

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, June 12, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Zimmer, D. Klein, L. Naidl

Absent & Excused: Supervisor D. Weiss

Other County Board Members Present: County Board Chair T. Martell

Staff Attending: S. Blumreich, C. Breit, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Chairperson Sitkiewitz.

Minutes Minutes were reviewed from the May 8, 2024 Committee meeting after which a motion was made by Zimmer, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker The committee reviewed the donation tracker reports for May. A motion was made by Klein, seconded by Naidl to approve the donations tracker report. Motion carried unanimously.

Ethics Code Reports The committee reviewed the ethics report in the packet. A motion was made by Zimmer, seconded by Klein to approve the donations tracker report. Motion carried unanimously.

Public Comment The Committee Chairperson called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was the second and final pay request for \$3,560.00 from Schaus Mechanical for the Air Conditioning Condenser and Coil Replacement Project at the Human Services Hamilton Street Building. Motion made by Zimmer, seconded by Klein to approve the Pay Request. Motion carried unanimously.

Bid Results: Law Enforcement Center Fire Alarm System Replacement Project

The committee reviewed the bids received for replacement of the fire alarm system at Law Enforcement Center. Discussion. Motion made by Klein, seconded by Zimmer to accept the low bid with the addition of a performance bond and award the project to Eland Electric for \$274,438.00. Discussion. Motion carried unanimously.

Bid Results: Courthouse Windows Replacement and HVAC Systems Upgrade Project

The committee reviewed the bids received for replacement of all the windows and upgrading the HVAC System at the Courthouse. Discussion. Motion made by Zimmer, seconded by Sitkiewitz to accept the low bid with the addition of Alternate #1 to Hamann Construction for \$2,777,572.00. Discussion. Motion did not pass on a tie vote of 2-2, with Sitkiewitz and Zimmer voting aye, and Klein and Naidl voting nay. Discussion. A motion to reconsider was made by Zimmer, seconded by Sitkiewitz. Motion carried 3-2 with Sitkiewitz, Zimmer, and Martell voting aye, and Klein and Naidl voting nay. Discussion. A motion was then made by Zimmer, seconded by Sitkiewitz to accept the low bid with the addition of Alternate #1 to Hamann Construction for \$2,777,572.00. Motion carried 3-2 with Sitkiewitz, Zimmer, and Martell voting aye, and Klein and Naidl voting nay.

Variance for Thompson Machinery Moving Office Addition

Neuser reported on the request for a setback variance made by Thompson Machinery Moving for their office addition. Discussion. Motion made by Klein, seconded by Naidl to approve the site plan with variance. Motion carried unanimously.

Courthouse Dome Renovation Project

Neuser reported on the temporary caulking repairs on the sections of the dome that are leaking into the courthouse attic. Discussion.

Courthouse Use Permit Application

Neuser reported the expected application was not submitted, though it and may be for the July meeting.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2024 Capital projects

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Systems Engineer & Infosec Officer Scott Blumreich reported on the Information Technology Capital Projects and Activities included in the committee packet. Discussion.

Update on Cyber Security Initiatives

Blumreich reported on the Cyber-security report.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo June Events Calendar and 2024 Capital Projects included in the committee packet.

Report on 2024 Manitowoc County Fair

Breit reported the Expo/Ice Center Board is nearing completion on County Fair preparations.

Finance Director’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:34 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz