

ADRC of the Lakeshore Board Minutes
Tuesday, September 17, 2024
Manitowoc County Heritage Center – Education Room

Bonnie Shimulunas called the meeting to order at 10:02 a.m. Roll call was taken. Those present were: James Hathaway, Joanne Lazansky, Linda Teske, Paul Hacker, Sandi Schleis-Ulmen, Shirley Fessler, Paul Ravet, and Bonnie Shimulunas. Excused: Cindy Neelis, and Tim Nicholls. Also present were: Wendy Hutterer, Melissa Konop, Lori J Fure, Kim Novak from the ADRC of the Lakeshore and William Fessler.

Pledge of Allegiance

Motion by Shirley Fessler, second by Joanne Lazansky to approve the agenda as printed. Motion carried.

Motion by Paul Hacker, second by Paul Ravet, to approve the minutes from July 23, 2024. Motion carried.

Public Comment: None

Correspondence: LPI (company who prints our newsletter) called to let the ADRC of the Lakeshore know how great our October/November newsletter looked. They were very impressed.

Director Updates – Wendy Hutterer:

Finance Report:

- ARPA dollars for nutrition to be used by end of September, other ARPA dollars extended to September 2025.
- Monthly Financial Summary was distributed and discussed.

Office Report:

- Conducted interviews for open Information and Assistance Specialist position. Background search is being done on potential candidate.
- Marketing Update:
 - o State ADRC Logo color change
 - o Added tag line “Your Bridge to Support”
 - o New radio show starting in November on WOMT. Every Monday at 11:30am for five minutes.
 - o Commercials, banner, weather sponsorships on WBDK starting in October.
 - o Directional signs for inside Kewaunee building to find the ADRC.
- Manitowoc elevator replacement will begin December 16th and will be down until January 24th. Will determine location of January ADRC Board meeting one week prior to meeting.
- Wendy Hutterer addressed comments circulating in Kewaunee County. The ADRC cannot operate a Senior Center but would be happy to consider placement of the meal site in a senior center space. Wendy had a conversation with Robin Nelson regarding the potential new Kewaunee Senior Center and relayed the same information.

Legislative Report:

- Aging Advocacy Days in Madison on May 13, 2025
- Disability Advocacy Days in Madison on March 12, 2025
- Please remember to vote.

ADRC Updates – Melissa Konop:

Information & Assistance Specialists:

- Interviews held for open Information & Assistance Specialist position. Currently doing background check on potential candidate.

Disability Benefit Specialists:

- Preparing for Medicare open enrollment and Medicare A-D presentations.

Dementia Care Specialist:

- Virtual Dementia tour being held September 25th in Kewaunee and 26th in Manitowoc.
- Boost Your Brain and Memory new program scheduled for October in Manitowoc. A class will be scheduled in Kewaunee in 2025. Distributed multiple flyers.
- Our Dementia Care Specialist will be attending a DCS collaboration meeting in Madison Thursday. The DCS group is also invited that evening to the Governor's mansion for a recognition celebration. Friday they will attend a research day at the hospital in Madison.

Events:

- NOMI resource fair September 9th.
- Youth in Transition resource fair in Kewaunee October 1st.
- Kewaunee Senior resource fair October 8th.
- Two Rivers Senior resource fair October 17th.

Older American's Act Programming Updates – Lori J Fure:

Elderly Nutrition Program:

- Distributed report and reviewed meals served in 2024.
- Senior Farmer's Market vouchers – 38 vouchers left between the two counties. We can distribute through September.
- Nutrition supervisor is still out on maternity leave.

Caregiver/Prevention Programs:

- Reviewed upcoming fall health and wellness classes.
 - o Stepping On started in Kiel and Luxemburg.
 - o In-Person Powerful Tools for Caregivers starts October 23rd in Luxemburg.
 - o Virtual Powerful Tools for Caregivers to be scheduled sometime in January.

Elder Benefit Specialists:

- One Elder Benefit Specialist is out on medical leave.
- New process for Medicare Part D open enrollment explained.
- Kewaunee Senior Resource Fair will be held October 8th at the Kewaunee County Fairgrounds Exhibition Hall.

2025-2027 Aging Plan Draft – Lori J Fure

- The plan draft was discussed and focused on future goals.
- Public hearing in Manitowoc September 17th from 4 – 5 pm.
- Public hearing in Kewaunee September 19th from 4 – 5pm.

Transportation Updates – Kim Novak:

Kewaunee:

- Ride request continue to come in at a steady pace. Rides are up 124 rides from this time last year. 11 new participants.
- Marketing and recruitment efforts continue. Will be attending the resource fair October 8th.
- Hired 2 new drivers for Algoma bus route. Had long-term Algoma bus driver retire in March.
- New drivers for Algoma Bus Route are doing well and route is going strong.
- Next driver training is scheduled for November 14th at KCDHS. Training will include in-service from Renee Koenig/UW-Extension on Aging Friendly, "Be the Light" presentation by Sheriff Joski, and Q& session regarding program administration.
- Received approval of 2025-2028 Coordinated Plan by resolution at our TCC meeting 8/20/2024. The plan has been moved on to Bake Lake and DOT for approval.
- Started the process of completing our 85.21 grant application for 2025. Plan to have completed by early October for formal review at next TCC meeting November 12, 2024.

Manitowoc:

- Started work on 85.21 grant application for 2025. To be complete for Public Hearing and TCC meeting on October 23, 2024.
- 5310 grant application for 2025 submitted to DOT August 13, 2024. No word yet.
- 2025-2028 Coordinated Plan waiting on approval from County Board. Question if this is necessary. Kim Novak to check with Bay Lakes Regional Planning Commission.
- Volunteer rides are up by 145 rides compared to this time last year.
- Bus approved for disposal was sold at auction in August. No word on replacement bus.

Next Meeting: November 26, 2024 at 10:00 am in Kewaunee. There being no other business, Sandi Schleis-Ulmen made a motion to adjourn, seconded by Paul Hacker. Motion carried. The meeting adjourned at 11:28 am.

Respectfully submitted,

Kim Novak/wh
ADRC Business Services Manager