

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR APRIL 1, 2024 MEETING

Call to Order – Roll Call

The Regular April 1, 2024 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Falkowski at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Mr. Korinek, Mr. Waack, and Ms. Muench

Commissioners absent: Mr. Zimmer and Mr. Vogt

Staff present: Tim Ryan, Andrea Raymakers, Pete Tarnowski and Michelle Haupt

Approval of Minutes – Open Meeting Law Compliance

Chairman Falkowski called for a motion to accept the Minutes of the regular February 26, 2024 meeting. Motion to accept the Minutes was made by Ms. Muench and seconded by Mr. Waack. Motion passed upon a unanimous voice vote.

Approval of Agenda: Motion made by Mr. Korinek and seconded by Mr. Waack to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on March 18, 2024 and March 25, 2024, reviewed by the Commission at a Commission Meeting held on April 1, 2024. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their April 16, 2024 meeting.

Public Comment: Mr. Falkowski asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Falkowski closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Grassl Family Trust** ZMAR, NW1/4, NW1/4, Section 28, T17N-R21E and SW1/4, SW1/4, Section 21, T17N-R21E and, Town of Schleswig, from HD, High Density and GA, General Agriculture to RR, Rural Residential and SE, Small Estate.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Schleswig stating that the Town Board and Town Planning Committee are in favor of this request (copy on file).

Mr. Brad Buechel, agent, spoke and answered questions for the Commission.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Ms. Muench to approve the rezone request. Motion passed upon a unanimous voice vote.

2. **Trinity Ev Lutheran Church** ZMAR, NW1/4, NW1/4, Section 13, T18N-R22E, Town of Liberty, from SE, Small Estate to EA, Exclusive Agriculture and RR, Rural Residential.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Liberty stating that the Town Board and Town Planning Commission are in favor of this request (copy on file).

Mr. Brad Buechel, agent, spoke and answered questions for the Commission.

Mr. Falkowski closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Korinek to approve the rezone request. Motion passed upon a unanimous voice vote.

3. **Janice N Wehausen Irrevoc Trust** ZMAR, NW1/4, NW1/4, Section 13, T18N-R22E, Town of Liberty, from EA, Exclusive Agriculture to RR, Rural Residential.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Liberty stating that the Town Board and Town Planning Commission are in favor of this request (copy on file).

Mr. Brad Buechel, agent, spoke and answered questions for the Commission.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Mr. Dyzak to approve the rezone request. Motion passed upon a unanimous voice vote.

4. **Steven and Virginia Schwoerer** ZMAR, NE1/4, NE1/4, Section 9, T18N-R21E, Town of Eaton from RR, Rural Residential to GA, General Agriculture.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Eaton stating that the Town Board is in favor of this request (copy on file).

Mr. Brad Buechel, agent, spoke and answered questions for the Commission.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Dyzak and seconded by Ms. Muench to approve the rezone request. Motion passed upon a unanimous voice vote.

5. **Gerald Duchow** ZMAR, NE1/4, NE1/4, Section 9, T18N-R21E, Town of Eaton, from EA, Exclusive Agriculture to RR, Rural Residential and GA, General Agriculture.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Eaton stating that the Town Board is in favor of this request (copy on file).

Mr. Brad Buechel, agent, spoke and answered questions for the Commission.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Korinek and seconded by Ms. Muench to approve the rezone request. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Grassl Family Trust** CSM Variance, NW1/4, NW1/4, Section 28, T17N-R21E and SW1/4, SW1/4, Section 21, T17N-R21E, Town of Schleswig.

Mr. Ryan read a summary of the request (copy on file).

Motion was made by Ms. Muench and seconded by Mr. Waack to approve the variance request. Motion passed upon a unanimous voice vote.

2. **Steven and Virginia Schwoerer** CSM Variance, NE1/4, NE1/4, Section 9, T18N-R21E, Town of Eaton.

Mr. Ryan read a summary of the request (copy on file).

Motion was made by Ms. Muench and seconded by Mr. Korinek to approve the variance request. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Authorizing Manure Expo Mini Grant 2024.

Mr. Ryan gave an overview of the request to the Commission.

Motion was made by Ms. Muench to approve and seconded by Mr. Waack. Motion passed upon a unanimous voice vote.

Discussion and possible action to permit the Caveman Adventure Run at Cherney Maribel Caves County Park.

Ms. Mai Lee, Lakeshore Community Health Care, answered questions for the Commission.

Mr. Tarnowski answered questions for the Commission.

Motion was made by Mr. Dyzak to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

Discussion and possible approval of the Planning and Park Commission Bylaws update.

Mr. Ryan gave an overview of the request to the Commission.

Motion was made by Mr. Dyzak to approve and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

Miscellaneous

Staff Reports – None

Personnel – None

Correspondence – None

Other Matters – Discussion regarding 3rd party marketing of park properties.

Discussion was had between Mr. Mike Sobush, Wisconsin Speleological Society, Zach Falish, Wisconsin Speleological Society, the Commissioners, Mr. Tim Ryan and Mr. Pete Tarnowski regarding the marketing aspects at Cherney Maribel Caves and miscellaneous activities.

Next Meeting Date: Next meeting is tentatively scheduled for Monday, April 29, 2024.

Adjournment: Motion to adjourn was made by Mr. Dyzak and seconded by Ms. Muench to adjourn at 5:00 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date