

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, January 10, 2024

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors R. Gerroll, K, Sitkiewitz D. Weiss, D. Klein, D. Zimmer

Absent & Excused: None

Other County Board Members Present: Supervisor P. Hacker

Staff Attending: C. Breit, L. Kalista, J. Reisenbuechler, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Chair Gerroll.

Minutes Minutes were reviewed from the December 13, 2023 Committee meeting after which a motion was made by Sitkiewitz, seconded by Weiss to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker There were no donations to approve for the prior month.

Ethics Code Reports There were no ethics code reports to approve from the prior month.

Public Comment The Committee Chairperson called for public comment three times. No public comment was made.

Annual Update by UWGB Manitowoc Campus CEO Jamie Schramm
CEO Schramm updated the Committee on the facility status as well as enrollment numbers, initiatives, and community outreach happening at the campus. Discussion.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

MRF Manager Jon Reisenbuechler gave a report on the recycling markets and handouts included in the committee packet. Discussion.

Drug Disposal 2023 – Final Results

Reisenbuechler reported on the 2023 Manitowoc County Program results, noting in 2,056 pounds of medications were collected in 2023. Reisenbuechler also reported on the National DEA Medications Takeback results where Wisconsin led the nation with over 53,000 pounds of medications collected. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2024 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2024 Capital Projects included in the committee packet. Discussion.

Pay Request(s) for Capital Projects

There were no Capital Project Pay Requests to approve for this meeting.

Bid Results – Human Services Hamilton St. Building HVAC Condensing Unit & Coil Replacement

The committee reviewed the bids for the Human Services Hamilton St. Building HVAC Condensing Unit & Coil Replacement. A motion was made by Zimmer, seconded by Weiss to award the project to the low bidder, Schaus Mechanical at a cost of \$33,560.00. Motion carried unanimously.

Bid Results – Law Enforcement Center Make-up Air Unit Replacement

The committee reviewed the bids for the Law Enforcement Center Make-up Air Unit Replacement. A motion was made by Sitkiewitz, seconded by Klein to award the project to the low bidder, Schaus Mechanical at a cost of \$27,286.00. Motion carried unanimously.

Courthouse Dome Renovation Project

Neuser reported on the architectural interviews held with the firms that were short-listed after the initial Request for Proposals Scoring Results, with Strang Architects being the consensus choice of the interview panel. Discussion.

A motion was made by Weiss, seconded by Sitkiewitz, to award the contract for professional services to Strang Architects if and when a funding resolution for this project is approved by the County board. Motion passed unanimously.

Courthouse Windows and HVAC System Replacement Project

Neuser reported that a funding resolution for this project will be forwarded from the Finance Committee to the County Board for the January County Board Meeting, based on the funding document in the meeting packet. Discussion.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:**Report on Activities and 2024 Capital projects**

Neuser reported on the status of the 2023 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet, noting the ESInet / NG (Next Generation) 911 Upgrade has been successfully completed as well as the Public Safety Radio Microwave Project. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:**Operations/Projects – Update**

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities included in the committee packet, noting the recent successful completion of the Human Services Client Portal Project. Discussion.

Update on Cyber Security Initiatives

Kalista reported on the Cyber-security report and Managed Security Operations Center. Discussion.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:**Report on Activities**

Breit reported on the Expo January Events Calendar and 2024 Capital Projects included in the committee packet. Supervisor Sitkiewitz reported on the outcomes of the last Expo Board meeting and commended retiring Expo Board Chairman Jerry Vetting for his 20-plus years of service on the Expo Board.

Finance Director's Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

ADJOURNMENT

Motion was made by Zimmer, seconded by Sitkiewitz to adjourn the meeting at 5:16 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Klein