

ORDINANCE AMENDING ZONING MAP
(Jaeger Repair, Inc.)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 22, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land in all of Lot 1 of Certified Survey Map Volume 29 Page 147 Document
12 Number 1091892 being part of the Southeast 1/4 of the Northeast 1/4 of Section 15, T.21 N. - R.22
13 E., Town of Cooperstown, Manitowoc County, Wisconsin more particularly described as follow:
14

15 Commencing at the Northeast Corner of Section 15; thence along the easterly line
16 of the NE 1/4 South 0°51'21" West 1,342.79 feet; thence North 89°14'47" West
17 33.00 feet to the point of beginning; thence along the westerly line of Maribel Road
18 South 0°51'21" West 383.48 feet; thence North 89°02'24" West 133.62 feet; thence
19 North 47°09'53" West 38.86 feet; thence North 89°14'48" West 174.66 feet; thence
20 North 1°20'23" East 356.98 feet; thence South 89°14'47" East 334.16 feet to the
21 point of beginning, said parcel containing approximately 2.84 acres of land;
22

23 is hereby rezoned from Small Estate Residential (SE) District to Rural Residential (RR) District.

Dated this 20th day of February 2024.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP
(Samuel and Christina Schrock)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 22, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Northwest ¼ of the Southeast ¼ of Section 27, T. 20
12 N.- R.21 E., Town of Maple Grove, Manitowoc County, Wisconsin more particularly described as
13 follows:
14

15 Commencing at the South ¼ of Section 27; thence along the westerly line of the
16 Southeast ¼ North 0°17'54" West 1,286.31 feet to the point of beginning; Thence
17 continuing North 0°17'54" West 1,286.31 feet; Thence South 89°52'48" East
18 370.88 feet; Thence South 0°17'54" East 1,291.74 feet; Thence North 89°02'30"
19 West 370.96 feet to the point of beginning, said parcel contains approximately
20 10.00 acres of land;
21

22 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 20th day of February 2024.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP

(Peter Propson Jr.)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 22, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Southwest Quarter (SW1/4) of the Northwest Quarter
12 (NW1/4) of Section 4 and the Southeast Quarter (SE1/4) of the Northeast Quarter (NE1/4) of
13 Section 5, Township 17 North, Range 21 East, Town of Schleswig, Manitowoc County, Wisconsin
14 more particularly described as follows:
15

16 Commencing at the Northwest Corner of said Section 4; thence S00°-14'-00"E
17 along the West line of the NW1/4 of said Section 4, a distance of 1471.02 feet to
18 the North line of the SW1/4 of the NW1/4 of said Section 4; thence S89°-26'-34"E
19 along said North line 1322.34 feet to the East line of SW1/4 of the NW1/4 of said
20 Section 4; thence S00°-06'-35"E along said East line 571.53 feet to the point of
21 beginning; thence continuing S00°-06'-35"E along said East line 758.90 feet to the
22 South line of the NW1/4 of said Section 4; thence N89°-44'-22"W along said South
23 line 324.40 feet; thence N00°-15'-40"E 649.00 feet; thence N89°-44'-22"W
24 1038.84 feet to the Centerline of Steinthal Road; thence N01°-43'-57"E along said
25 Centerline 109.92 feet; thence S89°-44'-22"E 1355.51 feet to the point of
26 beginning, said parcel containing approximately 358,322 square feet (8.23 acres)
27 of land;
28

29 is hereby rezoned from Natural Area (NA) District to General Agriculture (GA) District.

Dated this 20th day of February 2024.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP
(Joseph Pribyl)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 22, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in the SE 1/4 of the SW 1/4 of Section 26, Town 21 North, Range
12 23 East, Town of Gibson, Manitowoc County, Wisconsin, more particularly described as follows:
13

14 Commencing at the SW Corner of said Section: Thence N 89°51'38" E, 1332.56
15 feet coincident with the south line of said Section; Thence N 00°11'22" E, 214.09
16 feet to the point of beginning; Thence S 74°08'41" E, 280.41 feet; Thence N
17 00°11'25" E, 637.93 feet coincident with the west line of Lot 1; Thence N 89°37'34"
18 W, 197.52 feet; Thence S 00°11'22" W, 123.42 feet; Thence N 89°37'34" W, 72.48
19 feet; Thence S 00°11'22" W, 439.66 feet to the point of beginning, said parcel
20 containing approximately 153,189 Square Feet (3.517 Acres) of land;
21

22 is hereby rezoned from Large Estate Residential (LE) District and Rural Residential (RR)
23 District to Small Estate Residential (SE) District.

Dated this 20th day of February 2024.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP
(Carol Waniger)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 22, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Southwest 1/4 of the Southeast 1/4 of Section 31
12 T.19 N.- R. 22 E., Town of Cato, Manitowoc County, Wisconsin more particularly described as
13 follows:
14

15 Commencing at the Southeast Corner of Section 31; thence along the southerly line
16 of the SE 1/4 North 89°50'02" West 1,329.81 feet to the point of beginning; thence
17 continuing North 89°50'02" West 181.40 feet; thence along the northerly line of
18 Tract 1 of Certified Survey Map Volume 16 page 379 North 2°49'03" West 40.00
19 feet; thence North 34°21'03" West 24.39 feet; thence North 50°01'03" West 40.00
20 feet; thence North 74°49'03" West 14.00 feet; thence North 50°49'03" West 30.00
21 feet; thence North 16°49'03" West 25.00 feet; thence North 37°49'03" West 40.00
22 feet; thence North 59°49'03" West 20.00 feet; thence North 39°49'03" West 30.00
23 feet; thence North 30°49'03" West 55.00 feet; thence North 37°49'03" West 30.00
24 feet; thence North 64°49'03" West 14.00 feet; thence North 86°49'03" West 35.00
25 feet; thence North 74°49'03" West 85.00 feet; thence North 57°49'03" West 35.00
26 feet; thence North 76°49'03" West 20.00 feet; thence North 63°49'03" West 30.00
27 feet; thence North 73°49'03" West 30.00 feet; thence North 81°49'03" West 25.00
28 feet; thence North 2°06'57" East 260.63 feet to the southerly line of the Wisconsin
29 Central LTD Rail Road right of way; thence along said line South 87°30'39" East
30 653.98 feet; thence South 2°16'48" West 579.38 feet to the point of beginning, said
31 parcel containing approximately 6.4 acres of land;
32

33 is hereby rezoned from Large Estate Residential (LE) District to Rural Residential (RR) District.

Dated this 20th day of February 2024.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____ Date _____
Bob Ziegelbauer, County Executive

**ORDINANCE AMENDING MANITOWOC COUNTY CODE S. 7.14
(HEALTH OFFICER QUALIFICATIONS)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has established a county-wide local health department as
2 part of the statewide public health system operating under Wis. Stat. chs. 250 through 255; and
3

4 WHEREAS, Wis. Admin. Code § DHS 140.08 requires the Wisconsin Department of
5 Health Services to review the operations of each local health department every five years; and
6

7 WHEREAS, based on the review under Wis. Admin. Code § DHS 140.08, the Wisconsin
8 Department of Health Services issues a written finding as to whether the local health department
9 satisfies the requirements for a level I, II, or III local health department; and
10

11 WHEREAS, the Wisconsin Department of Health Services issued a finding on December
12 13th, 2023, that the Manitowoc County Health Department satisfies requirements for a level III
13 health department; and
14

15 WHEREAS, the Manitowoc County Code presently specifies that the health officer must
16 possess qualifications for a Level II health department as defined by Wis. Stat. § 251.06(1)(b); and
17

18 WHEREAS, after careful consideration and review, the Board of Health recommends that
19 the Manitowoc County Code be amended to specify health officer qualifications for a Level III
20 health department;
21

22 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
23 ordain as follows:
24

25 Manitowoc County Code s. 7.14(1) is amended to read as follows:
26

27 (1) The health officer shall meet the requirements necessary to be a local health officer
28 of a Level III local health department as provided in Wis. Stat. § 251.06(1)(c) and
29 Wis. Admin. Code § DHS 140.07(4).~~must have at least 3 years of experience in a~~
30 ~~full-time position with a public health agency, including responsibility for a~~
31 ~~communicable disease prevention and control program, preferably in a supervisory~~
32 ~~or other administrative position, and at least one of the following:~~
33

34 1. ~~A bachelor's degree from a nursing program accredited by the national~~
35 ~~professional nursing education accrediting organization or from a nursing~~
36 ~~program accredited by the board of nursing, either of which shall include~~
37 ~~preparation in public health nursing.~~
38

39 2. ~~A bachelor's degree in public health, environmental health, the physical or~~
40 ~~biological sciences or a similar field.~~

41
42 and

43
44 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
45 reflect this amendment; and

46
47 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

 Dated this 20th day of February 2024.

Respectfully submitted by the
Board of Health

Rita Metzger, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
 Tyler Martell, County Board Chair Date

APPROVED: _____
 Bob Ziegelbauer, County Executive Date

**INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED \$4,200,000
GENERAL OBLIGATION PROMISSORY NOTES FOR HIGHWAY
PROJECTS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County, Wisconsin (the "County") is in need of an amount not to
2 exceed \$4,200,000 for the public purpose of financing the construction and improvement of
3 highways (the "Project"); and
4

5 WHEREAS, it is desirable to authorize the issuance of general obligation promissory notes
6 for such purpose pursuant to Wis. Stat. ch. § 67;
7

8 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the county
9 of Manitowoc that:
10

11 Section 1. Authorization. The County shall borrow an amount not to exceed \$4,200,000
12 by issuing its general obligation promissory notes (the "Notes") for the public purpose of financing
13 the Project. There be and there hereby is levied on all the taxable property in the County a direct,
14 annual tax in such years and in such amounts as are sufficient to pay when due the principal and
15 interest on such Notes.
16

17 Section 2. Sale of the Notes. The County Board of Supervisors hereby authorizes and
18 directs that the Notes be offered for public sale. At a subsequent meeting, the County Board of
19 Supervisors shall consider such bids for the Notes as may have been received and take action
20 thereon.
21

22 Section 3. Notice of Sale. The County Clerk (in consultation with PMA Securities, LLC
23 ("PMA")) be and hereby is directed to cause notice of the sale of the Notes to be disseminated in
24 such manner and at such times as the County Clerk may determine and to cause copies of a
25 complete Official Notice of Sale and other pertinent data to be forwarded to interested bidders as
26 the County Clerk may determine.
27

28 Section 4. Official Statement. The County Clerk (in consultation with PMA) shall cause
29 an Official Statement to be prepared and distributed. The appropriate County officials shall
30 determine when the Official Statement is final for purposes of Securities and Exchange
31 Commission Rule 15c2 12 and shall certify said Official Statement, such certification to constitute
32 full authorization of such Official Statement under this resolution.

Dated this 20th day of February 2024.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: No fiscal impact. This resolution authorizes the issuance of promissory notes, but has no fiscal impact until the county board adopts a resolution for the sale of the promissory notes. That resolution will contain a fiscal note.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Pursuant to Wis. Stat. § 67.045(1)(f), this resolution requires a vote of three-fourths of the members-elect. Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING MANITOWOC COUNTY CODE S. 26.05
(Fees)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has adopted an animal waste storage ordinance; and

2
3 WHEREAS, the Soil and Water Conservation Department administers Manitowoc County
4 Code ch. 26 (Animal Waste Storage Ordinance) through permits and fees; and

5
6 WHEREAS, Soil and Water Conservation Department staff have identified and suggested
7 changes to the permit fee schedule; and

8
9 WHEREAS, the Soil and Water Conservation Department staff recommend changing the
10 fee structure for animal waste storage facilities from paying based on the number of animal units
11 served by a waste storage facility to paying based on the size of the facility; and

12
13 WHEREAS, the proposed changes provide clarification of issues that have arisen since the
14 current ordinance was adopted and make the fee schedule more applicable to current administrative
15 use; and

16
17 WHEREAS, after careful consideration and review, the Land Conservation Committee
18 recommends amending the ordinance to change the fee structure for animal waste storage facilities
19 from paying based on the number of animal units served by a waste storage facility to paying based
20 on the size of the waste storage facility;

21
22 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
23 ordain as follows:

24
25 Manitowoc County Code s. 26.05(3)(a) through (e) is amended to read as follows:

26
27 (3) Fees.

28
29 (a) ~~The fee for a permit for an animal waste storage facility with 300 or fewer~~
30 ~~animal units is \$500~~ The fee for a permit for an animal waste storage facility
31 with a capacity of less than 2.5 million gallons is \$500.

32
33 (b) ~~The fee for a permit for an animal waste storage facility with 301 to 1,000~~
34 ~~animal units is \$750~~ The fee for a permit for an animal waste storage facility
35 with a capacity of at least 2.5 million gallons but less than 5 million gallons
36 is \$750.

37
38 (c) ~~The fee for a permit for an animal waste storage facility with 1,001 to 2,000~~
39 ~~animal units is \$1,150~~ The fee for a permit for an animal waste storage

40 facility with a capacity at least 5 million gallons but less than 7.5 million
41 gallons is \$1,150.

42
43 (d) ~~The fee for a permit for an animal waste storage facility with 2,001 to 3,000~~
44 ~~animal units is \$1,500~~The fee for a permit for an animal waste storage
45 facility with a capacity of at least 7.5 million gallons but less than 10 million
46 gallons is \$1,500.

47
48 (e) ~~The fee for a permit for an animal waste storage facility with more than~~
49 ~~3,000 animal units is \$2,500~~The fee for a permit for an animal waste storage
50 facility 10 million or more gallons is \$2,500.

51
52 and

53
54 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
55 reflect this amendment; and

56
57 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 20th day of February 2024.

Respectfully submitted by the
Land Conservation Committee

Catherine Wagner, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION AUTHORIZING PRODUCER LED WATERSHED
PROTECTION GRANT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the approved Manitowoc County Land and Water Resource Management
2 Plan identifies concerns with non-point pollution of surface water, ground water, and agricultural
3 soil erosion in the County; and
4

5 WHEREAS, uncontrolled nonpoint source pollution and agricultural runoff can be
6 significant sources impacting Manitowoc County groundwater, lakes, and watersheds draining to
7 the Lake Michigan ecosystem; and
8

9 WHEREAS, farmers and landowners involved in agriculture and operating in unity as a
10 group in Manitowoc County have the ability to make a positive impact and adopt practices to
11 control runoff, promote soil health and sustainability, promote a positive land ethic, and mentor
12 others; and
13

14 WHEREAS, the Soil and Water Conservation Department has the opportunity to apply for
15 and receive a \$7,000.00 Producer-Led Watershed Protection grant in 2024 from the Department
16 of Agriculture, Trade and Consumer Protection (DATCP) to help foster producer led groups; and
17

18 WHEREAS, 10 farmers and landowners in Manitowoc County have expressed a desire to
19 create a Producer Led Group called “Seven Rivers Soil Cooperative”; and
20

21 WHEREAS, for approximately the first one and one-half to two years until the group
22 becomes fully functional, the Soil and Water Conservation Department will assist the Seven Rivers
23 Soil Cooperative by providing technical assistance and administrative oversight including grant
24 writing and administration functions; and
25

26 WHEREAS, Producer-Led Watershed Protection Grant applications will be ongoing for
27 approximately two years and awards will be used to cost share approved best management
28 practices, department costs, and administering the grant budgets for the Seven Rivers Soil
29 Cooperative; and
30

31 WHEREAS, after careful consideration and review the Land Conservation Committee
32 recommends the Soil and Water Conservation Department pursue grants under DATCP, WDNR,
33 and other applicable government agencies and non-profit entities;
34

35 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
36 county of Manitowoc authorizes the Soil and Water Conservation Department Director, or his
37 designee, to apply for and accept a DATCP Producer-Led Watershed Protection grant in an amount
38 up to \$7,000.00 for the Seven Rivers Soil Cooperative project; and
39

40
41 BE IT FURTHER RESOLVED the Soil and Water Conservation Department will meet the
42 financial obligations necessary to fully and satisfactorily complete the deliverables as outlined in
43 the grant application and any agreements entered into pursuant thereto; and
44

45 BE IT FURTHER RESOLVED that the director of the Manitowoc County Soil and Water
46 Conservation Department, or his designee, is hereby authorized and empowered to sign documents
47 and take actions necessary to undertake, direct, and complete the grant process including, but not
48 limited to financial assistance, submitting grant applications, reimbursements and reports with
49 grant providers, and to submit other documentation as necessary to complete agreements/contracts;
50 and
51

52 BE IT FURTHER RESOLVED, that Soil and Water Conservation Department Director is
53 further authorized to apply for and accept additional grant funds related to the Seven Rivers Soil
54 Cooperative for the next (2) years, subject to county board approval for budget amendment if
55 applicable.

Dated this 20th day of February 2023.

Respectfully submitted by the
Land Conservation Committee

Catherine Wagner, Chair

FISCAL IMPACT: No tax levy impact. If the grant is approved, increases revenues and
associated expenses by an equal amount.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the
entire county board. Reviewed and approved as to form by Corporation
Counsel. _____

APPROVED:

Bob Ziegelbauer, County Executive

Date

RESOLUTION AUTHORIZING WEST FOUNDATION GRANT

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Ruth St. John and John Dunham West Foundation, Inc. (“West
2 Foundation”) awards grants to arts and humanitarian, cultural, and civic organizations centered on
3 the Lakeshore area; and
4

5 WHEREAS, the University of Wisconsin Division of Extension Manitowoc County
6 (“UWEX Manitowoc County”) fosters civic leadership, empowering citizens to make positive,
7 transformative changes in their communities; and
8

9 WHEREAS, UWEX Manitowoc County works with community partners to address food
10 insecurity by increasing access to healthy affordable culturally appropriate safe food through
11 farmers markets and community gardens; and
12

13 WHEREAS, food insecurity is the limited or unknown availability of nutritional,
14 affordable, culturally appropriate, and safe food for everyone in a household to meet their basic
15 needs; and
16

17 WHEREAS, Manitowoc County is home to 8,000 people eligible for Supplemental
18 Nutrition Assistance Program, as well as seven census tracts where 30% or more of the residents
19 are under 200% of the federal poverty level indicating low-income people with limited access to
20 healthy food; and
21

22 WHEREAS, UWEX Manitowoc County desires to apply for a grant from the West
23 Foundation to pay for a plan to provide sustainability to programs providing electronic benefits
24 transfer (“EBT”) machines at the farmer’s market as well as to prepare marketing materials,
25 acquire services, educate market vendors, hire interns, and perform other work as outlined as in
26 the grant proposal; and
27

28 WHEREAS, after careful consideration and review, the UW-Extension, Education, and
29 Agriculture Committee recommends UWEX Manitowoc County pursue a grant from the Ruth St.
30 John and John Dunham West Foundation, Inc. in an amount not to exceed \$9,900.00;
31

32 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
33 county of Manitowoc authorizes the UWEX Manitowoc County Area Extension Director to apply
34 for and accept a grant from the Ruth St. John and John Dunham West Foundation, Inc. in an
35 amount not to exceed \$9,900.00 to be used to create a plan to provide sustainability to programs
36 providing electronic benefits transfer (“EBT”) machines at the farmer’s market as well as to
37 prepare marketing materials, acquire services, educate market vendors, hire interns, and perform
38 other work as outlined as in the grant proposal; and
39

40 BE IT FURTHER RESOLVED that the UWEX Manitowoc County Area Extension
41 Director, or his or her designee, is authorized to sign documents and take actions necessary to
42 complete the project as authorized in the grant application; and
43

44 BE IT FURTHER RESOLVED that the Finance Director is directed to record such
45 information in the official books of the County for the year ending December 31, 2024 as may be
46 required with carryover to 2025.

Dated this 20th day of February 2024.

Respectfully submitted by the
UW-Extension, Education, and Agriculture
Committee

Catherine Wagner, Chair

FISCAL IMPACT: No levy impact. Increases revenues and expenses by offsetting amounts.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the
entire county board. Reviewed and approved as to form by Corporation
Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION AUTHORIZING ADDITION OF 4.0 FULL-TIME
EQUIVALENT HUMAN SERVICES EMPLOYEES**
(Safety Service Specialist)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the mission of the Human Services Department's Child and Family Services
2 Unit is to protect the safety of children; and
3

4 WHEREAS, to support this mission, the Child and Family Services Unit coordinates and
5 provides services to families at risk of abuse or neglect in an effort to provide permanency for each
6 child through family focused intervention; and
7

8 WHEREAS, the Human Services Department currently uses four full time contracted
9 employees to support that mission through in-home safety services; and
10

11 WHEREAS, the result of a Manitowoc County Worker Determination process indicated
12 these contracted employees should be treated as Manitowoc County employees; and
13

14 WHEREAS, on January 10, 2024, the U.S. Department of Labor published a final rule,
15 effective March 11, 2024, revising the Department's guidance on how to analyze who is an
16 employee or independent contractor under the Fair Labor Standards Act (FLSA) and this change
17 more tightly defines what a contracted worker is versus an employee; and
18

19 WHEREAS, the risks to the County leaving this employment relationship as-is include the
20 assumption of any violations, potential exposure for benefits, and other FLSA penalties; and
21

22 WHEREAS, it is more cost effective for the County to employ the four full-time employees
23 directly as Safety Service Specialists; and
24

25 WHEREAS, after careful consideration and review, the Human Services Board and the
26 Personnel Committee recommends that 4.0 FTE Safety Service Specialist positions be created to
27 replace the contracted personnel currently performing the same duties;
28

29 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
30 county of Manitowoc authorizes the creation of 4.0 FTE Safety Service Specialist positions in the
31 Human Services Department; and
32

33 BE IT FURTHER RESOLVED that the 2024 Full-Time Equivalent Report (FTE) by
34 Department included in the 2024 Adopted Annual Budget Book is amended to include the new 4.0
35 FTE Safety Service Specialist positions; and
36

37 BE IT FURTHER RESOLVED that the Finance Director is directed to record such
38 information in the official books of the County for the year ending December 31, 2024 as may be
39 required.

Dated this 20th day of February 2024.

Respectfully submitted by the
Personnel Committee

Susie Maresh, Chair

Human Services Board

Jim Brey, Chair

FISCAL IMPACT: No levy impact. Anticipated savings of approximately \$3,145 per position.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Sufficient funds have been appropriated for this position and only a majority
vote is required pursuant to MCC § 5.01(3)(f). Reviewed and approved as
to form by Corporation Counsel. _____

APPROVED:

Bob Ziegelbauer, County Executive

Date