

**Minutes of the  
Manitowoc-Calumet Library System  
Board of Trustees Meeting  
May 29, 2024  
Kiel Public Library**

The regular meeting of the Manitowoc-Calumet Library System Board was called to order at the Kiel Public Library on Wednesday, May 29, 2024, at 5:30 p.m., by President of the Board, Natasha Khan.

**Members Present:** Deboarh Brotcke, Ron Dietrich, Amy Eisenschink, Mary Hoerth, Natasha Khan, Chuck Krueger, Megan Marchant, Ray Mueller, Darcie Schwalenberg-Kesler,

**Members Absent:** Kali Hentges, Patrick Neuenfeldt, Sara Meier, Don Weiss, Don Zimmer

**Others Present:** Rebecca Barry, Jim Brotcke, Julia Davis, Jeff Dawson, D Hankins, Rebecca Scherer, William Sonntag, Kate Verhelst

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**Minutes:** A motion was made by Eisenschink and seconded by Schwalenberg-Kesler to accept the minutes of the March 27, 2024, MCLS Board meeting. Motion carried.

**Member Library Directors' Reports:** Reports were presented by Rebecca Barry, D Hankins, Julia Davis, and Jeff Dawson.

**Financial Business:** A motion was made by Brotcke and seconded by Hoerth to approve the March and April 2024 financial reports. Motion carried.

A motion was made by Marchant and seconded by Schwalenberg-Kesler to approve the April and May 2024 payment of bills. Motion carried.

A motion was made by Brotcke and seconded by Krueger to approve the Reach Out and Read report through April 2024. Motion carried.

**System Director's Report:** A written report was included in the Board packets.

**System IT/ILS Specialist's Report:** A written report was included in the Board packets.

**Office & Outreach Coordinator's Report:** A written report was included in the Board packets.

**Unfinished Business:** A motion was made by Krueger and seconded by Brotcke to approve the LARS Consultant Position. Eisenschink abstained. Mueller noted missing verbiage under the Working Conditions section, line 6, that should read "Attends meetings as a LARS participant". Motion carried with the understanding the correction will be made.

**Trustee Education – Trustee Essential 26:** Scherer discussed *The Public Library System Board-the Broad Viewpoint* which is specific to a library system services and accountability, the responsibilities of a system board, and the system board's relationships to the member libraries.

**Confirm date and set place for next meeting:** The next MCLS Board meeting will be held on Wednesday, July 31, 2024, at 5:30 p.m., at the Lester Public Library.

**Adjourn:** A motion to adjourn was made at 5:59 p.m. by Hoerth and seconded by Schwalenberg-Kesler. Motion carried.

Respectfully submitted,

Kate Verhelst

DRAFT