

Draft Board of Health Minutes: Sept. 12th, 2024

Attendance: Rita Metzger, Shirley Fessler, Nick Muench, Mike Grambow. Absent: Annette Kaminski, Tim Jadowski, Dr. Brian Konowalchuk, Shannon Kanter, Jon Neils. Also in attendance: Heather Feest, Korina Aghmar

Regular Business: Rita Metzger called the meeting to order at 5:00 p.m. The minutes of the August 2024 meeting reviewed. Motion by Shirley Fessler to approve, seconded by Nick Muench. Motion carried unanimously. No public comment.

Health Officer Report:

- *Community Health Updates:*
 - Encouraging everyone who lives in Manitowoc County to complete the online 2024 Community Health Needs Assessment. This data is used to inform community health improvement plans. The link to the survey can be found on the health department & HMC website.
 - HMC CHIP group updates: Safe recreational opportunities group is promoting a walk to school event on 10/9. Investing Early-hosting a Community Baby Shower event on 10/4 (flyer on HMC website).
- *Operational Updates:*
 - Two grants ending in 2024. Reviewing the feasibility of continuing nursing services supported by these grants. Focusing on activities that are sustainable, and align with state requirements.
 - Performance Management System-Completed and starting to collect data. This is a requirement for Level 3 Health Departments. MCHD PM System one pager and dashboard summary shared. Discussion on immunizations and licenses.

Nurse Manager Report:

- *Communicable Disease Report-*
 - The most frequently reported conditions were Chlamydia and Campylobacter. The predominant respiratory virus circulating is COVID-19-virus, & activity is elevated. ED data shows COVID-19 cases are highest among children under 5 and those over 65.
 - Influenza and RSV continued to circulate at low levels in Wisconsin
 - Pertussis-cases have been increasing in comparison to prior years.
- *Health Promotion-*
 - PHN and Community Strategist attended Naloxone Saturation Event in Oshkosh. Short- and long-term strategies were developed and shared with the HMC, Substance Use Prevention workgroup.

Environmental Health Report:

- DATCP evaluation is still in process. EH manager passed the field exercise portion food standardization exercise), and will be training the other EH staff. The rest of the program evaluation will occur remotely.
- Radiological Response Field Team: New monitoring sites added to Kewaunee Nuclear plant. Staff completed required training on new equipment and the new sites will be added to weekly monitoring.
- EH Manager will be at the WTA meeting on 9/19/24 with the Code Administrator from Zoning to talk about short term rentals (tourist rooming houses).

WIC Report:

- Increase of about 60-70 people participating in WIC since May. Contracted caseload is 1,017.
 - Final caseload for June was 1,060, & initial caseload for July is 1,076.

Next Meeting Date and Adjournment: The next meeting date for the Board of Health will be October 10th, at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench, and seconded by Mike Grambow. Motion carried. Meeting adjourned at 5:15 p.m.

Minutes Submitted by, Korina Aghmar