individual request. Brief discussion took place.

Motion made by Supervisor Behnke to pass on the equipment request for the 2025 budget onto the county executive and county finance director for approval, seconded by Supervisor Engelbrecht. Motion carried.

Proposed Projects for 2025

Commissioner Grotegut provided the Highway Committee members with an update on the proposed projects for the 2025 budget and broke down each project with the details. Brief discussion took place.

Motion made by Supervisor M. Phipps to forward the projects proposed for the 2025 highway budget for approval to county executive and finance director, seconded by Supervisor Engelbrecht. Motion carried.

Project updates for 2024

Commissioner Grotegut provided the Highway Committee members with a current project update for 2024 which included completed projects and remaining projects.

Brief discussion took place.

Overtime Report

The Committee reviewed the Overtime Reports. No further discussion.

Vouchers

The Committee reviewed the vouchers dated July 2nd, 2024 through September 3rd, 2024.

Supervisor Engelbrecht made a motion to approve the vouchers, seconded by Supervisor M. Phipps. Motion carried.

Next Meeting Date

October 8th, 2024

Adjournment

Supervisor Engelbrecht made a motion to adjourn, seconded by Supervisor M. Phipps. Motion carried.

Meeting adjourned at 4:47 p.m.

Submitted by:

Gregory M. Grotegut

Highway Commissioner