

HIGHWAY COMMITTEE MINUTES

May 14, 2024

The Manitowoc County Highway Committee convened into an open session at The Manitowoc County Highway Department, Conference Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 14th day of May 2024.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Behnke, Brey, Engelbrecht, Maresh, and Phipps

Excused: N/A

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer

Approval of Minutes: Supervisor Engelbrecht made a motion, seconded by Supervisor Maresh to approve the minutes from the April 9th, 2024 meeting. Motion carried.

Regular Business:

(Public Comment): None

Discussion and possible action regarding election of Vice-Chair

Supervisor Behnke opened the floor to nominations for the Highway Committee Vice-Chair. Supervisor Brey made a motion to nominate Supervisor Engelbrecht for the Vice-Chair. No other nominations were made.

Motion made by Supervisor Phipps to appointment Supervisor Engelbrecht to Highway Committee Vice-Chair, seconded by Supervisor Maresh. Motion carried.

Discussion and possible action regarding election of 2nd Vice-Chair

Supervisor Behnke opened the floor to nominations for the Highway Committee 2nd Vice-Chair. Supervisor Engelbrecht made a motion to nominate Supervisor Maresh for the 2nd Vice-Chair. No other nominations were made.

Motion made by Supervisor Brey to appointment Supervisor Maresh to the Highway Committee 2nd Vice-Chair, seconded by Supervisor Engelbrecht. Motion carried.

CORD AA/Park Ave at 1st Street in the City of Kiel – Recommendation from Traffic and Safety Committee

Commissioner Grotegut updated the committee on the role of the TSC Committee and what takes place during the committee meetings as an overview to the new committee highway members. Commissioner Grotegut updated the committee on the TSC recommendations at the CORD AA/Park Ave at 1st. Street to allow the City of Kiel to install crossing lights at this crossing at their cost. Brief discussion took place.

Supervisor Brey made a motion to approve the recommendations from TSC at CORD AA Park Ave at 1st Street in the City of Kiel to install lights at this crossing at their cost, seconded by Supervisor Phipps. Motion carried.

CORD C/CORD CR – Recommendation from Traffic and Safety Committee

Supervisor Grotegut updated the committee on the TSC recommendations at CORD C/CORD CR after reviewing the past 5 years of accidents at this intersection. Grotegut explained the TSC recommendations included moving the Do Not Enter sign to a separate post, and Grotegut also recommended to the committee to paint white stop lines/bars at this intersection along with updating the painted arrows. Brief discussion took place.

Supervisor Engelbrecht made a motion to approve the recommendations from TSC at CORD C/CORD CR on the addition of separate post for the Do Not Enter sign, along with the painting of white stop lines/bars and updating the painted arrows at this intersection, seconded by Supervisor Maresh. Motion carried.

Proposed controlled access segment

Commissioner Grotegut presented the committee an overview on a map of the current controlled access highway segments in the county. Grotegut mentioned an area on CTH V between CTH R and I-43 that currently does not have controlled access at this time. Brief discussion took place.

Supervisor Brey made a motion to approve Commissioner Grotegut to proceed and move forward on the addition of gaining a controlled access segment on CTH V from I-43 east to CTH R seconded by Supervisor Maresh. Motion carried.

Highway Safety Improvement Program – CTH A and CTH X

Commissioner Grotegut provided information on Highway Safety Improvement Programs through a federal government for prior approved segments on CTH JJ and CTH VV. Grotegut updated the committee on another opportunity for a Highway Safety Improvement Program for the intersection at CTH A and CTH X. Brief discussion took place.

Update – salt and brine storage facility

Commissioner Grotegut updated the committee on updates on the proposed plans for a future salt/sand storage facility since the previous meeting, which included the states funding toward the brine maker. Grotegut provided pictures/drawings of the storage facility. The committee had previously asked Grotegut to continue receiving more information on the details of costs associated with this project and keep the highway committee updated. Brief discussion took place.

Update - Personnel

Commissioner Grotegut updated the committee on our new operations manager recently hired, the filled foreman position from within the department. There are currently 2 open highway maintenance positions, and an open janitor/maintenance position. Brief discussion took place.

Update – DOT Rest Area Proposed Improvements

Commissioner Grotegut updated the committee on the DOT Rest Area Proposed Improvements that the DOT has planned to begin in 2025. With the added parking area in the rest areas on I-43, our department will be required to have more time in routine maintenance for the state. Brief discussion took place.

Update – current projects

Commissioner Grotegut provided the committee with current projects which includes road construction projects on CTH VV, active crushing in our quarry, Cold in Place projects on CTH NN and CTH Z, with future summer projects on CTH T, CTH V, CTH R current updates. Discussion took place.

Update – Seventeen Year Plan

Commissioner Grotegut provided the committee on the Seventeen Year Plan for paving, chips sealing and bridge projects to remain on track. Brief discussion took place.

Overtime Report

The Committee reviewed the Overtime Reports. No further discussion.

Vouchers

The Committee reviewed the vouchers dated April 9th, 2024 through May 7th, 2024.

Supervisor Engelbrecht made a motion to approve the vouchers, seconded by Supervisor Maresh. Motion carried.

Next Meeting Date

June 11th, 2024

Adjournment

Supervisor Brey made a motion to adjourn, seconded by Supervisor Engelbrecht. Motion carried.

Meeting adjourned at 5:07 p.m.

Submitted by:

Gregory M. Grotegut

Highway Commissioner