



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: Tuesday, February 14th, 2023
TIME: 4:00 p.m.
PLACE: Manitowoc County Highway Department
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the December 13th, 2022 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. 2022 Airport Year End
4. 2023 Lighting Project
5. Tom Bare Airport Donation
6. 2022 Highway Year End
7. 2023 GTA's
8. Yanda Pit Lease to MJ Electric
9. Shoto Dam Update
10. Culvert Lining Projects
11. National Bridge Inspection Standards Changing
12. Traffic and Safety Update
13. CTH X and STH 67 Rumble Strips
14. NEW Driveway Access Inventory (ARC GIS)
15. Overtime Report
16. Vouchers
17. Next Meeting Date: March 14th, 2023

Dated: February 7th, 2023

Kevin Behnke, Committee Chairman
By: Greg Grotegut, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

HIGHWAY COMMITTEE MINUTES

February 14, 2023

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc Wisconsin at 4:00 P.M. on this 14th day February 2023.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Behnke, Gerroll, Maresh, and Vogt

Excused: Supervisor Engelbrecht

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer

Approval of Minutes: Supervisor Gerroll made a motion, seconded by Supervisor Vogt to approve the minutes from the December 13th, 2022 meeting. Motion carried.

Regular Business:

(Public Comment): None

2022 Airport Year End

Commissioner Grotegut provided a brief overview of the year end at the Airport along with the FBO and the additions of a diesel tank, and the use of the ARPA funds.

2023 Lighting Project

Commissioner Grotegut provided the committee with a lighting project tentative start date.

Tom Bare Airport Donation

Commissioner Grotegut updated the committee on hangar owner Tom Bare providing a donation to the airport for a GPU and electrical costs to encourage aircrafts to utilize our fuel station instead of flying elsewhere to fuel. Brief discussion took place.

Motion made by Supervisor Gerroll to accept the GPU Unit donation from Tom Bare, seconded by Supervisor Maresh. Motion carried. The Highway Committee thanked Mr. Bare for his donation.

2022 Highway Year End

Commissioner Grotegut explained the final numbers for 2022-year end and discussed the increased cost for fuel and oil in 2022 that was not budgeted for. He mentioned the department did complete all of the scheduled construction projects that were planned for 2022, despite the increased fuel and oil costs.

2023 GTA's

Commissioner Grotegut discussed the increased GTA funding received for projects in 2023. No further discussion.

Yanda Pit Lease to MJ Electric

Commissioner Grotegut explained to the committee the proposed lease to MJ Electric in the Yanda pit to include storage in the terms of the agreement.

Motion made by Supervisor Maresh to approve the proposed Yanda Pit Lease to MJ Electric, seconded by Supervisor Vogt. Motion carried.

Shoto Dam Update

Commissioner Grotegut informed the committee that bid opening is on 2/15/2023. The engineering firm will be in attendance during the bid opening. Brief discussion took place. The committee thanked Grotegut for moving this project along in a timely manner.

Culvert Lining Projects

Commissioner Grotegut updated the proposed culvert pipe lining and multiplate replacement to take place during 2023 construction season on CTH V and VV. Grotegut explained the material that will be utilized and the longevity of this material versus prior material used.

Motion made by Supervisor Gerroll to approve the Culvert Lining Projects and multiplate planned in 2023, seconded by Supervisor Vogt. Motion carried

National Bridge Inspections Standards Changing

Commissioner Grotegut explained the 4-year process of the upcoming changes to the National Bridge Inspections Standards for towns, counties, states which will affect future bridge inspections. Brief discussion took place.

Traffic & Safety Update

Commissioner Grotegut discussed the recently attended Traffic & Safety Commission and the discussion of site evaluation at the intersections of CTH XX and North Ave/Dairyland Dr. in Cleveland. No further discussion.

CTH X and STH 67 Rumble Strips

Commissioner Grotegut discussed the inquiry he received on rumble strips that had been located at CTH X and STH 67 in the past and were no longer at this location. Brief discussion took place. Motion made by Supervisor Maresh to get a recommendation from Traffic and Safety, seconded by Supervisor Vogt. Motion carried.

NEW Driveway Access Inventory (ARC GIS)

Commissioner Grotegut updated the committee with a new layer on ARC GIS and provided the committee with tutorial on how the department can view driveways access points and keep track of this in a digital form now. Brief discussion took place.

Overtime Report

The committee reviewed the Overtime Reports. No further discussion.

Vouchers

The committee reviewed the vouchers dated December 6th, 2022 through January 31st, 2023. Supervisor Vogt made a motion to approve the vouchers, and was seconded by Supervisor Gerroll. Motion carried.

Next Meeting Date

March 14th, 2023

Adjournment

Supervisor Maresh made a motion to adjourn, seconded by Supervisor Vogt. Motion carried. Meeting adjourned at 4:36 p.m.

Submitted by:
Gregory M. Grotegut
Highway Commissioner



MANITOWOC COUNTY

HIGHWAY COMMITTEE

MEETING NOTICE

DATE: Tuesday, March 14th, 2023
TIME: 4:00 p.m.
PLACE: Manitowoc County Highway Department.
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the February 14th, 2023 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Hot Mix Asphalt Bids Results for CTH R LRIP (Project number 18289)
4. Asphalt Milling Bid Results
5. Asphalt Pulverizing Bid Results
6. Cold In Place Recycling Bid Results
7. Update on DOT Projects
8. Update Shoto Dam
9. Update Yanda Pit Lease
10. Reclamation Plans for Gravel Pits
11. Update Employees
12. Overtime Report
13. Vouchers
14. Next Meeting Date: April 11th, 2023

Dated: March 7th, 2023

Kevin Behnke, Committee Chairman
By: Greg Grotegut, Highway Commissioner

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HIGHWAY COMMITTEE MINUTES

March 14, 2023

Amended 5/9/2023

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 14th day of March 2023.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Behnke, Engelbrecht, Gerroll, and Vogt

Excused: Supervisor Maresh

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer

Approval of Minutes: Supervisor Engelbrecht made a motion, seconded by Supervisor Gerroll to approve the minutes from the February 14th, 2023 meeting. Motion carried.

Regular Business:

(Public Comment): None

Hot Mix Asphalt Bids Results for CTH R LRIP (Project number 18289)

Commissioner Grotegut presented the bid results from the recent 2023 Hot Mix Asphalt bid opening for the LRIP Funding for CTH R SMA 18289. Northeast Asphalt was the sole bidder for HMA. Supervisor Engelbrecht made a motion to award the 2023 Hot Mix Asphalt bid for the LRIP “CTH R” Project to Northeast Asphalt and was seconded by Supervisor Vogt. Motion carried.

Asphalt Milling Bid Results

Commissioner Grotegut presented the bid results from the recent 2023 Asphalt Milling bid openings. There were three bidders, Tri County was the lowest bidder. Supervisor Gerroll made a motion to award the 2023 Asphalt Milling bid to Tri County and was seconded by Supervisor Engelbrecht. Motion carried.

Asphalt Pulverizing Bid Results

Commissioner Grotegut presented the bid results from the recent 2023 Asphalt Pulverizing bid openings. There were three bidders, Murphy Concrete & Construction was the lowest bidder. Supervisor Engelbrecht made a motion to award the 2023 Asphalt Pulverizing bid to Murphy Concrete & Construction and was seconded by Supervisor Vogt. Motion carried.

Cold In Place Recycling Bid Results

Commissioner Grotegut presented the bid results from the recent 2023 Cold In Place Recycling bid openings. There were two bidders, WK Construction was the lowest bidder. Supervisor Engelbrecht made a motion to award the 2023 Cold In Place Recycling bid to WK Construction and was seconded by Supervisor Vogt. Motion carried.

Update on DOT Projects

Commissioner Grotegut updated the Committee on STH 42 North Construction Project from Two Rivers to Kewaunee **County line**. Grotegut also updated the Committee on the STP funded project on CTH W from Taus Road to the North County Line, these two projects are to be completed in 2023.

Update Shoto Dam

Commissioner Grotegut updated the Committee on the progress of the constructed wall. The project has some asphaltting and fencing to be done early this summer, but the majority of this project is complete. Grotegut shared progress pictures on the project.

Update Yanda Pit Lease

Commissioner Grotegut updated the Committee on the lease agreement that was sent to MP Systems, which would be the same contract that was sent to M. J. Electric last month. Discussion followed.

Reclamation Plans for Gravel Pits

Commissioner Grotegut explained the need for reclamation plans of the Counties Gravel Pits. Grotegut explained a proposed future use for each pit, how the County utilizes each pit and the revenues that they have generated. A review of the current lease agreements was discussed. Grotegut explained that the reclamation plans would be prepared by a consultant and will be reported back to the Committee with costs estimates.

Update Employees

Commissioner Grotegut provided an update that the Department has hired three Maintenance Workers in the last month and that we are currently seeking a Construction Foreman. Discussion followed.

Overtime Report

The Committee reviewed the Overtime Reports. No further discussion.

Vouchers

The Committee reviewed the vouchers dated February 7th, 2023 through February 28th, 2023. Supervisor Vogt made a motion to approve the vouchers, and was seconded by Supervisor Gerroll. Motion carried.

Next Meeting Date

April 11th, 2023

Adjournment

Supervisor Engelbrecht made a motion to adjourn, seconded by Supervisor Gerroll. Motion carried. Meeting adjourned at 4:52 p.m.

Submitted by:
Gregory M. Grotegut
Highway Commissioner



MANITOWOC COUNTY

HIGHWAY COMMITTEE

MEETING NOTICE

DATE: Tuesday, May 9th, 2023
TIME: 4:00 p.m.
PLACE: Manitowoc County Highway Department
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the March 14th, 2023 meeting minutes.
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Steve Pohl - Controlled Access Request
4. STH 67 & CTH X Rumble Strips – Traffic and Safety Recommendation
5. Evenson Pit Lease
6. MP Systems Pit Lease
7. CTH K & CTH NN Closure for Event July 15th
8. Jurisdictional Transfer CTH R & CTH CL Update
9. Shop Roof Estimates Manitowoc Shop Update
10. I-43 Shop – Mishicot Shop Yard Asphalt Update
11. DMA Contracts Update
12. Project Updates
13. Salt Usage Updates
14. Safety Meeting Updates
15. Employee Updates
16. WCHA Summer Conference
17. Overtime Report
18. Vouchers
19. Next Meeting Date: June 13th, 2023

Dated: May 2nd, 2023

Kevin Behnke, Committee Chairman
By: Greg Grotegut, Highway Commissioner

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HIGHWAY COMMITTEE MINUTES

May 9, 2023

Amended Minutes 6/13/2023

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 9th day of May 2023.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

Excused: N/A

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Steven & Elizabeth Pohl

Approval of Minutes: Supervisor Engelbrecht made a motion, seconded by Supervisor Gerroll to approve as amended the minutes from the March 14th, 2023 meeting. Motion carried.

Regular Business:

(Public Comment): None

Steve Pohl-Controlled Access Request

Commissioner Grotegut provided the committee detailed information on the controlled access driveway request by Steve & Elizabeth Pohl on CTH VV. Brief discussion took place.

Supervisor Engelbrecht made a motion to approve the controlled access driveway request and was seconded by Supervisor Vogt. Motion carried.

STH 67 & CTH X Rumble Strips-Traffic and Safety Recommendation

Commissioner Grotegut presented the committee with the recommendation from Traffic and Safety Commission and motion carried to recommend the installation of double stop signs on CORD X and STH 67 with permanent flags along with the installation of one rumble strip on CORD X on either side of STH 67.

Supervisor Maresh made a motion to approve the recommendations from Traffic and Safety with installation of double stop signs at CTH X and STH 67 with permanent flags along with the installation of one rumble strip on CTH X on either side of STH 67 and seconded by Supervisor Engelbrecht. Motion carried.

Evenson Pit Lease

Commissioner Grotegut presented a draft of a lease with Evenson Pit in the counties pit on CTH C for a 3-year lease.

Supervisor Engelbrecht made a motion to approve the drafted lease with Evenson and was seconded by Supervisor Gerroll. Motion carried.

MP Systems Pit Lease

Commissioner Grotegut presented the drafted lease for MP Systems in the Old Yanda Pit on CTH Q for a 1-year lease.

Supervisor Engelbrecht made a motion to approve the lease with MP Systems in the Old Yanda Pit and was seconded by Supervisor Gerroll. Motion carried.

CTH K & CTH NN Closure for Even July 15th

Commissioner Grotegut provided the committee with the information on a request received for a short-term closure at CTH K & CTH NN for an event and safety of the public at this intersection. Brief discussion took place. Supervisor Engelbrecht made a motion to approve the short—term closure as long as the Town of Franklin is in agreement and there is assistance from the local fire departments and sheriff department to support the closure at CTH K & CTH NN on July 15th, 2023 and seconded by Supervisor Vogt. Motion carried.

Jurisdictional Transfer CTH R & CTH CL Update

Commissioner Grotegut updated the Committee on his meeting with the city on the proposal of a jurisdictional transfer to the city on portions of CTH R & CTH CL. He mentioned the project on CTH R is still on plan for 2024 and the transfer is planned to take place January of 2025. The same for CTH CL paving project planned for 2024 and the transfer proposed for January of 2025. Brief discussion took place.

Shop Roof Estimates Manitowoc Shop Update

Commissioner Grotegut updated the Committee regarding a roof ~~leaf~~ **leak** this past winter and the need for replacement on the 20+ year roof. He mentioned a staggered replacement as it is 4 different sections and could do a 2-year phase to complete this project. Discussion followed.

I-43 Shop-Mishicot Shop Yard Asphalt Update

Commissioner Grotegut provided an update on the completed fuel tank replacement project at the Mishicot shop. He stated the replacement of the asphalt at the Mishicot Shop will be completed this year. Grotegut updated the committee on the current I-43 Shop asphalt conditions and the planned maintenance at this shop to include some financial support from the DOT for their portion to be maintained. Brief discussion took place.

DMA Contracts Update

Commissioner Grotegut updated the committee on the 6 DMA Contracts to be completed this year. Brief discussion took place.

Project Updates

Commissioner Grotegut updated the committee on the current status of the CTH J & CTH C milling projects. Brief discussion took place.

Salt Usage Updates

Commissioner Grotegut provided the committee with the years salt usage report with comparison to the entire state's usage. He mentioned the projected salt cost for the next season as to how it compares to other counties in the state. Brief discussion took place.

Safety Meeting Updates

Commissioner Grotegut gave a brief overview of our Spring Safety Training which included Anaphylaxis Training, MSHA 8-hour refresher, Hearing Tests, and hands on equipment safety training.

Employee Updates

Commissioner Grotegut provided an update that the Department has hired three Maintenance Workers in the last month and have also filled the vacant Construction Foreman position. He mentioned we currently have 3 vacant Highway Maintenance positions to fill and are reviewing applicants with experience. No further discussion.

WCHA Summer Conference

Commissioner Grotegut inquired if any committee members are interested in attending the WCHA Summer Conference. Commissioner Grotegut, Supervisor Chair Behnke and the Engineering Technician will be attending this conference in June.

Overtime Report

The Committee reviewed the Overtime Reports. No further discussion.

Vouchers

The Committee reviewed the vouchers dated March 3rd, 2023 through April 25th, 2023. Supervisor Gerroll made a motion to approve the vouchers, and was seconded by Supervisor Vogt. Motion carried.

Next Meeting Date

June 13th, 2023

Adjournment

Supervisor Maresh made a motion to adjourn, seconded by Supervisor Engelbrecht. Motion carried. Meeting adjourned at 4:38 p.m.

Submitted by:

Gregory M. Grotegut

Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: Tuesday, June 13th, 2023
TIME: 4:00 p.m.
PLACE: Manitowoc County Highway Department
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the May 9th, 2023 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Speed Limit Reduction CTH R City Limits to CTH P
4. Airport Operations Update
5. Culvert Liner Update
6. Project Updates
7. Overtime Report
8. Vouchers
9. Next Meeting Date: July 11th, 2023

Dated: June 5th, 2023

Kevin Behnke, Committee Chairman
By: Greg Grotegut, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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HIGHWAY COMMITTEE MINUTES

June 13, 2023

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 13th day of June 2023.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

Excused: N/A

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer

Approval of Minutes: Supervisor Vogt made a motion, seconded by Supervisor Engelbrecht to approve as amended the minutes from the May 9th, 2023 meeting. Motion carried.

Regular Business:

(Public Comment): None

Speed Limit Reduction CTH R City Limits to CTH P

Commissioner Grotegut updated the committee on a speed limit request on CTH R from Manitowoc City Limits to CTH P. The committee requested to send this to Traffic and Safety Committee for review.

Airport Operations Update

Commissioner Grotegut updated the committee on the resignation of the Airport Foreman and the current interview process. Grotegut also explained some extra expense for a new fuel pump for a fuel truck at the Airport. Grotegut mentioned that the airport will be ready for the extra activity during EAA at the end of the month.

Culvert Liner Update

Commissioner Grotegut showed a video of the culvert liners that were recently installed. There was a total of 5 liners installed with 2 projects that were cost shared.

Project Updates

Commissioner Grotegut explained that projects are moving along well. County C and County J projects are complete and we are starting on CTH B in the Village of Mishicot this week.

Overtime Report

The Committee reviewed the Overtime Reports. No further discussion.

Vouchers

The Committee reviewed the vouchers dated May 2nd, 2023 through May 30th, 2023.

Supervisor Engelbrecht questioned a charge from Riesterer and Schnell and from Bureau of Corrections. Grotegut explained that the charge from Riesterer and Schnell was for an approved tractor purchase from last year and the Bureau of Corrections is for signs purchases.

Supervisor Maresh made a motion to approve the vouchers, and was seconded by Supervisor Gerroll. Motion carried.

Next Meeting Date

July 11th, 2023

Adjournment

Supervisor Engelbrecht made a motion to adjourn, seconded by Supervisor Vogt. Motion carried.
Meeting adjourned at 4:18 p.m.

Submitted by:

Gregory M. Grotegut
Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: Tuesday, August 8th, 2023
TIME: 4:00 p.m.
PLACE: Manitowoc County Highway Department.
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the June 13th, 2023 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Manitowoc Airport-Transfer of Hangar Lot 2101 H-4 Assignment request from Eric Pekrul to Dennis Meneau
4. Airport - Manager – Project Update
5. Speed Limit Request – Town of Kossuth on CTH R from CTH Y to Quarter Road
6. Speed Limit Request – Village of Whitelaw on CTH S from Kohlbeck Lane to Truman Street
7. Speed Limit Request – Town of Manitowoc Rapids on CTH R from Goodwin Road to Menasha Avenue
8. Bridge Aid Update
9. High Risk Rural Road Program Update
10. 2023 Project updates
11. 2024 Paving Projects
12. 2024 Equipment Requests
13. 2024 Building Updates
14. Manure Transfer Driveway Request
15. Overtime Report
16. Vouchers
17. Next Meeting Date: September 12th, 2023

Dated: August 2nd, 2023

Kevin Behnke, Committee Chairman
By: Greg Grotegut, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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HIGHWAY COMMITTEE MINUTES

August 8, 2023

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 8th day of August 2023.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

Excused: N/A

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer

Approval of Minutes: Supervisor Gerroll made a motion, seconded by Supervisor Vogt to approve the minutes from the June 13th, 2023 meeting. Motion carried.

Regular Business:

(Public Comment): None

Manitowoc Airport-Transfer of Hangar Lot 2101 H-4 Assignment Request from Eric Pekrul to Dennis Meneau

Commissioner Grotegut presented the hangar transfer assignment request received for Hangar Lot 2101 H-4 from Eric Pekrul to Dennis Meneau.

Motion made by Supervisor Engelbrecht to approve the Airport Transfer of Hangar Lot 2101 H-4 from Eric Pekrul to Dennis Meneau, seconded by Supervisor Maresh. Motion carried.

Airport – Manager – Project Update

Commissioner Grotegut provided an airport update to the committee with the new airport manager who recently started and the busy week at the airport during EAA week. Grotegut updated the committee on the donated airplane that was damaged during the wind storm and the temporary removal for minor repairs. Grotegut updated the committee on the light project with the entitlement funds to cover the costs for this project.

Speed Limit Request – Town of Kossuth on CTH R from CTH Y to Quarter Road

Commissioner Grotegut updated the committee on the Traffic Safety Committee recommendation from the July 18th meeting. The recommendation was to deny this request based on the findings of the speed study and crash data. The average speed and the 85 percentile speeds were discussed for this location.

Motion made by Supervisor Vogt to deny the request, seconded by Supervisor Gerroll. Motion carried.

Speed Limit Request –Village of Whitelaw on CTH S from Kohlbeck Lane to Truman Street

Commissioner Grotegut updated the committee on the Traffic Safety Committee recommendation from the July 18th meeting. The recommendation was to deny this request based on the findings of the speed study and crash data. The average speed and the 85 percentile speeds were discussed for this location.

Motion made by Supervisor Engelbrecht to deny the request, seconded by Supervisor Vogt. Motion carried

Speed Limit Request – Town of Manitowoc Rapids on CTH R from Goodwin Road to Menasha Avenue

Commissioner Grotegut updated the committee on a request from the Town of Manitowoc Rapids and Vinton Construction for a speed reduction on CTH R. The recommendation from the July 18th Traffic and Safety meeting was to lower the limit pending review of State Statutes. Grotegut informed the committee that this was reviewed by Corporation Council and the new sign placement was put together by an engineering firm. A speed study was also performed in this area. Brief discussion took place regarding the ADT, the heavy truck traffic and the intersection of CTH P.

Motion made by Supervisor Gerroll to approve the speed reduction request, seconded by Supervisor Engelbrecht. Motion carried

Bridge Aid Update

Commissioner Grotegut updated the committee on changes for bridge aid from previous years. Grotegut indicated the Wisconsin Attorney General will no longer allow cost sharing. The townships in Manitowoc County have a deadline to apply for county bridge aid reimbursement for the 2024 budget of September 1, 2023.

High Risk Rural Road Program Update

Commissioner Grotegut explained the High Risk Rural Road Program for CTH VV from CTH B to STH 147 along with the cost involved for the county portion. Grotegut explained that the main improvements can be made by self-funding them in the 2024 budget cheaper than going through the program. Brief discussion took place.

2023 Project Updates

Commissioner Grotegut provided an overview to the committee on the completed 2023 highway projects to date. 2023 will have a total of 18.2 miles of new pavement completed by this fall. Grotegut updated the committee on the 2023 chip sealing projects completed in July which included portions of CTH T, CTH LS, CTH A and CTH F. Grotegut provided an update on culvert replacements and lining projects on county highways. No further discussion.

2024 Paving Projects

Commissioner Grotegut presented the committee with the scheduled 2024 paving projects. He mentioned the upcoming PIM meeting on August 29, 2023 for the CTH R Project. Grotegut gave a review of the following projects projected for 2024 to include sections on CTH T, CTH V, CTH VV, CTH CL, CTH Z and CTH NN. He also mentioned the chip sealing segment of highways that are projected for 2024. Grotegut mentioned there are currently no bridge projects planned for 2024, but working on applying for posted bridges to get in the DOT system for replacement.

2024 Equipment Requests

Commissioner Grotegut presented the 2024 department equipment replacement requests. Brief discussion took place. Motion made by Supervisor Engelbrecht to approve the 2024 equipment replacement request, pending the approval of the Finance Director and County Executive from the 2024 Equipment Request, seconded by Supervisor Maresh. Motion carried.

2024 Building Updates

Commissioner Grotegut updated the committee on the state salt shed replacements along with the roof replacement at the 310 Shop and window replacement estimates.

Manure Transfer Driveway Request

Commissioner Grotegut provided a proposed plan and location for a manure transfer driveway installation. A discussion took place about current agricultural access points, the safety of road side transferring and the controlled access in this location.

Motion made by Supervisor Gerroll to install a second driveway per the Counties permit process for this parcel as an Agricultural access not as the proposed plan, seconded by Supervisor Vogt. Motion carried.

Overtime Report

The Committee reviewed the Overtime Reports. Commissioner Grotegut discussed the department overtime incurred while completing the paving projects and grass mowing. No further discussion.

Vouchers

The Committee reviewed the vouchers dated June 6th, 2023 through July 25th, 2023.

Supervisor Gerroll made a motion to approve the vouchers, and was seconded by Supervisor Maresh. Motion carried.

Next Meeting Date

September 12th, 2023

Adjournment

Supervisor Maresh made a motion to adjourn, seconded by Supervisor Gerroll. Motion carried.

Meeting adjourned at 5:06 p.m.

Submitted by:

Gregory M. Grotegut

Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: Tuesday, October 17th, 2023
TIME: 4:00 p.m.
PLACE: Manitowoc County Highway Department
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the August 8th, 2023 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Sublease Hangar #46-Termination of sublease received from Hangar Owner Don Kiel for Glen Heyroth-effective 10/1/2023
4. Sublease Hangar #46-New sublease received from Hangar Owner Don Kiel for Ed Martin-effective 10/1/2023
5. Update Airport Personnel
6. Update Airport EAA Fuel Sales
7. Update on Reclamation Plans
8. Update on Project Maps 2024
9. Update 2024 RMA – GTA – LRIP Funding
10. Update on STP and Bridge Funding
11. JD Transfer proposed plan with City of MTWC and Towns.
12. Update on Personnel
13. Update on Department Training
14. Update on Equipment
15. Overtime Report
16. Vouchers
17. Next Meeting Date: November 14th, 2023

Dated: October 10th, 2023

Kevin Behnke, Committee Chairman
By: Greg Grotegut, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

HIGHWAY COMMITTEE MINUTES

October 17, 2023

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 17th day of October 2023.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

Excused: N/A

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer

Approval of Minutes: Supervisor Engelbrecht made a motion, seconded by Supervisor Gerroll to approve the minutes from the August 8th, 2023 meeting. Motion carried.

Regular Business:

(Public Comment): None

Sublease Hangar #46 (Lot #2117)-Termination of Sublease received from Hangar Owner Don Kiel for Glen Heyroth-effective 10/1/2023

Commissioner Grotegut presented the committee with the sublease termination in Hangar #46 Lot #2117 received from hangar owner Don Kiel for Glen Heyroth effective 10/1/2023.

Supervisor Vogt made a motion to approve the termination of sublease for Glen Heyroth, seconded by Supervisor Engelbrecht. Motion carried.

Sublease Hangar #46 (Lot #2117)-New Sublease received from Hangar Owner Don Kiel for Ed Martin-effective 10/1/2023

Commissioner Grotegut presented the committee with the sublease request in Hangar #46 Lot #2117 received from hangar owner Don Kiel for Ed Martin effective 10/1/2023.

Supervisor Maresh made a motion to approve the sublease to Ed Martin, seconded by Supervisor Vogt. Motion carried.

Update Airport Personnel

Commissioner Grotegut provided airport personnel updates to the committee. Brief discussion took place.

Update Airport EAA Fuel Sales

Commissioner Grotegut provided the committee with a three month airport fuel sales report which included the enhanced EAA traffic fuel sales.

Update on Reclamation Plans

Commissioner Grotegut provided the committee with an update on the Reclamation Plans for the county owned quarries. Brief discussion took place regarding the future plans for the quarries represented in the reclamation plans.

Update on Project Maps 2024

Commissioner Grotegut presented the committee with the future road and bridge projects that include county and town bridges. Brief discussion took place.

Update 2024 RMA-GTA-LRIP Funding

Commissioner Grotegut updated the committee with the projected 2024 project budget costs. He broke down each project with LRIP funds and updated the committee on GTA and State RMA funding for 2024.

Update on STP and Bridge Funding

Commissioner Grotegut updated the committee on seven bridge projects the department is applying for and two STP funded projects that go through the Villages of Valders on CTH J and Village of Cleveland on CTH XX. He provided a brief overview of each of the projects.

JD Transfer Proposed Plan with City of MTWC and Towns

Commissioner Grotegut presented the committee with a map of a proposed JD Transfer plan with the city of Manitowoc and the towns of Manitowoc, Manitowoc Rapids and Newton. He explained the process of the implementing the proposed plan. Discussion took place on the mutual benefits to city, towns and the county. Supervisor Engelbrecht made a motion to proceed with contacting the towns on creating resolutions for a JD transfer plan that includes maintenance agreements with the City of Manitowoc, seconded by Supervisor Gerroll. Motion carried.

Update on Personnel

Commissioner Grotegut updated the committee on the current highway department personnel status and mentioned we are fully staffed going into winter operations.

Update on Department Training

Commissioner Grotegut provided the committee with an overview on our upcoming fall safety training to include hands on excavation, chainsaw safety, flagger training, guest speaker from the sheriff's department, and our planned fall rodeo. He mentioned the funding for training is provided through counties insurance company. No further discussion.

Update on Equipment

Commissioner Grotegut updated the committee on our paving equipment and grader repairs and equipment status. Brief discussion took place.

Overtime Report

The Committee reviewed the Overtime Reports. No further discussion.

Vouchers

The Committee reviewed the vouchers dated August 8th, 2023 through October 3rd, 2023. Supervisor Engelbrecht made a motion to approve the vouchers, and was seconded by Supervisor Gerroll. Motion carried.

Next Meeting Date

November 14th, 2023

Adjournment

Supervisor Engelbrecht made a motion to adjourn, seconded by Supervisor Maresh. Motion carried. Meeting adjourned at 4:45 p.m.

Submitted by:
Gregory M. Grotegut
Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: Tuesday, November 14th, 2023
TIME: 4:00 p.m.
PLACE: Manitowoc County Highway Department.
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the October 17th, 2023 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. CTH XX access request change at 7929 North Ave.
4. CTH JJ access request change at 10348 CTH JJ
5. CTH Q and V intersection review- TSC Recommendation
6. 2024 Yanda Pit lease
7. Update on winter operations
8. Winter Road School
9. Overtime Report
10. Vouchers
11. Next Meeting Date: December 12th, 2023

Dated: November 7th, 2023

Kevin Behnke, Committee Chairman
By: Greg Grotegut, Highway Commissioner

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HIGHWAY COMMITTEE MINUTES

November 14, 2023

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 14th day of November 2023.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

Excused: N/A

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Stacy Grunwald with Village of Cleveland, Ann Flad-Jesion with Progress Lakeshore.

Approval of Minutes: Supervisor Gerroll made a motion, seconded by Supervisor Engelbrecht to approve the minutes from the October 17th, 2023 meeting. Motion carried.

Regular Business:

(Public Comment): Stacy Grunwald commented she was here for an agenda item.

CTH XX Access Request Change at 7929 North Ave.

Commissioner Grotegut provided an overview on the future hospital construction in the Village of Cleveland and the villages request for a change of use from a category 1 to a category 3 entrance. Grotegut mentioned the multi-family housing development was a concern from the DOT and JT Engineering in their report. The amount of traffic flow from the hospital alone should not impact traffic in the area from the Technical Memorandum. It was recommended to have a separate access point off of Westview St. for a future multi-family housing development and a plan for traffic control at the intersection of CTH XX and Westview St.

Supervisor Gerroll made a motion to allow access on CTH XX/North Avenue for the hospital use only, with changing the access from a category 1 to a category 3 entrance and going forward all future housing development will need a separate approval at a future time, seconded by Supervisor Maresh. Motion carried.

CTH JJ Access Request Change at 10348 CTH JJ

Commissioner Grotegut explained the access request to add a driveway to a parcel that currently does not have access. The property owner would remove one of the two driveways from an adjacent parcel. The new driveway location would be south of address 10348 CTH JJ with making this a change from a category 2 to a category 1 entrance. Brief discussion took place.

Supervisor Engelbrecht made a motion to approve the new access request with the old access removed at 10348 CTH JJ making this a change from a category 2 to a category 1 entrance, seconded by Supervisor Vogt. Motion carried.

CTH Q and CTH V Intersection review – TSC Recommendation

Commissioner Grotegut discussed the request from the Town of Kossuth for a safety study that was performed at the intersection of CTH V & CTH Q. Grotegut updated the committee on the TSC recommendations of signage and rumble strips, of which are already present. Grotegut added a recommendation to the committee to place permanent flags on the primary stop signs and update existing signage at the intersection.

Supervisor Engelbrecht made a motion to approve the recommendations from TSC and the added permanent flags on the primary stop signs and update existing signage at the intersection, seconded by Supervisor Vogt. Motion carried.

2024 Yanda Pit Lease

Commissioner Grotegut provided the committee with Broadwind Heavy Fabrications, Inc. renewal with the same terms in the 2021-2023 lease except for the following changes: A one year lease agreement and a 2% increase in rental rate for 2024. Brief discussion took place.

Supervisor Gerroll made a motion to approve the 2024 Broadwind Heavy Fabrications, Inc. lease that will include a one year lease and 2% lease increase at Yanda Pit, seconded by Supervisor Maresh. Motion carried.

Update on Winter Operations

Commissioner Grotegut provided the committee with our current status of our equipment used for winter operations. Grotegut mentioned the second and third shifts to begin next week for the department. No further discussion.

Winter Road School

Commissioner Grotegut provided the committee with the Winter Road School Conference registration information and inquired on what committee members plan to attend the conference in January 2024.

Overtime Report

The Committee reviewed the Overtime Reports. Commissioner Grotegut updated the committee on our overtime report status. Brief discussion took place.

Vouchers

The Committee reviewed the vouchers dated October 10th, 2023 through October 31st, 2023.

Supervisor Gerroll made a motion to approve the vouchers, and was seconded by Supervisor Maresh. Motion carried.

Next Meeting Date

December 12th, 2023

Adjournment

Supervisor Engelbrecht made a motion to adjourn, seconded by Supervisor Gerroll. Motion carried. Meeting adjourned at 4:21 p.m.

Submitted by:
Gregory M. Grotegut
Highway Commissioner



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DATE: Tuesday, December 12th, 2023
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1. Regular Business. (Call to order)
2. Approval of the November 14th, 2023 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Sunshine Trust – additional access request
4. Airport Hangar Lease Assignment Trust Transfer Hangar 2- Lot 1471
5. Airport Mechanic Lease
6. Airport – projects update
7. County and State Salt Shed Improvements update
8. County R Bid opening results update
9. Overtime Report
10. Vouchers
11. Next Meeting Date: January 9th, 2024

Dated: December 6th, 2023

Kevin Behnke, Committee Chairman
By: Greg Grotegut, Highway Commissioner

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HIGHWAY COMMITTEE MINUTES

December 12, 2023

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 12th day of December 2023.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

Excused: N/A

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer

Approval of Minutes: Supervisor Vogt made a motion, seconded by Supervisor Engelbrecht to approve the minutes from the November 14th, 2023 meeting. Motion carried.

Regular Business:

(Public Comment): None

Sunshine Trust-Additional Access Request

Commissioner Grotegut provided the committee with the request received from Sunshine Trust regarding a driveway request adjacent to his property that is within a controlled access. Discussion included other controlled access driveways that were denied in the past. There are 11 access points north of the owner's driveway within a ½ mile, and 8 access points south of the owner's driveway within a ½ mile. Grotegut explained that the County Code 15.02(11)(a)3 allows for no more than a combined total of six category 1 and 2 access points per side per mile of highway. Grotegut explained that the owner has installed requested driveway without a permit, current pictures were shared with the committee.

Supervisor Gerroll made a motion to deny the Sunshine Trust driveway request due too many access points within the controlled access points and there have been previously other denied driveway requests within this controlled access highway, seconded by Supervisor Vogt. No further discussion. Motion carried.

Airport Hangar Lease Assignment Trust Transfer Hangar 2-Lot 1471

Commissioner Grotegut explained the previous 2019 assignment transfer in this hangar and the current request of Sara Driscoll's Trust one-quarter interest transferring to Jason Schneck Trust to equal one-half interest shared with Virgil and Dorothy Kreder one-half interest effective 12/31/2023. Brief discussion took place.

Supervisor Engelbrecht made a motion to approve the airport hangar lease assignment trust transfer request in Hangar 2-Lot 1471, seconded by Supervisor Maresh. Motion carried.

Airport Mechanic Lease

Commissioner Grotegut discussed renewing the Airport mechanic lease with Perry Welch who owns Welch's Aviation service. Grotegut explained that Welch's Aviation would renew the 2024 Lease with the same terms as 2023. Brief discussion took place.

Supervisor Maresh made a motion to approve the Airport Mechanic Lease terms for 2024, seconded by Supervisor Vogt. Motion carried.

Airport- Projects Update

Commissioner Grotegut provided the committee with updates on the lighting project that will begin in spring of 2024. The contractor has the parts ordered and we will be storing them until spring. Grotegut mentioned the funding which is in the 2023 budget will need to be moved into the 2024 airport budget. Grotegut also mentioned there is currently a study that is being conducted with Westwood on a drainage study for a future project. Brief discussion took place.

County and State Salt Shed Improvements Update

Commissioner Grotegut updated the committee on the current roof status of the shared state/county salt shed at the Reedsville Shop. The repair cost will be shared with the county and state, with the repairs to take place in 2024 with the prior approved funding. Grotegut also updated the committee on the current status of the I-43 Shops Salt Shed that has a structural back wall issue. Grotegut mentioned there are needed wall repairs on the state salt shed and he is working with the state on possible solutions. No further discussion took place.

County R Bid Opening Results Update

Commissioner Grotegut provided the committee with positive bid results on the County R road project in 2024 that came in under budget. Grotegut mentioned the project will begin in spring of 2024 with an expected completion by the end of August of 2024. Brief discussion took place.

Overtime Report

The Committee reviewed the Overtime Reports. Commissioner Grotegut updated the committee on our overtime report status versus last year at this time. Brief discussion took place.

Vouchers

The Committee reviewed the vouchers dated November 7th, 2023 through November 28th, 2023. Supervisor Gerroll made a motion to approve the vouchers, and was seconded by Supervisor Engelbrecht. Motion carried.

Next Meeting Date

January 9th, 2024

Adjournment

Supervisor Gerroll made a motion to adjourn, seconded by Supervisor Engelbrecht. Motion carried. Meeting adjourned at 4:24 p.m.

Submitted by:
Gregory M. Grotegut
Highway Commissioner