

**Draft Board of Health Minutes**  
**March 14th, 2024**

Attendance: Rita Metzger, Shirley Fessler, Catherine Wagner, Leo Naidl, Nick Muench. Absent: Jonathan Neils, Annette Kaminski, Dr. Brian Konowalchuk, Shannon Kanter. Also in attendance: Bob Ziegelbauer, Heather Feest, Korina Aghmar, Lexi Otis, Mr. Fessler

**Regular Business:** The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the February 2024 meeting reviewed. Motion by Shirley Fessler, seconded by Leo Naidl to approve. Motion carried. No public comment.

**Health Officer Report:**

- *Community Health Improvement Plan Presentation (CHIP)*- Community Health Educator, Lexi Otis presented the CHIP.
  - The CHIP is a 5-year plan that was developed in collaboration with community partners to address priority issues identified in the Community Health Assessment.
  - The themes were reviewed and discussion on actions that are currently occurring took place. The CHIP will be available on the Health Department and Healthiest Manitowoc County website soon.
- *Annual Report*-Expected to be completed in April.
  - Discussion on revising Board of Health section to include purpose description and resolutions/ordinances.
  - Draft of what this will look like presented for feedback.
- *DHS 140 Review Update*-Reported on progress in implementing recommendations from review.

**Nurse Manager Report:**

- *Respiratory Surveillance Report*-
  - Influenza like illness activity is at moderate to high levels, RSV & COVID-19 are decreasing
  - Most ED visits were for influenza, in school age children.
- *Communicable Disease Report*-Review of monthly communicable disease report
  - Discussion on updated COVID-19 guidance which drops 5-day isolation period
  - Recommendations for those who have COVID-19 are similar for other respiratory viruses-stay home until fever free for 24 hours AND symptoms have resolved.
- *Health Promotion*-Nursing team conducted 4 different outreach events which were discussed.
  - Presentation on Staying Healthy During the Respiratory Season has been a success.
  - The Self-Measured Blood Pressure Program was discussed. Diseases of the heart are the top causes of death in Manitowoc County, & this program provides resources to promote heart health.

**Environmental Health Report:** No report

**WIC Report:** WIC met goals for the number of participants they should serve for January, and February.

- The target is 936 participants.
- In January, there were 936 participants. Initial February caseload is 941 participants.

**Next Meeting Date and Adjournment:** The next meeting date for the Board of Health will be April 11th, 2024 at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Catherine Wagner. Motion carried. Meeting adjourned at 5:30 p.m.

Respectfully Submitted,  
Korina Aghmar, on behalf of Secretary