

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, February 14, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Klein

Absent & Excused: Supervisors R. Gerroll, D. Weiss, D. Zimmer

Other County Board Members Present: County Board Chairman Tyler Martell

Staff Attending: C. Breit, L. Kalista, J. Reisenbuechler, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Vice-Chairperson Sitkiewitz.

Minutes Minutes were reviewed from the January 10, 2024 Committee meeting after which a motion was made by Sitkiewitz, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker A motion was made by Klein, seconded by Martell to approve the donation tracker spreadsheet included in the committee packet. Motion carried unanimously.

Ethics Code Reports There were no ethics code reports to approve from the prior month.

Public Comment The Committee Vice-Chairperson called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

MRF Manager Jon Reisenbuechler gave a report on the recycling markets and handouts included in the committee packet. Discussion.

Proposed 2024 Rates for Tires & Compost Products

Reisenbuechler reported on the proposed rate increases for 2024, how the Tire Recycling & Compost Site programs are funded, with the True Recycling Program funded by user fees and the Compost Site Program funded by the tax levy with partial offset of the overall cost being funded by selling compost products. Reasons to justify the price increases are to offer Compost products at or slightly below market prices, and not to run the Tire Recycling program into a deficit. Discussion.

A motion was made by Klein, seconded by Martell to approve the 2024 rates for compost products. Motion carried unanimously.

A motion was made by Klein, seconded by Martell to approve the 2024 rates for tire recycling, and to allow staff to increase tire prices without further committee action when needed to cover the costs of the program. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

There were no Capital Project Pay Requests to approve for this meeting.

Courthouse Dome Renovation Project

Neuser reported that with the delay on the dome repair and renovation project, it will be necessary to have the clearstory copper roof areas outside of the dome's stainless steel panels patched. This is a temporary measure to stop the leaking of rainwater into the attic space, and is in no way a permanent fix as the root cause of the leaking is the copper cladding is at the end of its life and needs to be replaced. Access to this area is very difficult and contractors are looking into the means and methods to make the temporary repairs. Further reports will be given to the committee as information becomes available.

Courthouse Windows and HVAC System Replacement Project

Neuser reported that the contract with Legacy Architects has been signed and the architectural firm has completed 3D Scanning of the entire interior and exterior of the building. An initial meeting to discuss HVAC issues happened on Feb. 1 and a formal kick-off meeting with the architect and engineering disciplines is scheduled for February 22.

The initial schedule is to have construction documents available in May with bids due on or about July 1.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:**Report on Activities and 2024 Capital projects**

Neuser reported on the status of the 2023 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:**Operations/Projects – Update**

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities included in the committee packet. Discussion.

Update on Cyber Security Initiatives

Kalista reported on the Cyber-security report and Managed Security Operations Center. Discussion.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:**Report on Activities**

Breit reported on the Expo February Events Calendar and 2024 Capital Projects included in the committee packet. Supervisor Sitkiewitz reported on the outcomes of the last Expo Board meeting.

Finance Director's Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

ADJOURNMENT

Motion was made by Klein, seconded by Martell to adjourn the meeting at 5:21 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Klein