

Transportation Coordinating Committee

January 31, 2024

Meeting Minutes

Call to Order: The meeting was called to order January 31, 2024 at 1:00 pm by Co Chair Supv. Weiss

Roll Call:

Present: Tim Nicholls, Shirley Fessler, Supv. Don Weiss, Supv. Paul Hacker, Deanna Genske, Steve Roekle, Heather Ihlenfeldt, Birgit Kelly, and Cindy Neelis. Also in attendance was Linda Grider, Mobility Manager; Kim Novak, Business Services Manager -ADRC of the Lakeshore, Wendy Hutterer, Director -ADRC of the Lakeshore and Kevin Bottesi, Maritime Metro Transit.

Excused: Ron Shannon

Absent: Dave Schmaling

Approval of Agenda as Printed: Motion by Fessler, second by Genske, to approve agenda as printed. Motion was passed unanimously.

Approval of Minutes of the October 24, 2023 Meeting: Motion by Roekle, second by Ihlenfeld, to approve the minutes of the previous meeting held on October 24, 2023. Motion was passed unanimously.

Public Comment: None

2023 4th Quarter Reports: Novak and Grider led the quarterly reports review. One change noted to 5310 Ridership report to add another digit to VIN number (need 6). Motion made by Genske, second by Nicholls, to approve the reports with change noted. Motion was passed unanimously.

Correspondence:

- Next coordinated plan needs to be completed and approved by December, 2024. Planning meeting scheduled for February 27th. Novak and Hutterer will be in attendance. Novak to email next steps and proposed follow up meeting to committee after that initial meeting.
- No anticipated date on 2023 awarded bus yet.
- 2024 s85.21 grant application was approved.
- Awarded one of the two buses applied for in the 2024 5310 vehicle application. No other information available.
- Awarded \$53,532 of the \$83,253 applied for in the 2024 Mobility Management grant. City of Manitowoc to cover balance of expenses per our contract.

Committee Member Concerns – Nicholls expressed concern of possible rising costs for vehicles going forward.

By Law Changes: Novak distributed proposed revised By Laws. Motion made by Hacker, second by Fessler, to approve the revised By Laws. Motion was passed unanimously.

Adjourn: There being no other business, Roekle made motion to adjourn the meeting, second by Genske. Motion was passed unanimously. Meeting adjourned at 1:24 pm.

Respectfully submitted,

Kim Novak, Business Services Manager
ADRC of the Lakeshore