



MANITOWOC COUNTY
BOARD OF HEALTH
AMENDED MEETING NOTICE

DATE: Thursday, January 12, 2023
TIME: 5:00 p.m.
PLACE: ~~Manitowoc County Public Health Building~~
~~Room 207~~
~~1028 S. 9th St., Manitowoc, WI 54220~~
Manitowoc County Communications & Technology Building
1024 S. 9th St. (Room 111/112), Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
 - a. Proposal to reduce Nutrition Educator FTE from 0.9 to 0.8
3. Nurse Manager Report
4. Environmental Health Manager Report
5. WIC Director Report
6. Community Health Assessment Report presentation
7. Next Meeting Date: February 9, 2023
8. Adjournment

Date: January 4, 2023
Amended: January 9, 2023

Rita Metzger, Board of Health Chair
By: Stephanie Lambert, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Board of Health Minutes January 12, 2023

Attendance: Rita Metzger, Shirley Fessler, Leo Naidl, Jonathan Neils, Shannon Wanek, Catherine Wagner, Annette Kaminsky, Nick Muench. Absent: Brian Konowalchuk. Also in attendance: Bob Ziegelbauer, Heather Feest, William Fessler, Lexi Otis, Sydney Herman.

Regular Business:

The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the November 2022 Board of Health meeting were reviewed. A motion was made by Shirley Fessler and seconded by Jonathan Neils to approve the minutes. Motion carried.

Health Officer Report:

- COVID-19 Update
 - Reported COVID-19 cases have stayed consistent, with a 7-day average of 11 cases/day (Total: 24,780 cases.)
 - COVID-19 hospitalizations in the NE region have risen, with a 7-day average of 52 people hospitalized/day
 - COVID-19 deaths continue, with 11 deaths reported since last meeting. (Total: 216 deaths)
 - Health Department administering COVID-19 bivalent booster shots and monovalent primary series every Friday from 10AM-4PM
- Respiratory virus update – after an aggressive and early influenza and RSV season, we are seeing a decline in respiratory infections (Influenza, RSV, rhino-entero viruses, and parainfluenza).
- Proposal to reduce Nutrition Educator FTE from 0.9 to 0.8. A motion to vote was made by Jonathan Neils, seconded by Shannon Wanek. The motion was approved unanimously.

Nurse Manager Report:

- Communicable Disease Report
 - COVID-19 remains the number one reported infectious disease in the County. Influenza-associated hospitalizations are the second most reported disease.
 - COVID-19 disease investigation and individual case management is being discontinued in order to increase focus on outbreak investigations.
- STI Program Update – Health Department continues to explore options to better respond to STIs in Manitowoc County. We will have a guest speaker to discuss testing and treatment options at next month's Board of Health meeting.
- Jail vaccination update – quarterly vaccination opportunities to be provided to county jail residents.
- Pediatric flu shot update – The Health Department is able to administer free influenza vaccines to any school-going child in Manitowoc County regardless of insurance status. Forty-four doses given thus far. Walk-ins and appointments for flu shots are welcome.
- The Health Department hosted a representative from the WI DHS Immunization program on January 12th for a Vaccines For Children (VFC) compliance site visit. We received a good report from the State representative and are certified as compliant.

Environmental Health Manager Report:

- Radiation sampling bid awarded to the Health Department.

WIC Director Report:

- WIC caseload for November final report was 977 participants, 588 families. Initial December report has 1,001 participants and 599 families.
- Contracted caseload is 923 participants.

Community Health Assessment Presentation:

Lexi Otis (Health Educator) and Sydney Herman (Community Health Strategist) presented the results of the Community Health Assessment Report.

Next Meeting Date and Adjournment:

The next meeting date for the Board of Health will be February 9, 2023 at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Shannon Wanek. Motion carried. Meeting adjourned at 5:42 p.m.

Respectfully Submitted,
Stephanie Lambert, Acting Secretary



MANITOWOC COUNTY

BOARD OF HEALTH

DATE: Thursday, February 9, 2023
TIME: 5:00 p.m.
PLACE: Manitowoc County Communications and Technology Building
Room 111/112
1024 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
3. Nurse Manager Report
4. Environmental Health Manager Report
5. WIC Director Report
6. STI Testing presentation
7. Next Meeting Date: March 9, 2023
8. Adjournment

Date: Feb 2, 2023

Rita Metzger, Board of Health Chair
By: Stephanie Lambert, Health Officer

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MANITOWOC COUNTY BOARD OF HEALTH



DATE: Thursday, February 9, 2023
TIME: 5:00 p.m.
PLACE: Manitowoc County Communications and Technology Building
Room 111/112
1024 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
3. Nurse Manager Report
4. Environmental Health Manager Report
5. WIC Director Report
6. STI Testing presentation
7. Next Meeting Date: March 9, 2023
8. Adjournment

Date: February 2, 2023
Cancelled: February 6, 2023

Rita Metzger, Board of Health Chair
By: Stephanie Lambert, Health Officer

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MANITOWOC COUNTY
BOARD OF HEALTH
AMENDED MEETING NOTICE

DATE: Thursday, March 9, 2023
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th St., Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
3. Nurse Manager Report
4. Environmental Health Manager Report
5. WIC Director Report
6. STI Testing Presentation
 - a. *Discussion and vote on adopting STI testing program.*
7. Next Meeting Date: April 13, 2023
8. Adjournment

Date: Feb 28, 2023

Amended: March 6, 2023

Rita Metzger, Board of Health Chair

By: Stephanie Lambert, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Board of Health Minutes

March 9, 2023

Attendance: Shirley Fessler, Brian Konowalchuk, Leo Naidl, Jonathan Neils, Catherine Wagner, Annette Kaminsky, Nick Muench. Excused: Rita Metzger, Shannon Wanek. Also in attendance: Bob Ziegelbauer, Heather Feest, Pradeep Giriappa, Brandon Kufalk.

Regular Business:

The meeting was called to order by Jonathan Neils at 5:00 p.m. The minutes of the January 2023 Board of Health meeting were reviewed. A motion was made by Shirley Fessler and seconded by Catherine Wagner to approve the minutes. Motion carried. Motion to accept agenda made by Catherine Wagner and was seconded by Shirley Fessler.

Health Officer Report:

- COVID-19 Update
 - Reported COVID-19 cases among Manitowoc County residents have declined, with a 7-day average of 7 cases/day. (Total: 25,188 cases)
 - COVID-19 hospitalizations in the NE region have declined, with a 7-day average of 41 people hospitalized/day.
 - COVID-19 deaths have slowed, with 4 deaths reported since last meeting. (Total: 220 deaths)
 - Health Department has discontinued weekly COVID-19 vaccine clinics.
 - COVID-19 antigen tests available through June.
- Community Health Improvement Plan is underway.
- 2022 Annual Report will be completed this month.
- COVID grant extended through the end of the year. Will be supporting Community Health Worker through NEWAHEC.
- Health Officer Transition
 - Stephanie Lambert is leaving her role as Health Officer. Korina Aghmar will be starting April 3rd, 2023.

Nurse Manager Report:

- Communicable Disease Report
 - COVID-19 remains the number one reported infectious disease in the County. Influenza-associated hospitalizations are the second most reported disease in January and chlamydia was the second most reported disease in February.
- Staffing update – A Public Health Nurse and a Health Technician have left the Health Department.

Environmental Health Manager Report:

- Due to a steady increase in the volume of tourist rooming houses, DHS has approved Manitowoc County Health Department to reduce frequency of tourist rooming house inspections from annual to once every two years.

WIC Director Report:

- January final caseload was 1,005 participants, 598 families. The initial February caseload was 1,014 participants, 603 families.
- Contracted caseload is 923 participants.

STI Testing Presentation:

Heather Feest and Brandon Kufalk (DHS) presented data on sexually transmitted infections and testing.

- Discussion and vote on adopting STI testing program – motion made by Nick Muench and seconded by Shirley Fessler. The motion was approved unanimously.

Next Meeting Date and Adjournment:

The next meeting date for the Board of Health will be April 13, 2023 at 5:00 PM in the Public Health Building. A motion to adjourn was made by Nick Muench and seconded by Shannon Wanek. Motion carried. Meeting adjourned at 5:35 p.m.

Respectfully Submitted,

Stephanie Lambert, Acting Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, April 13th, 2023
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th St., Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
3. Nurse Manager Report
4. Environmental Health Manager Report
5. WIC Director Report
6. Annual Report
7. Next Meeting Date: May 11th, 2023
8. Adjournment

Date: April 5th, 2023

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Board of Health Minutes

April 13th, 2023

Attendance: Rita Metzger, Shirley Fessler, Leo Naidl, Jonathan Neils, Annette Kaminsky, Nick Muench, Shannon Kanter.

Absent: Brian Konowalchuk, Catherine Wagner Also in attendance: Bob Ziegelbauer, Heather Feest, Dr. Pradeep Giriappa, Stephanie Lambert

Regular Business:

The meeting was called to order by Rita Metzger at 5:00p.m. The minutes of the March 2023 Board of Health meeting were reviewed. A motion was made by Shirley Fessler and seconded by Jonathan Neils to approve the minutes. Motion carried.

Health Officer Report:

- COVID-19 Update
 - Reported COVID-19 cases among Manitowoc County residents continues to decline, with a 7-day average of 6 cases/day (Total: 25,388 cases.)
 - COVID-19 hospitalizations in the NE region have declined, with a 7-day average of 25 people hospitalized/day
 - COVID-19 deaths have slowed, with 1 death reported since last meeting. (Total: 221 deaths)
 - COVID-19 antigen tests available through June
- Health Department is continuing planning for the Community Health Improvement Plan
- 2022 Annual Report was completed in March.
- COVID ELC grant extended through the end of the year. Will be supporting Community Health Worker through NEWAHEC. Also looking at partnering with NEWAHEC and Healthiest Manitowoc County on a grant for Narcan Vending Machines.
- Health Officer Transition
 - Korina Aghmar started on April 3rd, Stephanie Lambert is leaving her role as Health Officer, tomorrow is her last day. Thank you to Stephanie for her leadership and guidance to the health department and community.

Nurse Manager Report

- CD Report – COVID-19 and chlamydia the highest reported diseases in March. Increased testing for syphilis was noted.
- Handwashing Program and Outreach Monday at the YMCA went well
- DHS COVID-19 Vaccination Provider Virtual Site Visit occurred April 3 2023. No deficiencies or Follow-up needed Our program was referred to as a “GOLD Standard”
- LTCF outreach initiated to improve communication and understanding of protocols.
- STI program updates: Milwaukee Keenan Rescheduled from April 6 to 13 two PHN went to learn more about HIV/ STI testing
- PHN will complete New to Public Health program on April 19 - Kelsey Weaver
- NEWIC 2023 Immunization Champion awarded to Nicole Spevacek – ceremony on April 26th.
- School vaccination clinics planned for several area schools

Environmental Health Manager Report

- Nothing new to report

WIC Director Report:

- The final participants for February was 1,017 participants and 605 families. The initial caseload for March is 987 participants, 596 families.
- The Contracted caseload is 934 participants.

Annual Report

- 2022 Annual Report reviewed and discussed.

Next Meeting Date and Adjournment

The next meeting date for the Board of Health will be May 11, 2023 at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Jonathon Neils. Motion carried. Meeting adjourned at 5:25.

Respectfully Submitted,

Korina Aghmar, Health Officer



MANITOWOC COUNTY
AMENDED BOARD OF HEALTH
MEETING NOTICE

DATE: Thursday, June 8th, 2023
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
 - a. General Operations
 - b. Community Health/Emergency Preparedness
 - c. *Authorization to accept Public Health Vending Machine Grant*
 - d. *Authorization to accept Public Health Infrastructure Grant*
3. Nurse Manager Report
4. Environmental Health Manager Report
5. WIC Director Report
6. Next Meeting Date: July 13th, 2023
7. Adjournment

Date: May 31st, 2023
Amended: June 5th, 2023

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

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Board of Health Minutes

June 8th, 2023

Attendance: Rita Metzger, Shirley Fessler, Leo Naidl, Jonathan Neils, Nick Muench, Catherine Wagner

Absent: Annette Kaminsky Shannon Kanter, Brian Konowalchuk. Also in attendance: Bob Ziegelbauer, Korina Aghmar

Regular Business:

The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the April 2023 Board of Health meeting were reviewed. Motion by Nick Muench and seconded by Shirley Fessler to approve minutes. Motion carried. No public comment.

Health Officer Report:

a. General Operations:

- *DHS 140 Review* kickoff meeting is scheduled for 6/26/23. Reviewed requirements which have a focus on organizational performance, capacity-building & emphasize population health-versus direct services.
- *Staffing Update:* One new vacancy for the administrative assistant position, interviews will start next week.
- *Grants:* Workforce Development grant-extended through 6/2024. Preventive Health & Services Block Grant- In pre-negotiation stage to select objectives. Funds will support organizational improvement strategies.

b. Community Health/Emergency Preparedness Update:

- Health Department is taking part in nuclear drills starting in June-include training, practice and a full evaluation.
- Planning for Mass flu clinic exercises with schools this fall. These clinics use Preparedness funds and will test internal capability to follow an Incident Command Structure (ICS). Two staff will be getting advanced training in ICS which will prepare them to act in command staff roles during these exercises.

c. Authorization to Accept Public Health Vending Machine Grant

- Initial notice that application was approved for \$25,000. This was applied for in partnership with NEWAHEC and Healthiest Manitowoc County, and supports Harm Reduction efforts in the community. Motion made by Nick Muench to accept the funds, and seconded by Jonathan Neils. Motion carried.

d. Authorization to Accept Public Health Infrastructure Grant.

- WI DPH has been allocated an estimated \$259,000 to use through the end of 2027. Purpose of funding is to increase capacity of LHD to implement PH Foundational capabilities, and support hiring, retaining, and training staff. Motion made by Nick Muench to accept the funds, and seconded by Jonathan Neils. Motion carried.

Nurse Manager Report

- CD Report: COVID-19 and chlamydia remain the highest reported diseases for May.
 - The 7-day average for COVID-19-one case a day, three more deaths reported since last meeting in April (Total: 224). Hospitalizations continued to decline with a 7 day average of 4 patients/day.
- Currently one active TB case that is completing isolation at home, and is receiving case management services. Daily visits during the week will continue for about 7 more months.

Environmental Health Manager Report

- In the process of renewing about 800 licenses, per DATCP contract requirements this must be completed by end of June.

WIC Director Report:

- Final caseload for April was 984 participants and 597 families. The initial caseload for May was 975 participants which is above the contract goal of 934 participants.
- Farmer's Market started June 1. Each eligible participant receives vouchers to use at the local farmer's market for locally grown fruits, vegetables and herbs.

Next Meeting Date and Adjournment

The next meeting date for the Board of Health will be August 10th, 2023 at 5:00 PM in the public health building. A motion to adjourn was made by Jonathan Neils, and seconded by Shirley Fessler. Motion carried. Meeting adjourned at 5:20 p.m.

Respectfully Submitted,

Korina Aghmar, on behalf of Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, August 10th, 2023
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

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2. Health Officer Report
3. Nurse Manager Report
4. Environmental Health Services Presentation
5. WIC Director Report
6. Next Meeting Date: Sept 14th, 2023
7. Adjournment

Date: August 1st, 2023

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

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Board of Health Minutes
August 10th, 2023

Attendance: Rita Metzger, Shirley Fessler, Leo Naidl, Nick Muench, Catherine Wagner, Dr. Brian Konowalchuk

Absent: Jonathan Neils, Annette Kaminsky, Shannon Kanter

Also in attendance: Bob Ziegelbauer, Korina Aghmar, Heather Feest, Jessica Wanserski, John ? (a member of the public)

Regular Business:

The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the June 2023 Board of Health meeting were reviewed. Motion by Shirley Fessler and seconded by Nick Muench to approve minutes. Motion carried. No public comment.

Health Officer Report:

- *Staffing Update:* Admin. Assist. position has been filled. One new vacancy for the Community Health Strategist position.
- *Strategic Planning:* Session will be held on 9/13/23 at the Health Department-BOH welcome to participate/attend.
- *Trainings:* Health officer has been attending the New Health Officer Onboarding Orientation. Next session will be in September in Madison.
- *Grants Update:* Public Health Vending Machine Grant-Health Department is collaborating with the Substance Use Prevention (SUP) Coalition to discuss the locations for the machine from the Health Department grant. This Coalition also received funds from a private foundation for a second Narcan Vending Machine.
 - The SUP Coalition will be having a meeting on 8/30 to get input on the location for both machines. Details on the meeting will be emailed to the BOH.

Nurse Manager Report:

- CD Report: COVID-19 and chlamydia remain the highest reported diseases for June, and for July.
- Working with Local Health Care Providers to educate on HPV-created educational resources for providers.
- Summer health campaign-encourages school age children to get up to date on vaccinations before school starts and education on other summer health topics. Book mark was created and provided to area organizations and summer schools.
- Locally have been seeing an increase in drug resistant organisms at LTCF's. In response Health Dept. collaborated with the state Department of Health Services to host an educational session for LTCF on prevention strategies. Attendees received resources to enhance environmental cleaning procedures. Based on positive feedback this may be an event that is offered again next year.

Environmental Health Services Presentation:

EH Manager Jessica Wanserski provided an overview of the Environmental Health (EH) Program. Presentation discussed: what EH is, qualifications required, how the program is funded and a review of EH programs. Most of the work that EH performs is funded by contracts (over 90%) and uses very little tax levy.

- One of the EH staff recently received a scholarship to attend a National Environmental Health Conference.
- The licensing renewal period has been completed-EH inspects almost 800 facilities annually and there is a short time period that staff has to complete the renewals.
- The Beach Monitoring will be wrapping up at the end of August-this is done in partnership with UW-Oshkosh students.
- EH Manager-Jessica Wanserski successfully completed the annual FDA/State Retail Food Standardization exercise. This is a very intensive process that involves a graded field exercise and is required by the Department of Agriculture, Trade, and Consumer Protection (DATCP).
- One of the biggest changes seen in EH is a strong and steady growth in new short-term rentals (Tourist Rooming Houses).

WIC Director Report:

The WIC caseload for June final was 989 participants and 608 families. The initial for July is 984 participants and 603 families. Contracted caseload is 934 participants.

- WIC has been issuing Farmer's Market vouchers \$30 to participants starting on June 1st and will continue until Sept. 30th. They can use them at Farmer's Markets until October 31st.

Next Meeting Date and Adjournment:

The next meeting date for the Board of Health will be September 14th, 2023 at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Leo Naidl. Motion carried. Meeting adjourned at 5:25 p.m.

Respectfully Submitted,

Korina Aghmar, on behalf of Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, October 12th, 2023
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, WI 54220

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2. Health Officer Report
3. Nurse Manager Report
4. Environmental Health Services
 - a. Review & discussion on 2023-2024 fee schedule
5. WIC Director Report
6. Next Meeting Date: Nov 9th, 2023
7. Adjournment

Date-October, 2nd 2023

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

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Board of Health Minutes October 12th, 2023

Attendance: Rita Metzger, Annette Kaminski, Leo Naidl, Nick Muench, Catherine Wagner. Absent: Jonathan Neils, Shirley Fessler, Shannon Kanter, Dr. Brian Konowalchuk. Also in attendance: Bob Ziegelbauer, Korina Aghmar, Heather Feest, Jessica Wanserski.

Regular Business:

The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the August 2023 Board of Health meeting were reviewed. Motion by Catherine Wagner and seconded by Nick Muench to approve minutes. Motion carried. No public comment.

Health Officer Report:

- *Strategic Planning:* Presented draft of Health Department initial Strategic Plan. Motion by Catherine Wagner to adopt, seconded by Nick Muench.
- *Communicable Disease Data & Reporting Changes:* COVID-19 will be moved from a Category I reportable condition to a Category II starting November 1st. In addition, RSV will be added as a Category II. Hospitalizations are now the primary surveillance indicator for COVID-19. Links to COVID-19 County Check are on Health Department website.
- *DHS 140 Review:* Wisconsin Department of Public Health was onsite for a formal assessment of health department's operations. A written report including the designation status is expected from the state before the end of the year.
- *Staffing Update:* One new vacancy in nursing, Community Health Strategist & PH Technician position filled.
- *Grants Update:* 2024 consolidated contract negotiation process has started. Continuing conversations with the Substance Use Prevention (SUP) Coalition to determine a location for PHVM grant. This Coalition also received funds from a private foundation for a machine, which is planned to go in the Econo Lodge.

Nurse Manager Report:

- *CD Report:* COVID-19 and chlamydia remain the highest reported diseases for August, and September. Cases of syphilis are increasing throughout the state and locally-working to increase provider awareness of need to test.
- *Immunizations:* Seeing an increase in clients coming to our onsite VFC clinics- immunization objective is to have 77% of children up to date on immunizations by age 2- currently we are at 76%. Will be hosting mass flu clinics later this month.
- One of the nurses was selected to participate in the Healthcare Associated Infection Prevention training program put on by the state. This will increase our capacity to respond to cases of multi-drug resistant organisms in our community.
- *Health Promotion & Outreach Activities:*
 - Hosted a "Back to School" event for local School Nurses in late September.
 - In efforts to prevent tick-borne illnesses, we have distributed over 200 tick kits to partners & individuals.
 - Distributed over 100 respiratory hygiene kits to public.
- *Community Health Improvement Plan:* One of the CHIP priorities is Youth Well-Being. The CH educator, and nurses collaborated with community to partners to organize a community baby shower this was very well attended, and good feedback received from partners on the event. All PHNs are now certified in Youth Mental Health First Aid training.

Environmental Health Services Fee Review:

- Jessie Wanserski presented background on EH fees, proposal to increase fees and impact. Discussion on how establishments are categorized. Motion to approve fee structure by Nick Muench, seconded by Annette Kaminski. Planning to have the increase in fee proposal presented to County Board for approval in December.

WIC Director Report:

- Targeted case load is 934-Case load for was July- 991, August-988, and our projected numbers for September is 955.
- Discussion on how federal shut down may impact WIC area. Recent guidance from state WIC office indicated minimal impact to clients, but there is much unknown at this time. Korina will email any further info or updates to BOH.

Next Meeting Date and Adjournment:

The next meeting date for the Board of Health will be November 9th, 2023 at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Annette Kaminsky. Motion carried. Meeting adjourned at 5:35 p.m.

Respectfully Submitted,
Korina Aghmar, on behalf of Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, November 9th, 2023
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
3. Nurse Manager Report
4. Environmental Health Manager Report
5. WIC Services Overview & Report
6. Next Meeting Date: January 11th, 2024
7. Adjournment

Date: November 1st, 2023

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Board of Health Minutes November 9th, 2023

Attendance: Rita Metzger, Dr. Brian Konowalchuk, Shirley Fessler, Catherine Wagner, Jonathan Neils, Nick Muench.

Absent: Shannon Kanter, Annette Kaminski, Leo Naidl. Also in attendance: Bob Ziegelbauer, Korina Aghmar, Paulette Mach, Shaunda Stuart, Heather Feest

Regular Business:

The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the October 2023 Board of Health meeting were reviewed. Motion by Jon Neils, seconded by Shirley Fessler to approve. Motion carried. No public comment.

Health Officer Report:

- *Strategic Planning:* Working on finalizing strategies and key metrics. Anticipate this will be completed in January.
- *Staffing:* Recent vacancy in WIC was filled with an internal candidate who was working as a Bilingual Health Aide-this position has been posted.
- *Grants:* New objective for 2024 Lead Poisoning & Prevention Grant to identify children exposed to lead earlier.
 - Target- increase the number of children that get an age- appropriate blood lead test by 5%.
 - Strategies include increasing community education and access to testing.
 - Nursing and WIC will be collaborating to provide onsite testing for WIC clients next year.
- *Community Health Improvement Plan (CHIP):* Anticipate having our CHIP completed in early January. Initial meetings have been held for all CHIP related coalition groups.
 - Continuing to work through Healthiest Manitowoc County (HMC) to advance the priority areas.
 - Under HMC there are 4 coalitions, including 2 new ones added to address the priority areas of access to services and safe recreational opportunities (the other 2 are investing early and substance use prevention).
 - Coalitions are led by a Health Dept. staff and member of a community agency-all have all had initial meetings.

Nurse Manager Report:

- *CD Control & Prevention*
 - Manitowoc County CD Case Report: COVID-19 and Chlamydia continue to be the highest number of cases.
 - WI DHS Weekly Respiratory Virus Report released-now includes COVID 19 and RSV cases. The predominant virus for the week ending 10/28/23 was Rhinovirus & Enterovirus (neither one are reportable).
 - Mass flu clinics completed
- *Community Outreach-*
 - Working on ways to stay healthy during the respiratory virus season. Respiratory hygiene kits are available to community-have distributed 200 kits so far.
 - Nurses and Community Health Educator participated in Focus Groups to assist in identifying needs related to youth well being and substance use prevention.

Environmental Health Report:

- All EH staff completed training required to maintain their certifications as Lead Hazard Investigators (LHI).
 - This training is related to statutory obligations we have to provide lead hazard investigation activities when there is a child in the home that has an elevated level of lead.
 - We will be exploring options for LHI trainings for 2025 when we need to get recertified again as WI-DHS will no longer be providing these trainings for free.

WIC Services Overview & Report:

- Presentation by WIC Director, Paulette Mach on WIC program.
- Final participation numbers for September: 960 participants-about 588 families. Initial October numbers are 957.

Next Meeting Date and Adjournment:

The next meeting date for the Board of Health will be January 11th, 2024 at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Jon Neils. Motion carried. Meeting adjourned at 5:20 p.m.

Respectfully Submitted,

Korina Aghmar, on behalf of Secretary