



MANITOWOC COUNTY
COUNTY BOARD OF SUPERVISORS
AMENDED MEETING NOTICE

DATE: April 16th 2024

TIME: 5:30 PM

PLACE: The Heritage Center, County Board Meeting Room
1701 Michigan Ave, Manitowoc, WI 54220

To live stream the meeting: <https://www.youtube.com/channel/UCcBZSVQYYfhgv5LHxT-fkwQ?reload=9>

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

I. Call to order by County Board Chair

II. Roll Call

III. Approve Agenda

IV. REPORTS

A. Planning and Park Petitions:

1. Todd and Kathleen Babiash – Town of Gibson
2. Bruce and Kelly Hansen – Town of Schleswig
3. Paul G Bertler Irrevocable Trust – Town of Mishicot

V. PROCLAMATIONS

A. County Executive Ziegelbauer and County Board Chair – Proclamation of May as Foster Care Month

VI. PUBLIC COMMENT

Members of the public will be allowed three (3) minutes to speak on matters pertaining to County Board business.

VII. CONSENT AGENDA (Any routine or non-controversial items)

A. Approve March 19, 2024 County Board Minutes

B. Appointments by Chair

County Board Chair: Supervisor Appointments to Committees

C. Appointments by County Executive

County Executive: Supervisor Appointments to Committees

1. Joint Dispatch Board

Appoint three members to succeed Supervisor James Falkowski, Dan Hartwig, and Josh Stradal for a two-year term expiring April 2026.

- a. James Falkowski
- b. Dan Hartwig
- c. Josh Stradal

2. Expo Ice Center Board

Appoint one member to fill a vacancy with term to expire December 31, 2026.

- a. Amber Schneider

3. Manitowoc Public Library Board of Trustees
Appoint one member to succeed Margaret Pauwels for a three-year term expiring April 30, 2027.
 - a. Margaret Pauwels
4. Transportation Coordinating Committee
Appoint three members to succeed Cindy Neelis, Steve Roekle, and fill a vacancy for a three-year term expiring April 2027.
 - a. Cindy Neelis
 - b. Steve Roekle
 - c. Kevin Bottesi
5. Board of Health
Appoint one member to succeed Annette Kaminsky for a two-year term expiring April 2026.
 - a. *Annette Kaminsky*
6. Local Emergency Planning Committee
Appoint three members to succeed Supervisor James Falkowski, Alternate) Supervisor Nicholas Muench, Dave Murack, Alternate) Eric Isselmann, Paul Tittl for a two-year term expiring April 2026.
 - a. *Supervisor James Falkowski Alternate) Supervisor Nicholas Muench*
 - b. *Dave Murack Alternate) Eric Isselmann*
 - c. *Paul Tittl*

D. Ordinances and Resolutions

1. Executive Committee
 - a. Ordinance 2024/2025-3 Amending Manitowoc County Code S. 2.04 (Boards, Commissions, and Committees – Expo-Ice Center Board)
2. Finance Committee
 - a. Resolution 2024/2025-4 Denying Claim (Century Link – Brightspeed – JNR Adjustment Co.)
3. Highway Committee
 - a. Resolution 2024/2025-5 Authorizing Jurisdictional Transfer of County Trunk Highway “CS” (A/K/A West Custer Street) in the City of Manitowoc and Town of Manitowoc Rapids (S. Alverno Road to S. Rapids Road)
 - b. Resolution 2024/2025-6 Authorizing Jurisdictional Transfer of County Trunk Highway “CL” (A/K/A Viebahn Street) in the City of Manitowoc and Town of Manitowoc (S. 26th Street to County Trunk Highway “LS”)
 - c. Resolution 2024/2025-7 Authorizing Jurisdictional Transfer of County Trunk Highway “CL” (A/K/A Viebahn Street) in the City of Manitowoc and Town of Newton (Hecker Road to S. 26th Street)
 - d. Resolution 2024/2025-8 Authorizing Jurisdictional Transfer of County Trunk Highway “CL” (A/K/A Hecker Road) in the Town of Manitowoc Rapids and the City of Manitowoc (US 151 to Viebahn Street)
 - e. Resolution 2024/2025-9 Authorizing Jurisdictional Transfer of County Trunk Highway “R” (A/K/A South Rapids Road) in the Town of Manitowoc Rapids and the City of Manitowoc (Broadway Street to Custer Street)
 - f. Resolution 2024/2025-10 Authorizing Jurisdictional Transfer of County Trunk Highway “R” (A/K/A North Rapids Road) in the City of Manitowoc (Waldo Boulevard to Broadway Street)
 - g. Resolution 2024/2025-11 Authorizing Jurisdictional Transfer of County Trunk Highway “R” (A/K/A North Rapids Road) in the Town of Manitowoc Rapids and the City of Manitowoc (County Trunk Highway “P” to Waldo Boulevard)

4. Planning and Park Commission
 - a. Ordinance 2024/2025-12 Amending Zoning Map (Gerald Duchow)
 - b. Ordinance 2024/2025-13 Amending Zoning Map (Grassl Family Trust)
 - c. Ordinance 2024/2025-14 Amending Zoning Map (Steven & Virginia Schwoerer)
 - d. Ordinance 2024/2025-15 Amending Zoning Map (Trinity Ev Lutheran Church)
 - e. Ordinance 2024/2025-16 Amending Zoning Map (Janice N. Wehausen)
5. Personnel Committee
 - a. Resolution 2024/2025-17 Authorizing Self-Insured Status for Worker's Compensation

VIII. COMMITTEE REPORTS, RESOLUTIONS, AND ORDINANCES

- A. Aging & Disability Board
- B. Board of Health
- C. Criminal Justice Coordinating Council
- D. Executive Committee
- E. Expo-Ice Center Board
- F. Finance Committee
- G. Highway Committee
 1. Resolution 2024/2025-18 Accepting \$14,000 Donation for Manitowoc County Airport Forklift
- H. Human Service Board
- I. Land Conservation Committee/UW-Extension Education and Agriculture Committee
 1. Resolution 2024/2025-19 Authorizing North Central Region Sustainable Research and Education Grant (NCR-SARE Grant)
- J. Personnel Committee
- K. Planning & Park Commission
- L. Public Safety Committee
- M. Public Works Committee
- N. Transportation Coordinating Committee
- O. Joint Committees - Land Conservation Committee and Planning and Park Commission
 1. Resolution 2024/2025-20 Authorizing Manure Expo Mini Grant (Countywide Live Hazards Map)
- P. Joint Committees - Human Services Board and Personnel Committee
 1. Resolution 2024/2025-21 Authorizing Reallocation of Human Services Department 1.0 Full-Time Equivalent Position (Staff Accountant to Financial Analyst)
 2. Resolution 2024/2025-22 Authorizing Reallocation of Human Services Department 1.0 Full-Time Equivalent Position (Administrative Support/Data Entry to Contract Specialist)

IX. ANNOUNCEMENTS

X. ADJOURNMENT

Amended 4/12/2024

Supervisor Tyler Martell
Prepared by Jessica Backus, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

ORDINANCE AMENDING MANITOWOC COUNTY CODE S. 2.04
(Boards, Commissions, and Committees - Expo-Ice Center Board)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County Code (M.C.C.) s. 2.04 establishes the various boards,
2 commissions, and committees of Manitowoc County; and

3
4 WHEREAS, M.C.C. § 2.04(11)(b) provides the makeup of the Expo-Ice Center Board; and

5
6 WHEREAS, under the current code, the Expo-Ice Center Board is to consist of 21 members,
7 including one county board supervisor who is a member of the Public Works Committee and two
8 at-large county board supervisors; and

9
10 WHEREAS, requiring three county board supervisors to be on the Expo-Ice Center Board
11 limits the opportunity for interested citizens to participate on the Expo-Ice Center Board; and

12
13 WHEREAS, Manitowoc County does not desire to change the overall size of the Expo-Ice
14 Center Board; and

15
16 WHEREAS, after careful consideration and review, the Executive Committee recommends
17 reducing the number of county board supervisors on the Expo-Ice Center Board to one, not
18 requiring that supervisor to be a member of the Public Works Committee, and increasing the
19 number of citizen members to twenty;

20
21 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
22 ordain as follows:

23
24 Manitowoc County Code s. 2.04(11)(b) is amended to read as follows:

25
26 **2.04 Boards, Commissions, and Committees.**

27
28 ...

29
30 (11) Expo-Ice Center Board.

31
32 ...

33
34 (b) Membership. The board will consist of 21 members, including one county supervisor
35 ~~from the Public Works Committee, two other county supervisors from any committee,~~
36 and ~~18~~ 20 citizen members. ~~County board members~~ The county board member will
37 serve ~~terms~~ a term concurrent with their term of office. Citizen members will serve
38 staggered 3 year terms. Members will be appointed by the county executive, subject
39 to confirmation by the county board.

40
41 and

42
43 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
44 reflect this amendment; and

45
46 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 16th day of April 2024.

Respectfully submitted by the
Executive Committee

Tyler Martell, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF
COUNTY TRUNK HIGHWAY "CS" (A/K/A WEST CUSTER STREET) IN
THE CITY OF MANITOWOC AND TOWN OF MANITOWOC RAPIDS
(S. Alverno Road to S. Rapids Road)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the County
2 Trunk Highway ("CTH") system if the board determines that the public good is best served by
3 such changes; and
4

5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and
7

8 WHEREAS, the county board of supervisors has been provided a map that shows a 1.49
9 mile portion of CTH "CS" from S. Alverno Road to S. Rapids Road identified as number "4" and
10 shown as a blue line on said map ("Subject Roadway"); and
11

12 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
13 is located in the city of Manitowoc ("city") and the town of Manitowoc Rapids ("town"); and
14

15 WHEREAS, the city has been maintaining the Subject Roadway since its reconstruction in
16 2005 under an agreement with Manitowoc County; and
17

18 WHEREAS, Manitowoc County, the city, and the town have determined that it is in the
19 public interest to transfer jurisdiction and maintenance of the Subject Roadway to the city and
20 town; and
21

22 WHEREAS, the town accepted the transfer of the .7 mile section of the Subject Roadway
23 within its jurisdiction on December 13, 2023; and
24

25 WHEREAS, the town has agreed to pay the city annually for its portion of General
26 Transportation Aids for the section of the Subject Roadway in its jurisdiction in exchange for the
27 city agreeing to perform all maintenance and access and utility permitting on the roadway; and
28

29 WHEREAS, the city has agreed in principle to accept the transfer of the other
30 approximately .79 miles of the Subject Roadway that lies within its jurisdiction; and
31

32 WHEREAS, the city will take over all maintenance and access and utility permitting in the
33 .79 mile section of the Subject Roadway transferred to it on October 1, 2024; and
34

35 WHEREAS, after careful consideration and review, the Highway Committee recommends
36 transferring the Subject Roadway to the city and town as described in this Resolution;
37

38 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
39 of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that .79 mile portion
40 of County Trunk Highway "CS" (a/k/a West Custer Street) that lies within the city's jurisdiction
41 from S. Alverno Road to S. Rapids Road; and

42
43 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
44 Manitowoc authorizes the jurisdictional transfer to the town of Manitowoc Rapids that .7 mile
45 portion of County Trunk Highway "CS" (a/k/a West Custer Street) that lies within the town's
46 jurisdiction from S. Alverno Road to S. Rapids Road; and

47
48 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
49 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
50 Transfer Agreement with the city of Manitowoc and the town of Manitowoc Rapids transferring
51 that portion of County Trunk Highway "CS" located from S. Alverno Road to S. Rapids Road to
52 the city of Manitowoc and the town of Manitowoc Rapids as applicable.

Dated this 16th day of April 2024.

Respectfully submitted by the
Highway Committee

Kevin Behnke, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF
COUNTY TRUNK HIGHWAY "CL" (A/K/A VIEBAHN STREET) IN THE
CITY OF MANITOWOC AND TOWN OF MANITOWOC
(S. 26th Street to County Trunk Highway "LS")**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the County
2 Trunk Highway ("CTH") system if the board determines that the public good is best served by
3 such changes; and
4

5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and
7

8 WHEREAS, the county board of supervisors has been provided a map that shows a 1.0
9 mile portion of CTH "CL" from S. 26th Street to County Trunk Highway "LS" identified as
10 number "9" and shown as a red line on said map ("Subject Roadway"); and
11

12 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
13 is located in the city of Manitowoc ("city") and the town of Manitowoc ("town"); and
14

15 WHEREAS, Manitowoc County has an asphalt overlay project scheduled for summer of
16 2024 for the Subject Roadway; and
17

18 WHEREAS, Manitowoc County, the city, and the town have determined that it is in the
19 public interest to transfer jurisdiction and maintenance of the Subject Roadway to the city and
20 town; and
21

22 WHEREAS, the town accepted the transfer of the .15 mile section of the Subject Roadway
23 within its jurisdiction on December 4, 2023; and
24

25 WHEREAS, the town has agreed to pay the city annually for its portion of General
26 Transportation Aids for the section of the Subject Roadway in its jurisdiction in exchange for the
27 city agreeing to perform all maintenance and access and utility permitting on the roadway; and
28

29 WHEREAS, the city has agreed in principle to accept the transfer of the other .85 miles of
30 the Subject Roadway that lies within its jurisdiction; and
31

32 WHEREAS, the city will take over all maintenance and access and utility permitting in the
33 .85 mile section of the Subject Roadway transferred to it on October 1, 2024; and
34

35 WHEREAS, after careful consideration and review, the Highway Committee recommends
36 transferring the Subject Roadway to the city and town as described in this Resolution;
37

38 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
39 of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that .85 mile portion
40 of County Trunk Highway "CL" (a/k/a Viebahn Street) that lies within the city's jurisdiction from
41 S. 26th Street to County Trunk Highway "LS"; and

42
43 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
44 Manitowoc authorizes the jurisdictional transfer to the town of Manitowoc that .15 mile portion of
45 County Trunk Highway "CL" (a/k/a Viebahn Street) that lies within the town's jurisdiction from
46 S. 26th Street to County Trunk Highway "LS"; and

47
48 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
49 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
50 Transfer Agreement with the city of Manitowoc and the town of Manitowoc transferring that
51 portion of County Trunk Highway "CL" located from S. 26th Street to County Trunk Highway
52 "LS" to the city of Manitowoc and the town of Manitowoc as applicable.

Dated this 16th day of April 2024.

Respectfully submitted by the
Highway Committee

Kevin Behnke, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED: _____

Bob Ziegelbauer, County Executive

_____ Date

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF
COUNTY TRUNK HIGHWAY "CL" (A/K/A VIEBAHN STREET) IN THE
CITY OF MANITOWOC AND THE TOWN OF NEWTON
(Hecker Road to S. 26th Street)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the County
2 Trunk Highway ("CTH") system if the board determines that the public good is best served by
3 such changes; and
4

5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and
7

8 WHEREAS, the county board of supervisors has been provided a map that shows a 1.5
9 mile portion of CTH "CL" from Hecker Road to S. 26th Street identified as numbers "7" and "8"
10 and shown as a lime green line and a green line respectively on said map ("Subject Roadway");
11 and
12

13 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
14 is located in the city of Manitowoc ("city") and the town of Newton ("town"); and
15

16 WHEREAS, Manitowoc County has scheduled an asphalt overlay project for 2028 on the
17 portion of the Subject Roadway from S. 26th street to I-43, which the county will fund and
18 perform; and
19

20 WHEREAS, the city has scheduled a construction project for 2024 on the portion of the
21 Subject Roadway from I-43 to Hecker Road, which the city will fund; and
22

23 WHEREAS, Manitowoc County, the city, and the town have determined that it is in the
24 public interest to transfer jurisdiction and maintenance of the Subject Roadway to the city and
25 town; and
26

27 WHEREAS, the town has accepted the transfer of the approximately .25 mile section of
28 the Subject Roadway within its jurisdiction on December 28, 2023; and
29

30 WHEREAS, the town has agreed to pay the city annually for its portion of General
31 Transportation Aids for the section of the Subject Roadway in its jurisdiction in exchange for the
32 city agreeing to perform all maintenance and access and utility permitting on the roadway; and
33

34 WHEREAS, the city has agreed in principle to accept the transfer of the other 1.25 miles
35 of the Subject Roadway that lies within its jurisdiction; and
36

37 WHEREAS, the city will take over all maintenance and access and utility permitting in the
38 1.25 mile section of the Subject Roadway transferred to it on October 1, 2024; and
39

40 WHEREAS, after careful consideration and review, the Highway Committee recommends
41 transferring the Subject Roadway to the city and town as described in this Resolution;
42

43 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
44 of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that 1.25 mile portion
45 of County Trunk Highway "CL" (a/k/a Viebahn Street) that lies within the city's jurisdiction from
46 Hecker Road to S. 26th Street; and
47

48 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
49 Manitowoc authorizes the jurisdictional transfer to the town of Newton that .25 mile portion of
50 County Trunk Highway "CL" (a/k/a Viebahn Street) that lies within the town's jurisdiction from
51 Hecker Road to S. 26th Street; and
52

53 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
54 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
55 Transfer Agreement with the city of Manitowoc and the town of Newton transferring that portion
56 of County Trunk Highway "CL" located from Hecker Road to S. 26th Street to the city of
57 Manitowoc and town of Newton as applicable.

Dated this 16th day of April 2024.

Respectfully submitted by the
Highway Committee

Kevin Behnke, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF
COUNTY TRUNK HIGHWAY "CL" (A/K/A/ HECKER ROAD) IN THE
TOWN OF MANITOWOC RAPIDS AND THE CITY OF MANITOWOC
(US 151 to Viebahn Street)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the County
2 Trunk Highway ("CTH") system if the board determines that the public good is best served by
3 such changes; and

4
5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and

7
8 WHEREAS, the county board of supervisors has been provided a map that shows an
9 approximately .67 mile portion of CTH "CL" from US 151 to Viebahn Street identified as number
10 "5" and shown as a teal line on said map ("Subject Roadway"); and

11
12 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
13 is located in the city of Manitowoc ("city") and the town of Manitowoc Rapids ("town"); and

14
15 WHEREAS, Manitowoc County, along with the Wisconsin Department of Transportation,
16 reconstructed the Subject Roadway in 2020; and

17
18 WHEREAS, Manitowoc County, the city, and the town have determined that it is in the
19 public interest to transfer jurisdiction and maintenance of the Subject Roadway to the city and
20 town; and

21
22 WHEREAS, the town accepted the transfer of the .1 mile section of the Subject Roadway
23 within its jurisdiction on December 13, 2023; and

24
25 WHEREAS, the town has agreed to pay the city annually for its portion of General
26 Transportation Aids for the section of the Subject Roadway in its jurisdiction in exchange for the
27 city agreeing to perform all maintenance and access and utility permitting on the roadway; and

28
29 WHEREAS, the city has agreed in principle to accept the transfer of the other .57 miles of
30 the Subject Roadway that lies within its jurisdiction; and

31
32 WHEREAS, the city will take over all maintenance and access and utility permitting in the
33 .57 mile section of the Subject Roadway transferred to it on October 1, 2024; and

34
35 WHEREAS, the city has agreed in principle to accept the transfer of the other 1.4 miles of
36 the Subject Roadway that lies within its jurisdiction; and

38 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
39 of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that .57 mile portion
40 of County Trunk Highway "CL" (a/k/a Hecker Road) that lies within the city's jurisdiction from
41 US 151 to Viebahn Street; and

42
43 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
44 Manitowoc authorizes the jurisdictional transfer to the town of Manitowoc Rapids .1 mile portion
45 of County Trunk Highway "CL" (a/k/a Hecker Road) that lies within the town's jurisdiction from
46 US 151 to Viebahn Street; and

47
48 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
49 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
50 Transfer Agreement with the city of Manitowoc and the town of Manitowoc Rapids transferring
51 that portion of County Trunk Highway "CL" located from US 151 to Viebahn Street to the city of
52 Manitowoc and the town of Manitowoc Rapids as applicable.

Dated this 16th day of April 2024.

Respectfully submitted by the
Highway Committee

Kevin Behnke, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF
COUNTY TRUNK HIGHWAY "R" (A/K/A SOUTH RAPIDS ROAD) IN
THE TOWN OF MANITOWOC RAPIDS AND CITY OF MANITOWOC
(Broadway Street to Custer Street)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the County
2 Trunk Highway ("CTH") system if the board determines that the public good is best served by
3 such changes; and
4

5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and
7

8 WHEREAS the county board of supervisors has been provided a map that shows a 1.01
9 mile portion of CTH "R" from Broadway Street to Custer Street identified as number "3" and
10 shown as an orange line on said map ("Subject Roadway"); and
11

12 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
13 is located in the city of Manitowoc ("city") and the town of Manitowoc Rapids ("town"); and
14

15 WHEREAS, the city is currently maintaining the Subject Road since its reconstruction in
16 2019 under an agreement with Manitowoc County; and
17

18 WHEREAS, Manitowoc County, the city, and the town have determined that it is in the
19 public interest to transfer jurisdiction and maintenance of the Subject Roadway to the city and
20 town; and
21

22 WHEREAS, the town accepted the transfer of an approximately .51 mile section of the
23 Subject Roadway in its jurisdiction in exchange for the city agreeing to perform all maintenance
24 and access and utility permitting on the roadway; and
25

26 WHEREAS, the city has agreed in principle to accept the transfer of the other
27 approximately .50 miles of the Subject Roadway that lies within its jurisdiction; and
28

29 WHEREAS, the city will take over all maintenance and access and utility permitting in the
30 .50 mile section of the Subject Roadway transferred to it on October 1, 2024; and
31

32 WHEREAS, after careful consideration and review, the Highway Committee recommends
33 transferring the Subject Roadway to the city and town as described in this Resolution;
34

35 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
36 of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that .50 mile portion

37 of County Trunk Highway "R" (a/k/a South Rapids Road) that lies within the city's jurisdiction
38 from Broadway Street to Custer Street; and

39
40 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
41 Manitowoc authorizes the jurisdictional transfer to the town of Manitowoc Rapids that .51 mile
42 portion of County Trunk Highway "R" (a/k/a South Rapids Road) that lies within the town's
43 jurisdiction from Broadway Street to Custer Street; and

44
45 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
46 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
47 Transfer Agreement with the city of Manitowoc and the town of Manitowoc Rapids transferring
48 that portion of County Trunk Highway "R" located from Broadway Street to Custer Street to the
49 town of Manitowoc Rapids and the city of Manitowoc as applicable.

Dated this 16th day of April 2024.

Respectfully submitted by the
Highway Committee

Kevin Behnke, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER FOR
COUNTY TRUNK HIGHWAY "R" (A/K/A NORTH RAPIDS ROAD) IN
THE CITY OF MANITOWOC
(Waldo Boulevard to Broadway Street)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the County
2 Trunk Highway ("CTH") system if the board determines that the public good is best served by
3 such changes; and
4

5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and
7

8 WHEREAS the county board of supervisors has been provided a map that shows a .8 mile
9 portion of CTH "R" from Waldo Boulevard to Broadway Street identified as number "2" and
10 shown as a green line on said map ("Subject Roadway"); and
11

12 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
13 is located in the city of Manitowoc ("city"); and
14

15 WHEREAS, in the future the driving lanes on the Subject Roadway will be replaced in
16 concrete ("Driving Lane Replacement Project"); and
17

18 WHEREAS, Manitowoc County agrees to pay one-half of the cost to replace the driving
19 lanes on the Subject Roadway in concrete; and
20

21 WHEREAS, the city will sponsor and pay for the engineering portion and management of
22 the Driving Lane Replacement Project; and
23

24 WHEREAS, Manitowoc County and the city have determined that it is in the public interest
25 to transfer jurisdiction and maintenance of Subject Roadway to the city; and
26

27 WHEREAS, the city has agreed in principle to accept the transfer of the Subject Roadway;
28 and
29

30 WHEREAS, the city will take over all maintenance and access and utility permitting of the
31 Subject Roadway on October 1, 2024; and
32

33 WHEREAS, after careful consideration and review, the Highway Committee recommends
34 transferring the Subject Roadway to the city as described in this Resolution;
35

36 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
37 county of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that .8 mile

38 portion of County Trunk Highway "R" (a/k/a North Rapids Road) located from Waldo Boulevard
39 to Broadway Street; and

40
41 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
42 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
43 Transfer Agreement with the city of Manitowoc transferring that portion of County Trunk
44 Highway "R" located from Waldo Boulevard to Broadway Street to the city of Manitowoc.

Dated this 16th day of April 2024.

Respectfully submitted by the
Highway Committee

Kevin Behnke, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF
COUNTY TRUNK HIGHWAY "R" (A/K/A NORTH RAPIDS ROAD) IN
THE TOWN OF MANITOWOC RAPIDS AND CITY OF MANITOWOC
(County Trunk Highway "P" to Waldo Boulevard)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the County
2 Trunk Highway ("CTH") system if the board determines that the public good is best served by
3 such changes; and
4

5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and
7

8 WHEREAS, the county board of supervisors has been provided a map that shows a 1.65
9 mile portion of CTH "R" from County Trunk Highway "P" to Waldo Boulevard identified as
10 number "1" and shown as a red line on said map ("Subject Roadway"); and
11

12 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
13 is located in the city of Manitowoc ("city") and the town of Manitowoc Rapids ("town"); and
14

15 WHEREAS, the county has agreed to fund and manage a major construction project on the
16 Subject Roadway in 2024; and
17

18 WHEREAS, Manitowoc County, the city, and the town have determined that it is in the
19 public interest to transfer jurisdiction and maintenance of the Subject Roadway to the city and
20 town; and
21

22 WHEREAS, the town accepted the transfer of the .25 mile section of the Subject Roadway
23 within its jurisdiction on December 13, 2023; and
24

25 WHEREAS, the town has agreed to pay the city annually for its portion of General
26 Transportation Aids for the section of the Subject Roadway in its jurisdiction in exchange for the
27 city agreeing to perform all maintenance and access and utility permitting on the roadway; and
28

29 WHEREAS, the city has agreed in principle to accept the transfer of the other 1.4 miles of
30 the Subject Roadway that lies within its jurisdiction; and
31

32 WHEREAS, the city will take over all maintenance and access and utility permitting in the
33 1.4 mile section of the Subject Roadway transferred to it on October 1, 2024; and
34

35 WHEREAS, after careful consideration and review, the Highway Committee recommends
36 transferring the Subject Roadway to the city and town as described in this Resolution;
37

38 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
39 of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that 1.4 mile portion
40 of County Trunk Highway "R" (a/k/a North Rapids Road) that lies within the city's jurisdiction
41 from County Trunk Highway "P" to Waldo Boulevard; and

42
43 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
44 Manitowoc authorizes the jurisdictional transfer to the town of Manitowoc Rapids that .25 mile
45 portion of County Trunk Highway "R" (a/k/a North Rapids Road) that lies within the town's
46 jurisdiction from County Trunk Highway "P" to Waldo Boulevard; and

47
48 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
49 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
50 Transfer Agreement with the city of Manitowoc and the town of Manitowoc Rapids transferring
51 that portion of County Trunk Highway "R" located from County Trunk Highway "P" to Waldo
52 Boulevard to the town of Manitowoc Rapids and the city of Manitowoc as applicable.

Dated this 16th day of April 2024.

Respectfully submitted by the
Highway Committee

Kevin Behnke, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel _____



APPROVED:

Bob Ziegelbauer, County Executive

Date

ORDINANCE AMENDING ZONING MAP
(Gerald Duchow)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 1, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Northeast Quarter (NE1/4) of the Northeast Quarter
12 (NE1/4) of Section Nine (9), Township Eighteen (18) North, Range Twenty-One (21) East, Town
13 of Eaton, Manitowoc County, Wisconsin, more particularly described as follows:
14

15 Commencing at the northeast corner of said Section 9; thence S00°-09'-12"E along
16 the east line of the NE1/4 of said Section 9, a distance of 660.54 feet to the north
17 line of the S1/2 of the NE1/4 of said NE1/4; thence continue S00°-09'-12"E along
18 said east line, a distance of 660.54 to the south line of the NE1/4 of said NE1/4;
19 thence N88°-57'-50"W along said south line, a distance of 687.25 feet to the
20 southeast corner of Lot 4 of Certified Survey Map as recorded in Volume 25 of
21 Certified Survey Maps on Page 189 as Document Number 996258 of Manitowoc
22 County Records; thence N00°-36'-23"W along the east line of said Lot 4, a distance
23 of 436.28 feet to the point of beginning; thence continue N00°-36'-23"W along said
24 east line, a distance of 196.43 feet; thence S88°-47'-40"E 228.71 feet; thence
25 S00°-36'-23"E 262.32 feet; thence N68°-38'-46"W 116.17 feet; thence
26 N76°-48'-34"W 124.45 feet to the point of beginning, said parcel containing
27 approximately 51,408 square feet (1.180 acres) of land
28

29 is hereby rezoned from Exclusive Agriculture (EA) District to Rural Residential (RR)
30 District; and
31

32 A parcel of land located in part of the Northeast Quarter (NE1/4) of the Northeast Quarter
33 (NE1/4) of Section Nine (9), Township Eighteen (18) North, Range Twenty-One (21) East, Town
34 of Eaton, Manitowoc County, Wisconsin, more particularly described as follows:
35

36 Commencing at the northeast corner of said Section 9; thence S00°-09'-12"E along
37 the east line of the NE1/4 of said Section 9, a distance of 660.54 feet to the north
38 line of the S1/2 of the NE1/4 of said NE1/4 and the point of beginning; thence
39 continue S00°-09'-12"E along said east line, a distance of 660.54 to the south line

40 of the NE1/4 of said NE1/4; thence N88°-57'-50"W along said south line, a distance
 41 of 687.25 feet to the southeast corner of Lot 4 of Certified Survey Map as recorded
 42 in Volume 25 of Certified Survey Maps on Page 189 as Document Number 996258
 43 of Manitowoc County Records; thence N00°-36'-23"W along the east line of said
 44 Lot 4, a distance of 436.28 feet; thence S76°-48'-34"E 124.45 feet; thence S68°-
 45 38'-46"E 116.17 feet; thence N00°-36'-23"W 262.32 feet; thence N88°-47'-40"W
 46 228.71 feet; N00°-36'-23"W along the east line of said Lot 4, a distance of 30.00
 47 feet to the north line of the S1/2 of the NE1/4 of said NE1/4; thence S88°-47'-40"E
 48 along said north line, a distance of 692.54 feet to the point of beginning. Said
 49 parcel contains approximately 404,891 square feet (9.295 acres) of land

50
 51 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA)
 52 District.

Dated this 16th day of April 2024.

Respectfully submitted by the
 Planning and Park Commission

 James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel 

COUNTERSIGNED: _____
 Tyler Martell, County Board Chair Date

APPROVED: _____
 Bob Ziegelbauer, County Executive Date

**ORDINANCE AMENDING ZONING MAP
(Grassl Family Trust)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 1, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Southwest Quarter (SW1/4) of the Southwest Quarter
12 (SW1/4) of Section Twenty-One (21) and part of Lot 6 of Rockville Subdivision of Section
13 Twenty-Eight (28), Township Seventeen (17) North, Range Twenty-One (21) East, Town of
14 Schleswig, Manitowoc County, Wisconsin, more particularly described as follows:
15

16 Commencing at the southwest corner of said Section 21; thence N89°-43'-38"E
17 along the south line of the SW1/4 of said Section 21, a distance of 211.19 feet to
18 the point of beginning; thence continue N89°-43'-38"E along said south line, a
19 distance of 127.80 feet; thence N00°-03'-03"E 121.69 feet; thence N09°-51'-22"W
20 38.50 feet; thence N76°-06'-09"W 61.62 feet; thence N08°-00'-50"W 191.93 feet;
21 thence S88°-16'-27"E 203.88 feet; thence S85°-04'-32"E 302.79 feet to the
22 centerline of Steinthal Rd.; thence S00°-52'-12"W along said centerline, a distance
23 of 134.85 feet; thence 195.61 feet along the arc of a curve to the left and said
24 centerline, having a radius of 2864.79 feet and a chord which bears of
25 S01°-05'-09"E 195.57 feet to the south line of the SW1/4 of said Section 21; thence
26 S89°-43'-38"W along said south line, a distance of 357.06 feet; thence
27 S00°-08'-34"W 61.72 feet to a point being N00°-08'-34"E 20.00 feet more or less
28 from the water's edge of the Sheboygan River and the start of a meander line;
29 thence N75°-31'-32"W along said meander line, a distance of 98.70 feet; thence
30 N88°-29'-04"W along said meander line, a distance of 89.21 feet to a point being
31 N00°-08'-34"E 20.00 feet more or less from the water's edge of the Sheboygan
32 River and the termination of said meander line; thence N00°-08'-34"E 32.81 feet
33 to the point of beginning, said parcel containing approximately 170,295 square feet
34 (+/-3.909 acres) of land
35

36 is hereby rezoned from High Density (HD) District and General Agriculture (GA) District to Small
37 Estate (SE) District; and
38

39 A parcel of land located in a part of the Southwest Quarter (SW1/4) of the Southwest
40 Quarter (SW1/4) of Section Twenty-One (21) and part of Lot 6 of Rockville Subdivision of Section
41 Twenty-Eight (28), Township Seventeen (17) North, Range Twenty-One (21) East, Town of
42 Schleswig, Manitowoc County, Wisconsin, more particularly described as follows:

43
44 Beginning at the southwest corner of said Section 21; thence N00°-17'-59"E along
45 the west line of the SW1/4 of said Section 21 a distance of 373.44 feet; thence
46 S88°-16'-27"E 244.09 feet; thence S08°-00'-50"E 191.93 feet; thence
47 S76°-06'-09"E 61.62 feet; thence S09°-51'-22"E 38.50 feet; thence
48 S00°-03'-03"W 121.69 feet to the south line of the SW1/4 of said Section 21;
49 thence S89°-43'-38"W along said south line, a distance of 127.80 feet; thence
50 S00°-08'-34"W 32.81 feet to a point being N00°-08'-34"E 20.00 feet more or less
51 from the water's edge of the Sheboygan River and the start of a meander line;
52 thence S80°-38'-56"W along said meander line, a distance of 214.11 feet to a point
53 being N00°-08'-34"E 20.00 feet more or less from the water's edge of the
54 Sheboygan River and the termination of said meander line and the west line of said
55 Section 28; thence N00°-08'-34"E along said west line, a distance of 66.59 feet to
56 the point of beginning, said parcel containing approximately 124,226 square feet
57 (+/-2.852 acres) of land

58
59 is hereby rezoned from High Density (HD) District and General Agriculture (GA) District to Rural
60 Residential (RR) District.

Dated this 16th day of April 2024.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP
(Steven and Virginia Schwoerer)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 1, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of Lot 4 of Certified Survey Map as recorded in Volume
12 25 of Certified Survey Maps on Page 189 as Document Number 996258 plus additional lands;
13 being part of the Northeast Quarter (NE1/4) of the Northeast Quarter (NE1/4) of Section Nine (9),
14 Township Eighteen (18) North, Range Twenty-One (21) East, Town of Eaton, Manitowoc County,
15 Wisconsin, more particularly described as follows:
16

17 Commencing at the northeast corner of said Section 9; thence S00°-09'-12"E along
18 the east line of the NE1/4 of said Section 9, a distance of 660.54 feet to the north
19 line of the S1/2 of the NE1/4 of said NE1/4; thence continue S00°-09'-12"E along
20 said east line, a distance of 660.54 to the south line of the NE1/4 of said NE1/4;
21 thence N88°-57'-50"W along said south line, a distance of 687.25 feet to the
22 southeast corner of Lot 4 of Certified Survey Map as recorded in Volume 25 of
23 Certified Survey Maps on Page 189 as Document Number 996258 of Manitowoc
24 County Records; thence N00°-36'-23"W along the east line of said Lot 4, a distance
25 of 436.28 feet; thence S76°-48'-34"E 124.45 feet; thence S68°-38'-46"E 116.17
26 feet; thence N00°-36'-23"W 262.32 feet; thence N88°-47'-40"W 228.71 feet and
27 the point of beginning; S00°-36'-23"E along the east line of said Lot 4, a distance
28 of 133.53 feet; thence N88°-47'-40"W 125.64 feet; thence N76°-48'-34"W 225.86
29 feet; thence N01°-22'-22"E 96.56 feet; thence N88°-47'-40"W 100.00 feet to the
30 west line of said Lot 4; thence N01°-22'-22"E along said west line, a distance of
31 20.00 feet to the north line of the S1/2 of the NE1/4 of said NE1/4; thence
32 S88°-47'-40"E along said north line, a distance of 441.06 feet to the east line of said
33 Lot 4; thence S00°-36'-23"E along said east line, a distance 30.00 feet to the point
34 of beginning, said parcel containing approximately 53,027 square feet (1.217 acres)
35 of land
36

37 is hereby rezoned from Rural Residential (RR) District to General Agriculture (GA) District.

Dated this 16th day of April 2024.

ORDINANCE AMENDING ZONING MAP
(Trinity EV Lutheran Church)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 1, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Northwest Quarter (NW1/4) of the Northwest Quarter
12 (NW1/4) of Section Thirteen (13), Township Eighteen (18) North, Range Twenty-Two (22) East,
13 Town of Liberty, Manitowoc County, Wisconsin, more particularly described as follows:
14

15 Beginning at the northwest corner of said Section 13; thence N89°-23'-42"E along
16 the north line of the NW1/4 of said Section 13, a distance of 535.90 feet; thence
17 S00°-11'-07"E 324.99 feet; thence S89°-23'-42"W 540.08 feet to the west line of
18 said NW1/4; thence N00°-33'-06"E along said west line, a distance of 325.05 feet
19 to the point of beginning, said parcel containing approximately 174,838 square feet
20 (4.013 acres) of land
21

22 is hereby rezoned from Small Estate (SE) District to Rural Residential (RR) District; and
23

24 A parcel of land located in part of the Northwest Quarter (NW1/4) of the Northwest Quarter
25 (NW1/4) of Section Thirteen (13), Township Eighteen (18) North, Range Twenty-Two (22) East,
26 Town of Liberty, Manitowoc County, Wisconsin, more particularly described as follows:
27

28 Commencing at the northwest corner of said Section 13; thence S00°-33'-06"W
29 along the west line of said NW1/4, a distance of 325.05 feet to the point of
30 beginning; thence N89°-23'-42"E 540.08 feet; thence S00°-33'-06"W 89.54 feet;
31 thence S89°-00'-00"W 540.25 feet to the west line of said NW1/4; thence N00°-
32 33'-06"E 93.27 feet to the point of beginning, said parcel containing approximately
33 49,362 square feet (1.133 acres) of land
34

35 is hereby rezoned from Small Estate (SE) District to Exclusive Agriculture (EA) District.

Dated this 16th day of April 2024.

ORDINANCE AMENDING ZONING MAP
(Janice N. Wehausen Irrevocable Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 1, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Northwest Quarter (NW1/4) of the Northwest Quarter
12 (NW1/4) of Section Thirteen (13), Township Eighteen (18) North, Range Twenty-Two (22) East,
13 Town of Liberty, Manitowoc County, Wisconsin, more particularly described as follows:
14

15 Commencing at the northwest corner of said Section 13; thence N89°-23'-42"E
16 along the north line of the NW1/4 of said Section 13, a distance of 535.90 feet to
17 the point of beginning; thence S00°-11'-07"E 324.99 feet; thence N89°-23'-42"E
18 132.16 feet; thence N00°-02'-15"W 325.00 feet to said north line, thence
19 S89°-23'-42"W along said north line, a distance of 133.00 feet to the point of
20 beginning, said parcel containing approximately 43,086 square feet (0.989 acres)
21 of land
22

23 is hereby rezoned from Exclusive Agriculture (EA) District to Rural Residential (RR) District.

Dated this 16th day of April 2024.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION AUTHORIZING SELF-INSURED STATUS FOR
WORKER'S COMPENSATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Workforce Development (DWD) requires all
2 political subdivisions to pass a resolution authorizing self-insured status for worker's
3 compensation every three years; and
4

5 WHEREAS, Manitowoc County established self-insured status for worker's compensation
6 on November 16, 2010, but DWD requires that the three-year cycle for all political subdivisions
7 begin on January 1, 2012; and
8

9 WHEREAS, this resolution fulfills DWD's requirement and no further action will be
10 required until January 1, 2027; and
11

12 WHEREAS, after careful consideration and review, the Personnel Committee recommends
13 that the county authorizes the continuance of self-insured status for worker's compensation;
14

15 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors for the
16 county of Manitowoc authorizes the continuance of self-insured status for worker's compensation;
17 and
18

19 BE IT FURTHER RESOLVED that the County Clerk is directed to send a certified copy
20 of this resolution to the Wisconsin Department of Workforce Development, Worker's
21 Compensation Division.

Dated this 16th day of April 2024.

Respectfully submitted by the
Personnel Committee

Susie Maresh, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION ACCEPTING \$14,000 DONATION FOR MANITOWOC
COUNTY AIRPORT FORKLIFT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Airport has the need for a forklift to better serve
2 customers; and

3
4 WHEREAS, the forklift is used to load and offload supplies carried by aircraft as well as
5 loading deicing agents in winter; and

6
7 WHEREAS, Manitowoc County has a forklift that is no longer repairable; and

8
9 WHEREAS, the cost of purchasing a used forklift at the airport is \$15,000.00; and

10
11 WHEREAS, the trade in value of the current forklift at the airport is \$1,000.00; and

12
13 WHEREAS, Tom Bare has offered to donate the additional \$14,000.00 necessary for the
14 airport to purchase a used forklift; and

15
16 WHEREAS, after careful consideration and review, the Manitowoc County Highway
17 Committee recommends that the county of Manitowoc accept the donation from Tom Bare to
18 purchase the forklift for the airport;

19
20 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
21 county of Manitowoc accepts the donation in the amount of \$14,000.00 from Tom Bare to purchase
22 a used forklift for the Manitowoc County Airport; and

23
24 BE IT FURTHER RESOLVED that appropriate revenue and expenditure line items in the
25 2024 budget are amended by the amount of the donation and that the Finance Director is directed
26 to record such information in the official books of the county for the year ending December 31,
27 2024 as may be required; and

28
29 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors wishes
30 to acknowledge and thank Tom Bare for his generous donation.


Dated this 16th day of April 2024.

Respectfully submitted by the
Highway Committee

Kevin Behnke, Chair

FISCAL IMPACT: No tax levy impact. Increases revenues and expenditures by equal amounts.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. 

APPROVED: _____ Date
Bob Ziegelbauer, County Executive

**RESOLUTION AUTHORIZING NORTH CENTRAL REGION
SUSTAINABLE RESEARCH AND EDUCATION GRANT
(NCR-SARE Grant)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the approved Manitowoc County Land and Water Resource Management
2 Plan recognizes that education creates an awareness and leads to voluntary compliance of county
3 and state laws and empowers citizens to make wise conservation decisions; and
4

5 WHEREAS, the approved Manitowoc County Land and Water Resource Management
6 Plan identifies that education and outreach as one of the most impactful strategies to improving
7 and protecting our natural resources; and
8

9 WHEREAS, the Soil and Water Conservation Department has the opportunity to apply for
10 and receive \$6,000 in 2024 for grant funds from the North Central Region Sustainable Research
11 and Education program (“NCR-SARE grant”) to help foster educational activities to develop and
12 purchase a sustainable mobile learning lab; and
13

14 WHEREAS, after careful consideration and review, the Land Conservation Committee
15 recommends that Manitowoc County apply for and accept an NCR-SARE grant to develop and
16 purchase a sustainable mobile learning lab;
17

18 NOW THEREFORE, BE IT RESOLVED, that the county board of supervisors of the
19 county of Manitowoc authorizes the Soil and Water Conservation Director to apply for and accept
20 an NCR-SARE grant to develop and purchase a sustainable mobile learning lab; and
21

22 BE IT FURTHER RESOLVED that the Soil and Water Conservation Director is
23 authorized to sign documents and take the actions necessary to undertake, direct, and complete the
24 project authorized in the grant; and
25

26 BE IT FURTHER RESOLVED that revenues and expenses in the Soil and Water
27 Conservation Department budget are amended by the amount of any grant award from the North
28 Central Region Sustainable Research and Education program, and the Finance Director is directed
29 to record such information in the official books of the county for the year ending December 31,
30 2024 with carryover to 2025 as may be required.

Dated this 16th day of April 2024.

Respectfully submitted by the
Land Conservation Committee

Catherine Wagner, Chair

**RESOLUTION AUTHORIZING MANURE EXPO MINI GRANT
(Countywide Live Hazards Map)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the approved Manitowoc County Land and Water Resource Management
2 Plan identifies concerns with non-point pollution of surface water and groundwater; and
3

4 WHEREAS, the Planning and Zoning Department manages GIS data and online mapping
5 resources available to inform and provide information for public use; and
6

7 WHEREAS, mismanaged nutrient applications and agricultural runoff can be significant
8 sources of pollution impacting Manitowoc County groundwater, lakes, and watersheds draining to
9 the Lake Michigan ecosystem; and
10

11 WHEREAS, agricultural producers managing farmland and applying nutrients to the
12 landscape have the ability to control runoff and reduce possible impacts to watersheds when
13 technological innovations are available; and
14

15 WHEREAS, the Soil and Water Conservation Department and Planning and Zoning
16 Department have the opportunity to apply for and receive \$2,500 in 2024 for Manure Expo Mini
17 Grant funds from the North American Manure Expo Board to develop a countywide live hazards
18 map; and
19

20 WHEREAS, the Manitowoc County Soil and Water Department and the Planning and
21 Zoning Department have staff and internal resources available to develop a countywide live
22 hazards map with grant funds from the North American Manure Expo Board; and
23

24 WHEREAS, pursuant to the grant application, the Soil and Water Conservation
25 Department will receive \$1,500 and the Planning and Zoning Department will receive \$1,000; and
26

27 WHEREAS, after careful consideration and review the Land Conservation Committee and
28 the Planning and Park Commission recommend the Soil and Water Conservation Department
29 pursue and accept a Manure Expo Mini Grant to facilitate and improve nutrient management in
30 the county;
31

32 NOW THEREFORE, BE IT RESOLVED, that the county board of supervisors of the
33 county of Manitowoc authorizes the Soil and Water Conservation Department Director, or his
34 designee, to apply for and accept a Manure Expo Mini Grant from the North American Manure
35 Expo Board to develop a County Wide Live Hazards Map in an amount up to \$2,500; and
36

37 BE IT FURTHER RESOLVED the Soil and Water Conservation Department and the
38 Planning and Zoning Department will meet the financial obligations necessary to fully and

39 satisfactorily complete the deliverables as outlined in grant application and any agreement entered
40 into pursuant thereto; and

41
42 BE IT FURTHER RESOLVED the Manitowoc County Soil and Water Conservation
43 Director and the Planning and Zoning Director, or their designee(s), are hereby authorized to sign
44 documents and take actions necessary to undertake, direct, and complete the project authorized in
45 the grant; and

46
47 BE IT FURTHER RESOLVED that revenues and expenses in the Soil and Water
48 Conservation Department and Planning and Zoning Department budgets are amended by the
49 amount of any grant award, and the Finance Director is directed to record such information in the
50 official books of the county for the year ending December 31, 2024 with carryover to 2025 as may
51 be required.

Dated this 16th day of April 2024.

Respectfully submitted by the
Land Conservation Committee

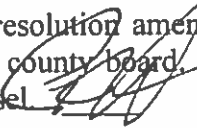
Catherine Wagner, Chair

Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: No tax levy impact. Appropriate revenue and expense accounts in the Soil and Water Conservation Department and Planning and Zoning Department budget will be increased by the amount of any state grant amount authorized.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. 

APPROVED: _____ Date _____
Bob Ziegelbauer, County Executive

RESOLUTION AUTHORIZING REALLOCATION OF HUMAN SERVICES DEPARTMENT 1.0 FULL-TIME EQUIVALENT POSITION (Staff Accountant to Financial Analyst)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, currently there is a Staff Accountant position vacancy in the Human Services
2 Department; and

3
4 WHEREAS, the Human Services Department has determined that there is a significant
5 need for program staff to view information regarding their expense accounts and to monitor grants;
6 and

7
8 WHEREAS, there is also a need for Human Services Department supervisors to view their
9 year-to-date expenses in real time; and

10
11 WHEREAS, reallocating the Staff Accountant position to a Financial Analyst position
12 would permit the department to manage robust financial analysis and projection tools as well as
13 assist in ensuring that program staff and supervisors have real time access to the data needed to
14 perform their duties; and

15
16 WHEREAS, reallocating the Staff Accountant position to a Financial Analyst position will
17 not result in a pay grade change; and

18
19 WHEREAS, reallocating the Staff Accountant position to a Financial Analyst position will
20 not change the funding source of the position or the Human Services Department's total FTE
21 count; and

22
23 WHEREAS, after careful consideration and review, the Personnel Committee and the
24 Human Services Board recommends the current 1.0 full-time equivalent Staff Accountant position
25 be converted to a 1.0 full-time to a Financial Analyst position;

26
27 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
28 county of Manitowoc authorizes the reallocation of the 1.0 full-time equivalent Staff Accountant
29 position to a 1.0 full-time Financial Analyst position; and

30
31 BE IT FURTHER RESOLVED that the 2024 Full-Time Equivalent Report (FTE) by
32 Department included in the 2024 Adopted Annual Budget Book is amended accordingly and that
33 the Finance Director is directed to record such information in the official books of the County for
34 the year ending December 31, 2024 as may be required.

Dated this 16th day of April 2024.

Respectfully submitted by the
Personnel Committee


Susie Maresh, Chair

Human Services Board

Jim Brey, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. 

APPROVED: _____ Date _____
Bob Ziegelbauer, County Executive

RESOLUTION AUTHORIZING REALLOCATION OF HUMAN SERVICES DEPARTMENT 1.0 FULL-TIME EQUIVALENT POSITION (Administrative Support/Data Entry to Contract Specialist)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, there will be an upcoming Administrative Support/Data Entry position
2 vacancy in the Human Services Department; and
3

4 WHEREAS, the Human Services Department maintains close to 150 contracts to manage
5 over eight different programs; and
6

7 WHEREAS, the Human Services Department has evaluated the need to have an individual
8 dedicated to monitoring these contracts; and
9

10 WHEREAS, reallocating an Administrative Support/Data Entry position to a Contract
11 Specialist position will allow the department to effectively initiate and monitor the department's
12 contracts; and
13

14 WHEREAS, reallocating an Administrative Support/Data Entry position to a Contract
15 Specialist position will result in a pay grade change from an hourly B22 to an hourly B23; and
16

17 WHEREAS, reallocating an Administrative Support/Data Entry position to a Contract
18 Specialist position will not change the funding source of the position or the Human Services
19 Department's total FTE count; and
20

21 WHEREAS, after careful consideration and review, the Personnel Committee and the
22 Human Services Board recommends the current 1.0 full-time equivalent Administrative
23 Support/Data Entry position be converted to a 1.0 full-time Contract Specialist position;
24

25 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
26 county of Manitowoc authorizes the reallocation of the Administrative Support/Data Entry
27 position to a 1.0 full-time Contract Specialist position; and
28

29 BE IT FURTHER RESOLVED that the 2024 Full-Time Equivalent Report (FTE) by
30 Department included in the 2024 Adopted Annual Budget Book is amended accordingly and that
31 the Finance Director is directed to record such information in the official books of the County for
32 the year ending December 31, 2024 as may be required.

Dated this 16th day of April 2024.

Respectfully submitted by the
Personnel Committee


Susie Maresh, Chair

Human Services Board

Jim Brey, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. 

APPROVED: _____ Date
Bob Ziegelbauer, County Executive