



**MANITOWOC COUNTY**  
**LAND INFORMATION COUNCIL**  
**MEETING MINUTES OF June 18, 2024**

The meeting was called to order by Chair Tim Ryan at 10:04 a.m. in the Manitowoc County Communication and Technology Building, 1024 South 9<sup>th</sup> Street, Manitowoc.

Members present: Jason Bolz, Aprille Calewarts, Rhonda Green, Jill Pope, Matt Randerson, Tim Ryan, Kristi Tuesburg, and Supervisor James Falkowski. Amy Kocian was excused and Supervisor Dylan Hammel was absent.

Supervisor James Falkowski made a motion to approve the minutes; it was seconded by Kristi Tuesburg and passed by unanimous vote.

Aprille Calewarts made a motion to approve the agenda; it was seconded by Jill Pope and passed by unanimous vote.

No correspondence was received.

No members of the public wished to speak.

Matt Randerson discussed the WLIP County Retained Fee/Grant Report. The \$1,000 training and education grant went towards sending employees to conferences in 2023. \$48,868 of the Strategic Initiative Grant (SIG) went to Ayres & Associates for the 2023 orthophoto project. The remaining \$21,132 of the \$70,000 grant went to the Department of Administration to pay for a portion of the base LiDAR project. The majority of the Base Budget Grant (BBG) went towards employee salaries with some also going towards things such as GIS software maintenance fees, contracted GIS work, and office supplies. Rhonda Green asked what “orthos” and “LiDAR” are. Matt Randerson explained orthophotos, oblique photos, and LiDAR. Kristi Tuesburg made a motion to approve the 2023 Retained Fee/Grant Report; it was seconded by Jason Bolz and passed by unanimous vote.

Matt Randerson discussed the land information plan and explained that the county will have to update it for 2025-2027. He said that the majority of the plan will remain the same, but that the county will have to update the history with everything that was accomplished in the last three years. He also went through all of the projects listed in the current plan and said which ones were complete and which ones could be carried forward into the future plan. The group briefly discussed drones and the benefits that they could provide to the county. Rhonda Green mentioned that Emergency Management has a drone and that the Planning and Zoning Department could use it if one of the employees were to become certified. Jason Bolz briefly discussed the 2022 datum conversion, noting that it is currently scheduled to be released in 2025. Matt Randerson mentioned that in talking to Norm Bushor of Headwaters Resources, ArcGIS server migration should be added as a project to our future land information plan.

Matt Randerson briefly discussed the land information program and how it's funded. The group discussed the current funding and how recording fees are currently down given the current housing inventory and interest rates. Kristi Tuesburg shared a map with the group that detailed how much each county had decreased in terms of recording fees over the past year. Matt Randerson asked Jill Pope if she had any insight in terms of future housing trends that might help boost recordings. She said that we may have a better idea of the housing market after November because elections have a large impact on the market.

Matt Randerson went over the LiDAR project and the potential derivatives that the county could purchase. He mentioned that the recommended LiDAR enhancements, building footprints, culverts, and closed depressions could all be useful to the county. Rhonda Green asked about the value of these different derivatives. Tim Ryan discussed how LiDAR data would be used in both the Planning and Zoning Department and the Soil and Water Conservation Department. Matt Randerson mentioned that a USGS report recommended an eight-year collection cycle as a balance of benefit and affordability. He also said that the data will be better than our 2015 data and that it also captures any change that happened in the last eight years. Matt Randerson made a motion to spend the 2025 Strategic Initiative Grant, which will likely be \$10,000, on the Ayres recommended LiDAR enhancements; it was seconded by Aprille Calewarts and passed by unanimous vote.

The next Land Information Council meeting is set to be held in December, 2024.

A motion to adjourn was made by Rhonda Green at 11:03 a.m.; it was seconded by Jill Pope and passed by unanimous vote.

Respectfully submitted,  
Matt Randerson  
Manitowoc County GIS Coordinator