

**Public Notice of the Meeting of the
MANITOWOC-CALUMET LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Manitowoc Herald Times Reporter and Tri-County News, and to those who have filed a written request for this notice, that a meeting of the Manitowoc-Calumet Library System Board of Trustees will be held on Wednesday, March 27, 2024 at 5:30 o'clock p.m. The meeting will be held at the New Holstein Public Library, New Holstein, WI 53061. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

**MANITOWOC-CALUMET LIBRARY SYSTEM
BOARD MEETING**

Wednesday, March 27, 2024 at 5:30 p.m.

New Holstein Public Library
2115 Washington Street
New Holstein, WI 53061

Board members and members of the public may attend the meeting in person at the New Holstein Public Library, or please join on your computer, mobile app or room device:

[Click here to join the meeting](https://shorturl.at/anrxY) or paste this link into your browser: <https://shorturl.at/anrxY>

Meeting ID: 241 080 453 869

Passcode: 3uwWt6

AGENDA

1. Call meeting to order (Proper notice has been given.)
2. Minutes of the January 2024 Board meeting (enclosure #1) *ACTION REQUESTED*
3. Public comment (general comment on issues germane to operations of MCLS)
4. Communications (any correspondence received germane to operations of MCLS)
5. Reports from directors of member libraries
6. Financial Business
 - a. January and February 2024 financial reports (enclosures #2 and #3) *ACTION REQUESTED*
 - b. Payment of February and March 2024 bills (enclosures #4 and #5) *ACTION REQUESTED*
 - c. Reach Out and Read report (enclosure #6) *ACTION REQUESTED*
7. System Director's report (enclosure #7)
8. System IT/ILS Specialist's report (enclosure #8)
9. System Office & Outreach Coordinator's report (enclosure #9)
10. Unfinished business
 - a. 2023 Manitowoc-Calumet Library System Annual Report (enclosure #10)
11. New Business
 - a. Set dates for Manitowoc and Calumet County Library Advisory Committee meetings *ACTION REQUESTED*
 - b. Review MCLS Personnel Policies and Procedures for possible revisions (enclosure #11) *ACTION REQUESTED*
 - c. Set date for Personnel Committee to Review Proposed New Job Description *ACTION REQUESTED*
12. Trustee Education – Review Trustee Job Description (enclosure #12)
13. Confirm date and set place for May 29th meeting
14. Motion to adjourn

If you are unable to attend, please notify Rebecca Scherer, System Director, at (920) 686-3051 or rscherer@mcls.lib.wi.us. If you require special needs accommodations for this meeting, please contact the System Director at least 48 hours in advance.