

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, August 14, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl
- Absent & Excused:** None
- Other County Board Members Present:** County Board Chair T. Martell
- Staff Attending:** J. Reisenbuechler, G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chairperson Sitkiewitz.
- Minutes** Minutes were reviewed from the July 10, 2024 Committee meeting after which a motion was made by Weiss, seconded by Zimmer to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** The committee reviewed the donation tracker reports for July. A motion was made by Klein, seconded by Zimmer to approve the donations tracker report. Motion carried unanimously.
- Ethics Code Reports** There were no Ethics Code Reports submitted for July.
- Public Comment** The Committee Chairperson called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

MRF Manager Jon Reisenbuechler reported on the recycling markets and handouts included in the committee packet. Discussion.

2024 Clean Sweep Report

Reisenbuechler reported on the 2024 Clean Sweep program, participation numbers, amount of chemicals collected, and historical data on past Clean Sweep events. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Public Works Director Gerry Neuser reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Popp Asphalt Sealcoating for \$35,730.00 for the asphalt maintenance project at the UWGB Manitowoc campus. Motion made by Weiss, seconded by Zimmer to approve the pay request. Motion carried unanimously.

Courthouse Windows Replacement and HVAC Systems Upgrade Project

Neuser updated the committee on the status of the project and schedule of work, noting that HVAC work will be starting in September and window replacement will be starting after the first of the year. Discussion.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities, noting that the Human Services Dept. Avatar NX Upgrade has been completed and the Sheriff's Dept. Mobile Implementation Project has been completed. Discussion.

Update on Cyber Security

Neuser reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Neuser reported on the Expo August Events Calendar and 2024 Capital Projects included in the committee packet.

Report on 2024 Manitowoc County Fair

Neuser reported the Expo/Ice Center Board has finalized County Fair preparations.

Expo Board Recommendation on 2025 Land Sale Fund Capital Budget

Neuser reported on the 6-Year Capital Outlay Plan using Land Sale Funds included in the committee packet, noting this is the last year this fund is planned to be used for capital projects with the only exception being the funding of a make-up air unit in conjunction with the Ice Center User Group's equipment replacement plans. The Expo Board has unanimously recommended that the Public Works Committee recommends this budget to the County Executive to include in the 2025 budget. A motion was made by Weiss, seconded by Zimmer to recommend to the County Executive inclusion of this 6-Year Capital Budget Plan into the 2025 Budget. Motion carried unanimously.

Finance Director's Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:02 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz