

## **MINUTES OF PUBLIC WORKS COMMITTEE**

Held Wednesday, March 13, 2024

Location: Manitowoc County Public Health Building, 1028 South 9<sup>th</sup> St, Manitowoc

**Present:** Supervisors R. Gerroll, K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein

**Absent & Excused:** None

**Other County Board Members Present:** County Board Chairman Tyler Martell

**Staff Attending:** C. Breit, L. Kalista, G. Neuser

**Called to Order** The meeting was called to order at 4:30 pm by Committee Chairperson Gerroll.

**Minutes** Minutes were reviewed from the February 14, 2024 Committee meeting after which a motion was made by Sitkiewitz, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.

**Donation Tracker** There were no donations to approve from the prior month.

**Ethics Code Reports** There were no ethics code reports to approve from the prior month.

**Public Comment** The Committee Chairperson called for public comment three times. No public comment was made.

### **SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:**

#### **Recycling and Solid Waste Programs**

Public Works Director Gerry Neuser gave a report on the recycling markets and handouts included in the committee packet. Discussion.

#### **Request for Clean Sweep Volunteers Meal**

Neuser reported on the May 19 Household Hazardous Waste Clean Sweep event and the past practice, as approved by previous Public Works Committees, to provide a lunchtime meal for the workers and volunteers at a cost not-to-exceed \$500.

A motion was made by Weiss, seconded by Zimmer to approve the meal at a cost not-to-exceed \$500. Motion carried unanimously.

### **BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:**

#### **2024 Capital Projects**

Asst. Public Works Director Craig Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

#### **Pay Request(s) for Capital Projects**

There were no Capital Project Pay Requests to approve for this meeting.

#### **Courthouse Dome Renovation Project**

Neuser reported that a request for congressionally-directed spending for FY2025 has been submitted to Senator Baldwin's office and receipt of the application confirmed. Staff is still working to coordinate the patching of the leaking clearstory copper roof areas outside of the dome's stainless steel panels for later this spring. Further reports will be given to the Committee as information becomes available.

### **Courthouse Windows and HVAC System Replacement Project**

The lead architect for the project from Legacy Architecture, Jonathan Dejardin, attended the meeting and presented on their work to date. Dejardin reported the State Historic Preservation Office recommends the windows to be full-height, aluminum-clad wood windows to best match the original windows of the building. Preliminary budget figures reflect this installation, including the addition of the light wells required in areas where the existing windows extend above the suspended ceilings, will only add approximately \$10,000 to the overall cost of the project. Dejardin then informed the committee the HVAC engineers have begun their work on the HVAC Systems Replacement portion of the project and the initial schedule is to have construction documents available in May with bids due in early June. The Committee then had a question and answer session with the architect.

### **COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:**

#### **Report on Activities and 2024 Capital projects**

Neuser reported on the status of the 2024 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

### **INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:**

#### **Operations/Projects – Update**

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities included in the committee packet, as well as the addition of the division's newest staff member who will be concentrating on supporting the IT needs of the Human Services Department. Discussion.

#### **Update on Cyber Security Initiatives**

Kalista reported on the Cyber-security report and Managed Security Operations Center.

### **EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:**

#### **Report on Activities**

Supervisor Sitkiewitz reported on the outcomes of the last Expo Board meeting and Breit reported on the Expo March Events Calendar and 2024 Capital Projects included in the committee packet.

#### **Expo-Ice Center Board Appointment Recommendation**

Sitkiewitz reported the Expo-Ice Center Board has unanimously recommended to the Public Works Committee that they recommend to the County Executive the appointment of Amber Schneider to the vacant position on the Expo-Ice Center Board.

A motion was made by Sitkiewitz, seconded by Zimmer to recommend that the County Executive appoints Amber Schneider to the Expo-Ice Center Board. Motion carried unanimously.

#### **Finance Director's Expo Special Revenue Fund Report**

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

### **ADJOURNMENT**

Motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:05 pm. Motion carried unanimously.

Minutes taken by Neuser

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Signed by Klein