



MANITOWOC COUNTY
COUNTY BOARD OF SUPERVISORS
MEETING NOTICE

DATE: September 17th, 2024

TIME: 6:00 P.M.

PLACE: The Heritage Center, County Board Meeting Room
1701 Michigan Ave, Manitowoc, WI 54220

To live stream the meeting: <https://www.youtube.com/channel/UCcBZSVQYYfhgv5LHxT-fkwQ?reload=9>

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

- I. Call to order by County Board Chair**
- II. Invocation by Supervisor Sitkiewitz**
- III. Pledge of Allegiance**
- IV. Roll Call**

- V. REPORTS**
 - A. Planning and Park Petitions:
 1. Frederick and Raissa Van Serke Sr – Town of Manitowoc Rapids
 2. Myriam Ileana Christel – Town of Rockland
 3. Myron and Kathleen Hickman – Town of Liberty

- VI. PROCLAMATIONS**
 - A. Proclamation Honoring 4-H Week.

- VII. PUBLIC COMMENT**

Members of the public will be allowed three (3) minutes to speak on matters pertaining to County Board business.

- VIII. CONSENT AGENDA (Any routine or non-controversial items)**
 - A. Approve August 20th, 2024 County Board Minutes.

- IX. COMMITTEE REPORTS, RESOLUTIONS, AND ORDINANCES**
 - A. Aging & Disability Board
 - B. Board of Health
 - C. Criminal Justice Coordinating Council
 - D. Executive Committee
 - E. Expo-Ice Center Board
 - F. Finance Committee
 - G. Highway Committee
 - H. Human Service Board
 1. Resolution 2024/2025-45 Supporting Increased State Mental Health Funding
 - I. Land Conservation Committee/UW-Extension Education and Agriculture Committee
 - J. Personnel Committee
 - K. Planning and Park Commission

L. Public Safety Committee

M. Public Works Committee

N. Transportation Coordinating Committee

O. Miscellaneous – Personnel Committee and Human Services Board

1. Resolution 2024/2024-46 Creating 1.0 Full-Time Equivalent Substance Use Disorder Supervisor Position and Eliminating 1.0 Full-Time Equivalent Clinic Services Manager Position

X. ANNOUNCEMENTS

XI. ADJOURNMENT

Tyler Martell, Chairman

Prepared by Melissa Tennant, Deputy County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

RESOLUTION SUPPORTING INCREASED STATE MENTAL HEALTH FUNDING

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County is concerned that the public mental health system in
2 Wisconsin is in need of additional resources to respond appropriately to the needs of individuals
3 with persistent mental illness as well as those experiencing a mental health crisis; and
4

5 WHEREAS, state law designates counties with the responsibility for the well-being,
6 treatment, and care of individuals with mental illness; and
7

8 WHEREAS, the Medical Assistance program (“MA”) covers an array of mental health
9 services, ranging from office-based therapy to inpatient hospitalization, and many of these services
10 are delivered by counties; and
11

12 WHEREAS, Community Support Programs (“CSP”) offer intensive community-based
13 care for adults whose mental illness and functional limitations might otherwise require them to
14 need institutionalized care; and
15

16 WHEREAS, counties use CSP services to keep people out of extended hospitalizations and
17 support people in the community following emergency detentions; and
18

19 WHEREAS, counties are required to provide crisis intervention services including an
20 emergency mental health services program to serve persons in crisis situations, which included at
21 a minimum, 24-hour crisis telephone service and 24-hour in-person response on an on-call basis;
22 and
23

24 WHEREAS, while the state pays the full cost of most MA services, when it comes to
25 county-based CSP and crisis intervention services, the county finances the cost of the services up
26 front and receives MA reimbursement for only the federal share of the service, and
27

28 WHEREAS, Community Aids funding has not kept pace over the years with increased
29 county costs for services, resulting in counties bearing a disproportionate share of CSP and crisis
30 intervention service costs; and
31

32 WHEREAS, counties are limited in their capacity to use tax levy revenue due to state levy
33 limits, so the lack of Community Aids funding combined with strict property tax controls makes
34 it difficult for counties to maintain CSP and crises intervention services; and
35

36 WHEREAS, in addition to the costs to county human service departments, counties also
37 incur law enforcement costs to transport and provide security for persons in a crisis; and
38

39 WHEREAS, the awareness of the 988 National Suicide & Crisis Lifeline has made mental
40 health assessment and referral more readily available, resulting in more demand on the mental
41 health crisis systems; and

42
43 WHEREAS, stagnant state funding results in disparities in the services available across
44 counties, increases wait lists for services, and limits eligible individuals from receiving services;
45 and

46
47 WHEREAS, limited state funding for crisis intervention services makes it difficult for
48 counties to implement new evidence-based services, such as mobile crisis workers that could meet
49 law enforcement officers in the field for crisis calls that may reduce the need for law enforcement
50 involvement and provide a more trauma-informed response to crisis situations, and;

51
52 WHEREAS, Wisconsin's counties continue to cover the costs of mental health services for
53 individuals who are not Medicaid eligible;

54
55 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
56 county of Manitowoc does hereby request that the state of Wisconsin provide funding to counties
57 in an amount that will cover the full non-federal share of MA CSP and crisis intervention services
58 in its 2025-27 state biennial budget; and

59
60 BE IT FURTHER RESOLVED, that the Manitowoc County Clerk is hereby authorized
61 and directed to send a copy of this Resolution to the Governor of the State of Wisconsin, Wisconsin
62 State Legislators with a constituency within Manitowoc County, and the Wisconsin Counties
63 Association.

Dated this 17th day of September 2024.

Respectfully submitted by the
Human Services Board

Jim Brey, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its

sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive

Date

**RESOLUTION CREATING 1.0 FULL-TIME EQUIVALENT SUBSTANCE
USE DISORDER SUPERVISOR POSITION AND ELIMINATING 1.0
FULL-TIME EQUIVALENT CLINIC SERVICES MANAGER POSITION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the mission of the Human Services Department’s Clinic Services Division is
2 to provide mental health and substance abuse services to qualified residents of Manitowoc County;
3 and

4
5 WHEREAS, to support this mission, the Clinic Services Division is required to have
6 credentialed supervisors to provide clinical supervision of staff; and

7
8 WHEREAS, the current Clinic Services Manager has the required credentials to provide
9 clinical supervision to both the mental health and substance use disorders staff; and

10
11 WHEREAS, the current Clinic Services Manager has resigned; and

12
13 WHEREAS, the Human Services Department desires to reallocate the current Clinic
14 Services Manager position into a Substance Use Disorder Supervisor position; and

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16 WHEREAS, the proposed Substance Use Disorder Supervisor will provide clinical
17 supervision to substance use disorders staff; and

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19 WHEREAS, the existing Clinical Services Deputy Director will provide clinical
20 supervision to mental health services staff; and

21
22 WHEREAS, reallocating the 1.0 full-time equivalent (FTE) Clinic Services Manager
23 position to a 1.0 FTE Substance Use Disorder Supervisor position will result in a pay grade change
24 from a salaried D62 to a salaried C52; and

25
26 WHEREAS, reallocating the Clinic Services Manager position to a Substance Use
27 Disorder Supervisor will not change the funding source of the position or the Human Services
28 Department’s total FTE count; and

29
30 WHEREAS, after careful consideration and review, the Human Services Board and the
31 Personnel Committee recommend that the Clinic Services Manager position be reallocated to a
32 Substance Use Disorder Supervisor position by creating a 1.0 FTE Substance Use Disorder
33 Supervisor position and eliminating the 1.0 FTE Clinic Services Manager position;

34
35 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
36 county of Manitowoc hereby reallocates the one existing Clinic Services Manager position into a
37 Substance Use Disorder Supervisor position by creating a 1.0 FTE Substance Use Disorder
38 position and eliminating the 1.0 FTE Clinic Services Manager position; and

39
40 BE IT FURTHER RESOLVED that the 2024 Full-Time Equivalent Report (FTE) by
41 Department included in the 2024 Adopted Annual Budget Book is amended accordingly and that
42 the Finance Director is directed to record such information in the official books of the County for
43 the year ending December 31, 2024 as may be required.

Dated this 17th day of September 2024.

Respectfully submitted by the
Personnel Committee

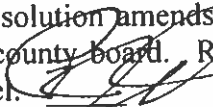
Susie Maresh, Chair

Human Services Board

Jim Brey, Chair

FISCAL IMPACT: The reallocation of the Clinic Services Manager to a Substance Use Disorder Supervisor position would impact only wages, which if estimated on a full year basis for 2024 would result in a savings of approximately \$15,605.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. 

APPROVED: _____
Bob Ziegelbauer, County Executive Date