

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, July 10, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl

Absent & Excused: None

Other County Board Members Present: None

Staff Attending: J. Reisenbuechler, S. Blumreich, C. Breit, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Chairperson Sitkiewitz.

Minutes Minutes were reviewed from the June 12, 2024 Committee meeting after which a motion was made by Zimmer, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker The committee reviewed the donation tracker reports for June. A motion was made by Weiss, seconded by Naidl to approve the donations tracker report. Motion carried unanimously.

Ethics Code Reports The committee reviewed the ethics report in the packet. A motion was made by Klein, seconded by Naidl to approve the ethics report. Motion carried unanimously.

Public Comment The Committee Chairperson called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Reisenbuechler reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

There were no Pay Requests for Capital projects pending for committee action.

Courthouse Windows Replacement and HVAC Systems Upgrade Project

Neuser updated the committee on the status of the project, specifically that the contract for construction has been signed and a pre-construction meeting will be scheduled in the near future. Attic insulation is also in the process of being removed to accommodate the attic HVAC work that will be happening as part of this project. Discussion.

Courthouse Use Permit Application

Neuser reported that the expected application was not submitted, and this item will be removed from future agendas.

Cellphone Contract Renewal

The committee reviewed the County’s current cellphone data and the 3-year renewal proposal from Cellcom. Discussion. A motion was made by Weiss, seconded by Zimmer to approve renewing the Cellcom cellphone contract for a 3-year term. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System and recent Motorola Upgrade, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Systems Engineer & Infosec Officer Scott Blumreich reported on the Information Technology Capital Projects and Activities, and the IT Inventory spreadsheet included in the committee packet. Discussion.

Update on Cyber Security Initiatives

Blumreich reported on the Cyber-security report.

BEAD Grant Process

Blumreich and Neuser reported on the BEAD Grant process and what the County's role is in regards to supporting the actions of the New North Taskforce working on the issue. Discussion.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo July Events Calendar and 2024 Capital Projects included in the committee packet.

Report on 2024 Manitowoc County Fair

Breit reported the Expo/Ice Center Board is finalizing County Fair preparations.

Fairest of the Fair Proclamation

Breit reported on the draft proclamation included in the committee packet. A motion was made by Zimmer, seconded by Klein to support the proclamation being forwarded to the County Board. Motion carried unanimously.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:25 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz