

**Minutes of the
Manitowoc-Calumet Library System
Board of Trustees Meeting
January 31, 2024
Manitowoc Public Library**

The regular meeting of the Manitowoc-Calumet Library System Board was called to order at the Manitowoc Public Library on Wednesday, January 31, 2024 at 5:30 p.m., by President of the Board, Ray Mueller.

Members Present: Deborah Brotcke, Ron Dietrich, Amy Eisenschink, Kali Hentges, Mary Hoerth, Natasha Khan, Chuck Krueger, Megan Marchant, Sara Meier, Ray Mueller, Patrick Neuenfeldt, Darcie Schwalenberg-Kesler, Don Weiss

Members Absent: Jeremy Sehloff, Don Zimmer

Others Present: Karin Adams, Rebbecca Barry, Jeff Dawson, Rebecca Scherer, Bill Sonntag, Margie Verhelst, Kate Verhelst

Amy Eisenschink abstained from all voting due to potential conflict of interest prior to the first actionable item of the meeting.

Minutes: A motion was made by Hoerth and seconded by Marchant to accept the minutes of the November 29, 2023, MCLS Board meeting. Motion carried.

Member Library Directors' Reports: Reports were presented by Jeff Dawson, Rebbecca Barry and Karin Adams, with Scherer giving an update on New Holstein Public Library from D Hankins and Brillion Public Library from Lydia Dill.

Financial Business: A motion was made by Marchant and seconded by Khan to approve the November and December 2023 financial reports. Motion carried.

A motion was made by Hoerth and seconded by Weiss to approve the December 2023 and January 2024 payment of bills. Motion carried.

A motion was made by Krueger and seconded by Marchant to approve the LARS financial report through December 2023. Motion carried. It was noted this account was closed as the remaining funds were distributed to Manitowoc Public Library, and will no longer be on the agenda going forward.

A motion was made by Weiss and seconded by Khan to approve the Reach Out and Read report through December 2023. Motion carried.

System Director's Report: A written report was included in the Board packets.

System IT/ILS Specialist's Report: A written report was included in the Board packets.

Office & Outreach Coordinator's Report: A written report was included in the Board packets.

New Business:

Authorize President to Sign 2023 Annual Report: A motion was made by Dietrich and seconded by Marchant to authorize the President to sign the 2023 Annual Report. Motion carried.

Approve Slate of Officers for 2024-2025: Don Weiss and Mary Hoerth made up the Board Officer Nominating Committee. Weiss reported the candidates for President, Vice-President and Secretary/Treasurer as follows: Natasha Kahn-P, Deborah Brotcke -VP, and Jeremy Sehloff-S/T. It was noted that the bylaws require one member from each county to be represented on the slate of officers.

Neuenfeldt made a motion to select Kahn for President, Mueller as Vice President, and Sehloff as Secretary/Treasurer as the new slate of officers. Krueger seconded. Motion carried.

Neuenfeldt then made a motion to close nominations, seconded by Marchant. The Board voted to approve the slate of officers. Motion carried.

Designate Banking Institutions for 2024: A motion was made by Dietrich and seconded by Hoerth to continue using Bank First National and Nicolet National Bank as the designated banking institutions for 2024. Motion carried.

Approve 3-year Lease with Manitowoc Public Library: A motion was made by Marchant and seconded by Kahn to approve the 3-year lease with MPL. Discussion of the details regarding changes to the lease followed. Motion carried, with Neuenfeldt abstaining and Brotcke voting no.

Trustee Education – WLA 2024 Wisconsin Libraries by the Numbers: Scherer presented a handout created by WLA for Library Legislative Day 2024, which she will be attending next week.

Confirm date and set place for next meeting: The next MCLS Board meeting will be held on Wednesday, March 27, 2024, at 5:30 p.m., at the New Holstein Public Library.

Adjourn: A motion to adjourn was made at 6:29 p.m. by Krueger and seconded by Marchant. Motion carried.

Respectfully submitted,

Kate Verhelst