



MANITOWOC COUNTY
PUBLIC SAFETY COMMITTEE
AMENDED MEETING NOTICE

DATE: Wednesday, February 8, 2023

TIME: 5:00 p.m.

PLACE: Manitowoc County Communications and Technology Building
Room 111, 1024 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

Attendees are reminded that cell phones should be placed on silent in consideration of all.

The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of December 14, 2022 committee meeting minutes.
3. Correspondence:
 - a. Sheriff Office Monthly Reports
 - b. Monthly Financial Reports
4. Public Comment.
5. *Action regarding Resolution Alerting the Public of the Dangers of Fentanyl.*
6. Departmental Update: Emergency Management, Director Kayla Beckerdite
 - a. Operational Report
 - b. Joint Dispatch Tour (not open to members of the public)
7. Return to meeting room for Tour related discussion, question and answer period.
8. Next meeting: Wednesday, March 8, 2023.
9. Adjournment.

Date: February 1, 2023

Amended: February 3, 2023

James Falkowski, Chairperson

Prepared by: Patricia Koppa
Register in Probate

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County Public Safety Committee
Manitowoc County Communications and Technology Building

February 8, 2023 5:00 p.m.

Attendance: Present: Chairperson James Falkowski, Supervisor Leo Naidl, and Supervisor Norb Vogt along with County Board Chair Tyler Martell.

Excused: Supervisor Nick Muench and Supervisor Mark Linsmeier

Others in attendance: Patricia Koppa, Supervisor Paul Hacker, Lieutenant Dave Remiker, Emergency Management Director Kayla Beckerdite and Betsy Olson.

Chair James Falkowski called meeting to order at 5:00 p.m. Roll call circulated.

Minutes of prior meeting: Chair Falkowski asked if there were any changes or corrections to the minutes of the prior meeting on December 14, 2022. None were offered. Chair asked for a motion to approve. Motion was made by Supervisor Norb Vogt, seconded by Supervisor Leo Naidl and unanimously approved.

Chair Falkowski noted that the Sheriff's monthly report, the monthly financials plus summary had been shared. No questions on reports and no other communications were received. Called for public input three times, no one asked to speak. Closed public input at 5:01.

Chair Falkowski presented a Resolution Alerting the Public of the Dangers of Fentanyl. He was prompted to learn more following the recent death of a drug court graduate from a Fentanyl overdose. Talking with involved individuals including the Sheriff, the Coroner and Director of the Health Department, he was struck by the prevalence and danger of the drug. This prompted further research and a desire to be sure citizens and others were aware.

Supervisor Falkowski noted that he has heard Lieutenant Remiker on the radio shows discussing the concerns. Chair Falkowski noted that there must be repeated emphasis. More discussion followed including participation by County Board Chair Martell. The Resolution, if passed, should be sent to the other counties as well as to legislative officials and others at the State level. Discussed possible issue of a Proclamation.

Supervisor Naidl moved to amend the resolution to add that it be sent to other counties. Supervisor Vogt seconded the motion to amend. Motion passed. Chair will have the Resolution revised for consideration at the next meeting.

Department Reports:

Lieutenant Dave Remiker was asked to report and add any commentary regarding the resolution. He thanked the committee for trying to raise awareness. Gave some background regarding the Drug Task Force and his time with the unit. Drugs are an ever changing and constant threat. This Fentanyl epidemic is extremely dangerous. The extensive addiction levels have a history in pain clinics prescribing massive quantities of drugs and individuals needing an alternative. The Task Force is focusing on mid to upper level distribution networks and has an excellent relationship with federal and state agencies. Successfully halted some trafficking in the area coming from Milwaukee and Chicago. Lieutenant Remiker noted that we cannot arrest our way out of this. We have to continue providing treatment and supporting recovery. The community is key.

Chair Falkowski asked about dangers to the officers in this situation. Lieutenant Remiker noted that equipment has been obtained with grant funds to help protect officers in multiple ways. Also discussed the mixing of Fentanyl into other substances. Officers have found test strips among the property of users. Many addicts only sell in order to support their habits and are stuck in the addiction cycle.

Committee thanked Lieutenant Remiker and moved to a report from Kayla Beckerdite. Director Beckerdite began by introducing her recently hired deputy, Betsy Olson. 2023 will be a busy year with multiple drills regarding the nuclear plant. The operational center technology updates have been completed. Explained how the update allows display of information from multiple sources. The new Mobile Command Unit should arrive in March and training will begin immediately. Bill Manis will assist in this process. Anticipate Committee will be able to inspect the vehicle in September.

Discussed Joint Dispatch staffing. Have been very short staffed for a period and will remain light for a few more months. Both Ms. Beckerdite and Ms. Olson assist in dispatch as well as the supervisors.

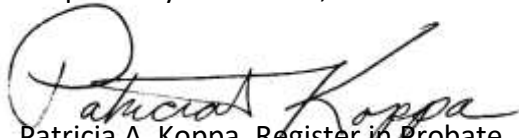
Chair Falkowski asked for a motion to recess to tour the Joint Dispatch Center. Supervisor Naidl so moved and Supervisor Vogt seconded. Meeting was recessed at 5:53.

Tour was informative and included demonstration of the 911 text messaging capabilities.

Returned to session at 6:49. There were no questions. Noted that the next meeting would be March 8 with a visit with the Coroner to the morgue.

Supervisor Naidl moved to adjourn; Supervisor Vogt seconded. Meeting was adjourned at 6:51 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Patricia A. Koppa". The signature is written in a cursive style with a large initial "P" and "K".

Patricia A. Koppa, Register in Probate

For Supervisor Norb Vogt, Committee Secretary



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

DATE: Wednesday, March 8, 2023

TIME: 5:00 p.m.

PLACE: Manitowoc County Communications and Technology Building
Room 111, 1024 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

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The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of February 8, 2023 committee meeting minutes.
3. Correspondence:
 - a. Sheriff Office Monthly Reports
 - b. Sheriff Annual Report
 - c. Monthly Financial Reports
4. Public Comment.
5. Discussion and action regarding Resolution Accepting 2023 COPS Anti-heroin Grant and COPS Anti-methamphetamine Grant.
6. Discussion and action regarding Resolution Alerting the Public of the Dangers of Fentanyl.
7. Departmental Update: Coroner Curt Green.
 - a. Operational Report.
 - b. Morgue Tour (not open to members of the public).
8. Return to meeting room for Tour related discussion, question and answer period.
9. Next meeting: Wednesday, April 12, 2023
10. Adjournment.

Date: March 2, 2023

James Falkowski, Chairperson

Prepared by: Patricia Koppa
Register in Probate

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Public Safety Committee
Manitowoc County Communications and Technology Building

March 8, 2023 5:00 p.m.

Attendance: Present: Chairperson James Falkowski, Supervisor Nick Muench, Supervisor Leo Naidl, and Supervisor Norb Vogt.

Excused: Supervisor Mark Linsmeier

Others in attendance: Patricia Koppa, Coroner Curt Green, Chief Deputy Brian Nack and Lieutenant Dave Remiker.

Chair James Falkowski called meeting to order at 5:00 p.m. Roll call circulated.

Minutes of prior meeting: Chair Falkowski asked if there were any changes or corrections to the minutes of the prior meeting on February 8, 2023. None were offered. Chair asked for a motion to approve. Motion was made by Supervisor Norb Vogt, seconded by Supervisor Leo Naidl and unanimously approved.

Chair Falkowski noted that the Sheriff's monthly report, the monthly financials plus summary had been shared. This month there was also the Sheriff's Annual Report. No questions on reports and no other communications were received.

Called for public input three times, no one asked to speak. Closed public input at 5:01.

Chair Falkowski presented Resolution Accepting 2023 COPS Anti-heroin Grant and COPS Anti-methamphetamine Grant. All had reviewed and no discussion. Motion made by Supervisor Nick Muench, seconded by Supervisor Vogt and all approved. Chair thanked Chief Deputy Brian Nack for attending in the event there had been any questions.

Next the Chair brought forth the Resolution Alerting the Public of the Dangers of Fentanyl. The changes discussed in February have been made. Supervisor Vogt moved to approve the resolution. Supervisor Naidl seconded the motion. Upon vote, motion passed.

Department Reports:

Curt Green reported regarding the Coroner's office. Began with summary of death investigations when the office is involved. Noted that the depth required is reflected in the budget, where even after corrections of an error from 2022, there is a \$17,000 overage. That figure is directly tied to the complicated testing needed to identify the cause of death in some cases. It is not always evident what drug causes an overdose and special testing is required. Currently at least eight (8) different synthetic drugs are in the community and these are not part of the standard testing regimen. There are multiple instances of mixed drug toxicity.

The Coroner reviewed the history of opioid addiction in Manitowoc County and its tie to the prior pain clinics. The prosecution of those involved, while not resulting in convictions, did close the clinics. But many were already addicted and this is still seen among those using today as seen in the deaths directly and indirectly related to drug use. One of the difficulties is the delay between a death and a final result from the testing. But by working closely with the Drug Task force, there can be prosecutions in some cases.

Committee then generally discussed the equipment used in autopsies and how the new full body CT Scans will have an impact long term. Currently only limited availability as there isn't one closer than Milwaukee.

Chair Falkowski asked for a motion to recess to tour the morgue. Supervisor Muench so moved and Supervisor Vogt seconded. Meeting was recessed at 5:30.

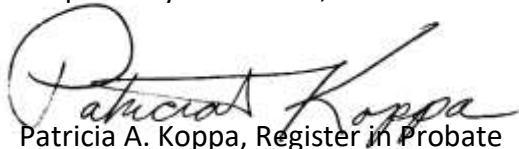
Tour was informative. All thanked the coroner for the opportunity.

Returned to session at 6:20. Discussed some of the possibilities for future cooperation with other counties. Noted that when hiring a new deputy, they must go on a ride along before being hired. Most cases are straight forward, but there is much to understand regarding how to treat the scene and interact with the family of the deceased. Coroner also noted that this term (which is 4 years and has just begun) will be his last. There will be decisions to make as to continuing with a Coroner or moving on to having a Medical Examiner and what that entails. Chair again thanked Mr. Green for his time.

Next meeting will be April 12 and will have District Attorney Jacalyn LaBre show her office to the Committee.

Supervisor Naidl moved to adjourn; Supervisor Vogt seconded. Meeting was adjourned at 6:31 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Patricia A. Koppa". The signature is written in a cursive style with a large, looped initial "P".

Patricia A. Koppa, Register in Probate

For Supervisor Norb Vogt, Committee Secretary



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

DATE: Wednesday, April 12, 2023

TIME: 5:00 p.m.

PLACE: Manitowoc County Communications and Technology Building
Room 111, 1024 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

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2. Consideration and correction, if any, of March 8, 2023 committee meeting minutes.
3. Correspondence:
 - a. Sheriff Office Monthly Reports
 - b. Monthly Financial Reports
4. Public Comment.
5. Departmental Update: District Attorney Jacalyn LaBre.
 - a. Operational Report
 - b. Office Tour (not open to members of the public)
6. Return to meeting room for Tour related discussion, question and answer period.
7. Peace Officers Memorial ceremony, Monday, May 15th @ 2:45 p.m.
8. Next meeting: Wednesday, June 14, 2023 Annual Jail Inspection
9. Adjournment.

Date: April 4, 2023

James Falkowski, Chairperson

Prepared by: Patricia Koppa
Register in Probate

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Public Safety Committee
Manitowoc County Communications and Technology Building

April 12, 2023 5:00 p.m.

Attendance: Present: Chairperson James Falkowski, Supervisor Nick Muench, Supervisor Leo Naidl, and Supervisor Norb Vogt.

Excused: Supervisor Mark Linsmeier

Others in attendance: Patricia Koppa, District Attorney Jacalyn LaBre

Chair James Falkowski called meeting to order at 5:00 p.m. Roll call circulated.

Minutes of prior meeting: Supervisor Norb Vogt moved to approve the minutes of the March 8 meeting with the motion seconded by Leo Naidl. Motion passed.

Chair Falkowski reviewed the regular correspondence.

Called for public comment; being none, closed at 5:01

Department report by District Attorney Jacalyn LaBre. Case filings are an interesting data point. After exceeding 1000 felony filings in 2021, the figure was 931 in 2022 along with 617 misdemeanor cases and 502 criminal traffic matters. Looking back at historical references – 427 felonies in 2000 and back in 1980 approximately 600 criminal cases of all types.

August 1 is the beginning of having four circuit court branches and will see the staff covering more rooms at any point in the day. Additionally, there will be staff changes as it is an assistant district attorney that has been elected judge. Fortunately, a former intern is interested in working in the office. This will be a new law school graduate and work traffic cases as he learns the process.

Another change for 2023 is the digitization of their current cases; Attorneys will have paper on demand rather than everything on paper and in a file folder resulting in cost savings. Older files that must be maintained are being moved to long term storage. The resulting physical space will allow some reconfiguring of the office to optimize workflow.

Attorney LaBre noted that it is state budget time. The biggest item is proposed increased salaries for assistant district attorneys. This is needed to allow offices around the state to attract and retain high level talent. Support from local officials regarding such funding is appreciated.

Victims Rights week will be recognized with signage in the courthouse and activities planned by other organizations as April is also Sexual Assault Awareness month and Child Abuse Prevention month. May will include the Law Enforcement Officer Remembrance Day ceremony.

Upon questions from the supervisors, DA LaBre noted the funding for the DA computer system is in the governor's proposed budget. She is not aware of any discussion regarding cutting that as previously feared. Drugs remain the driving force behind the felony filings, but cybercrime, including crimes against children is also significant. Another consideration is that fewer crimes go unsolved.

Meeting recessed at 5:22 for tour of DA offices at the courthouse. Reconvened at 5:48.

During the tour, saw the new carpeting, changes in layout due to file removal and the layout of the offices. Space for the support staff is tight.

Announcements: Chair Falkowski emphasized the importance of the Peace Officers Memorial, urging attendance by anyone able to do so. That will be on May 15 at 2 pm. No committee meeting in May. Next meeting is the jail inspection tour on June 14.

Motion to adjourn by Supervisor Nicholas Muench, second by Supervisor Naidl. Adjourned at 5:50 p.m.

Respectfully Submitted


Patricia A. Koppa, Register in Probate

For Supervisor Norb Vogt, Committee Secretary



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

DATE: Wednesday, June 14, 2023

TIME: 5:00 p.m.

PLACE: Manitowoc County Communications and Technology Building
Room 111, 1024 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of April 12, 2023 committee meeting minutes.
3. Correspondence:
 - a. Sheriff's Office Monthly Reports.
 - b. Monthly Financial Reports.
4. Public Comment.
5. Discussion and action as required regarding Resolution Accepting FEMA Hazard Mitigation Grant - Manitowoc County Hazard Mitigation Plan Update.
6. Report from Sheriff Dan Hartwig:
 - a. Budget and Staffing Update.
 - b. Jail Inspection Tour.
7. Next meeting announcement August 9, 2023 – Judge Lambrecht and Clerk of Court April Higgins.
8. Adjournment.

Date: June 8, 2023

James Falkowski, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
Manitowoc County Communications and Technology Building

June 14th, 2023 5:00 p.m.

Attendance: Present: Chairperson James Falkowski, Supervisor Nick Muench, Supervisor Leo Naidl, Supervisor Norb Vogt, Supervisor Mark Linsmeier

Others in attendance: Supervisor Paul Hacker, Supervisor Bonnie Shimulunas, Sheriff Dan Hartwig, Corrections Andrew Lacrosse, Corrections Jack Valukas

Chair Falkowski called meeting to order at 5:00 p.m. Roll call circulated.

Minutes of prior meeting: Chair Falkowski asked if there were any changes or corrections to the minutes of the prior meeting. None were offered and approved by motion of Linsmeier and Naidl.

The Chair noted that the Sheriff's monthly report, monthly financials, plus Quartile data update from the coroner's office and the resolution on our agenda tonight: were sent to all members.
No questions on reports or other communications.

The call for public input was declared three times, no one asked to speak. Closed public input at 5:03.

Chair Falkowski presented Resolution Authorizing Acceptance of Hazard Mitigation Plan Updates Grants. All had reviewed it and preceded by motion, made by Supervisor Nick Muench, seconded by Supervisor Naidl to approve the resolution, all approved.

Department Reports:

Sheriff Hartwig presented a status reporting for all components of the department.

Sheriff Administration

Likelihood the need to adjust the fee structure soon to be presented in the near future.

Will be looking at Civil process, jail, deputy contracted service fees. Budget is looking good because staffing has improved.

Large projects for 2023 are almost complete

1. Conference Room a is completed – updated 30-year-old equipment modern conference room now
2. New side arms with optics for entire agency

Training

- Deputies are going through their handgun qualification
- K9 legal update for both handlers
- Mobile field force instructor, Brining a regional course to Manitowoc – Operator level
- Crisis intervention team Training (10 staff – patrol and jail)
- Division of criminal investigations Human trafficking school – Detective Radke
- Executive leadership institute Course through FBI LEEDA - Hosting in Manitowoc – 4 staff attending
- MTSO/MTPD Hosting Annual WLECA Conf (K9 Handlers Association)– Sept 2023
- Hosting Operation Rush Conference – Sept 2023 with 4 free spots for Sheriff's staff
- Sheriff attended FLETC's Leadership Academy in April.

Operations

Lt Jason Jost is Transferring to Bailiff and currently recruiting for his replacement.

Operations Hiring:

Recruitment process is now open we anticipate 8 openings in the next year and half with retirements.

Hoping for a better lateral transfer agreement and academy sponsoring. As of today, only 13 applicants and only 3 are qualified right now. We have been fully staffed on this side of the office for 1.5 years, but coming to an end.

Notable cases in the county from Detectives:

National Center for Missing and Exploited Children (NCMEC) Tips – Several Coming in – very busy with them.

Sextortion cases are starting to hit Manitowoc County

Scams (Bitcoin / grandparent scams)

Jail

Staffing

Opening recruiting process. Currently one position down with three people in field training and two staff out on medical leave. We are no where near where we were last year with staff.

Two sgts are leaving this month one out of state and the other took a position with the Manitowoc Police Dept.

One recent promotion- Justin Dunn promoted from CO to Sgt.

Jail Administration will provide further update and answer questions on the jail inspection.

Metro Drug Updates:

- In the last month, fed convictions on 2 local subjects for fentanyl distribution. Each subj received 4 years fed sentence.
- One conviction for meth distribution and felon firearm possession. 8 years fed sentence
- One grand jury indictment for local large quantity meth case/seizure
- One grand jury indictment for a Milw subj arrested on T/S in Mtwc County and seizure of narcs. Metro follow-up and conducted SW in Milw resulting in add'l drug seizure and firearm seized.
- USMS TFO's made 64 arrests since Jan 1. Locations assisted include Appleton, Neenah, Sheboygan, Marinette, Green Bay.

Chair Falkowski directed the meeting now to conduct the Jail inspection with the committee and other County supervisors present at 5:30 PM

Our inspection under Wisconsin Statute, did confirmed the safe and healthy corrections operation in our county. The findings were submitted and found no anomalies with the operation.

The committee extended their appreciation for the Sheriff's detailed briefing, and the steadfast challenges and risks the department faces about the safety and well-being of our county. The jail inspection and staff also deserve accolades for serving the county with professionalism, diligence, well-mannered composure carrying the duties for the county.

Supervisor Naidl moved to adjourn; Supervisor Linsmeier seconded. Meeting and jail inspection was adjourned at 6:37 p.m.

No meeting in July and our Next meeting will be August 9th with Judge Anthony Lambrecht and Clerk of Court April Higgins. With observation of the new courtroom and Clerk of Court office space.

Respectfully Submitted

Supervisor Norb Vogt, Committee Secretary



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

DATE: Wednesday, August 9, 2023

TIME: 5:00 p.m.

PLACE: Manitowoc County Communications and Technology Building
Room 111, 1024 S. 9th Street, Manitowoc, WI 54220

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1. Call to order and roll call.
2. Consideration and correction, if any, of June 14, 2023 committee meeting minutes.
3. Correspondence:
 - a. Sheriff's Office Monthly Reports
 - b. Monthly Financial Reports
4. Public Comment.
5. Judge Jerilyn Dietz introducing Judge Anthony Lambrecht, Br. 4 Circuit Court.
6. Report from Clerk of Court April Higgins.
7. Adjourn for tour of Clerk of Court office, new court suite and related areas (County Board members only).
8. Return to meeting room, resume public session.
9. Next meeting announcement September 13, 2023 – Kayla Beckerdite, Emergency Command Vehicle viewing.
10. Adjournment.

Date: August 3, 2023

James Falkowski, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
Manitowoc County Communications and Technology Building

August 9th, 2023 5:00 p.m.

Attendance: Present: Chairperson James Falkowski, Supervisor Nick Muench, Supervisor Leo Naidl, Supervisor Norb Vogt, Supervisor Mark Linsmeier.

Others in attendance: Judge Anthony Lambrecht, Judge Jerilyn Dietz, Patricia Koppa.

Chair James Falkowski called meeting to order at 5:01 p.m. Roll call circulated.

Minutes of prior meeting: Chair Falkowski asked if there were any changes or corrections to the minutes of the prior meeting from June 14. None were offered and minutes were approved upon motion of Supervisor Leo Naidl and second by Supervisor Mark Linsmeier.

The Chair noted that the Sheriff's monthly report, and the monthly financials were sent to all members. Chair made some suggestions regarding reviewing reports. No questions on reports or other communications.

The call for public input was noted, but there was no one present to speak. Closed public input at 5:03 p.m.

Chair Falkowski introduced the Judges. Judge Dietz again thanked Committee for interest in the judiciary. Judge Lambrecht, first judge for the newly created Branch 4, gave a little of his background. Most recently served 5 years as an Assistant District Attorney and the 8 years prior to that as public defender. Law school represented embarking on a second career path as he had previously served as both a police officer and Sheriff's Deputy. Has a broad view of the criminal system. Has spent first two weeks observing other judges though he has full authority since being sworn in on August 1, 2023. Noted a few kinks with the new branch related to technology, but otherwise expects the new courtroom suite to meet the Court's needs. Has a full case load as a portion of the other branches cases were reassigned to him; this required a review in order that he not have appeared for State or as defense counsel.

Department Reports:

Clerk of Court April Higgins called and asked to be rescheduled. Arrangements will be made.

Moved to Courthouse to view the new Branch and since there is time, Commissioner Koppa's offices and the Commissioner Courtroom (B-15).

Next meeting will be September 13 with Emergency Management and the new command vehicle.

Supervisor Nick Muench moved to adjourn; Supervisor Linsmeier seconded. Meeting was adjourned at 5:42 p.m.

Respectfully Submitted
Patricia Koppa for
Supervisor Norb Vogt, Committee Secretary



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

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TIME: 5:00 p.m.

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2. Consideration and correction, if any, of August 9, 2023 committee meeting minutes.
3. Correspondence:
 - a. Sheriff's Office Monthly Reports
 - b. Monthly Financial Reports
4. Public Comment.
5. Report from Kayla Beckerdite, Emergency Services Director and Emergency Command Vehicle viewing.
6. Next meeting announcement 10/11/2023 – Updates from April Higgins, Clerk of Circuit Court and Patricia Koppa, Register in Probate.
7. Adjournment.

Date: September 7, 2023

James Falkowski, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
Manitowoc County Communications and Technology Building

September 13, 2023 5:00 p.m.

Attendance: Present: Chairperson James Falkowski, Supervisor Nick Muench, and Supervisor Norb Vogt.
Excused: Supervisor Leo Naidl, Supervisor Mark Linsmeier.

Others in attendance: Supervisor Paul Hecker, Nancy Slattery, Kayla Beckerdite, Patricia Koppa.

Chair James Falkowski called meeting to order at 5:00 p.m. Roll call circulated.

Minutes of prior meeting: Chair Falkowski asked if there were any changes or corrections to the minutes of the prior meeting from August 9, 2023. None offered and the minutes were approved upon motion of Supervisor Nick Muench and second by Supervisor Norb Vogt.

The Chair noted that the Sheriff's monthly report, and the monthly financials were sent to all members. Additionally forwarded the quarterly report from the Coroner.

Call for public input. Nancy Slattery noted she has question for jail administration and will follow up directly. Wants to be certain they will again notify inmates of how to vote if they are eligible to do so for upcoming elections as was done for prior cycle. Closed public input at 5:03.

Chair Falkowski asked Kayla Beckerdite, Emergency Services director for an update. As to Joint dispatch, staffing has greatly improved over last few months. Compensation increase has made a significant difference. Full staffing is 21. There are 16 fully trained, two currently in training, another 2 starting in October. There is a retirement for December but there are applications in the works for the two additional hires by the November training cycles. Have found it works best to stagger training. There are no plans for new trainers, but training the trainers is ongoing.

Emergency Management: Ms. Beckerdite will be leaving Manitowoc County effective October 5 to return to Iowa working with Homeland Security. A deputy director has been hired and they will have about 10 days together. A former member of the USAF, Brendan Riley has experience with nuclear energy and law enforcement from his years in the service and will be a good fit. The year has been busy with the Hazard Mitigation plan update cycle beginning and the various nuclear exercises recently completed. Members of Emergency Management and the Sheriff's department were given positive call outs for exceptional performance. Going forward will need to work on readying the "next level" personnel as it won't commonly be the best trained person that happens to be on duty if something took place.

Meeting will adjourn prior to viewing the Emergency Management command vehicle. Supervisor Nick Muench moved to adjourn; Supervisor Vogt seconded. Meeting was adjourned at 5:22 p.m.

Respectfully Submitted
Patricia Koppa for
Supervisor Norb Vogt, Committee Secretary

Note: Command vehicle is impressive and a great asset to the community and all those involved in planning.



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

DATE: Wednesday, October 11, 2023

TIME: 5:00 p.m.

PLACE: Manitowoc County Communications and Technology Building
Room 111, 1024 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of September 13, 2023 committee meeting minutes.
3. Correspondence:
 - a. Sheriff's Office Monthly Reports
 - b. Monthly Financial Reports
4. Public Comment.
5. Department report from April Higgins, Clerk of Circuit Court and related discussions.
6. Department report from Patricia Koppa, Register in Probate and related discussions.
7. Next meeting announcement 11/8/2023 – Family Court Commissioner Luke LeFevre and Sheriff Dan Hartwig.
8. Adjournment.

Date: October 2, 2023

James Falkowski, Chairperson

Prepared by: Patricia Koppa
Register in Probate

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County Public Safety Committee
Manitowoc County Communications and Technology Building

October 11, 2023 5:00 p.m.

Attendance: Present: Chairperson James Falkowski, Supervisor Nick Muench, Supervisor Leo Naidl, and Supervisor Norb Vogt.

Excused: Supervisor Mark Linsmeier.

Others in attendance: Patricia Koppa.

Chair James Falkowski called meeting to order at 5:02 p.m. Roll call circulated.

Minutes of prior meeting: Chair Falkowski asked if there were any changes or corrections to the minutes of the prior meeting from September 12, 2023. None offered and the minutes were approved upon motion of Supervisor Norb Vogt and second by Supervisor Leo Naidl.

The Chair noted that the monthly reports and monthly financials were sent to all members.

Call for public input. William Otto Two Rivers commented that the Mishicot police department facilities are in need of updating for the comfort and benefit of the officers. Supervisor Falkowski thanked Mr. Otto for comments.

Chair Falkowski noted that Clerk of Court April Higgins was unable to attend due to being out of town at conference but will be added to the November 8 agenda along with Family Court Commissioner.

Register in Probate and Circuit Court Commissioner Patricia Koppa spoke about the budget and work of the probate office. Her role as court commissioner is distinct from the duties as register in probate and covers additional areas of the court system. The probate office is responsible for much more than probate. The office is also responsible for guardianships and protective placements, civil commitments and adoptions. As these areas sometimes overlap with cases under the responsibility of the Juvenile Clerk, an employee in the Clerk of Courts office, a new position was requested to focus on those special cases and work as back up to the Juvenile Clerk. It does not appear that position was included in the Executive's budget for 2024. The request will be renewed. The need is great for both offices. The Register in Probate office is often understaffed as commissioner duties have more than doubled over time.

As to the 2023 budget, additional revenue should cover the cost of the LTE position for the back-scanning project necessitated by the office relocation last summer. The project has been more time consuming than anticipated and could go on for months depending on the availability of the scanning employees. Approximately 10 hours per week are spent on this with additional time from Register and Deputy Register as able. To fully process one year took about 40 hours and we have another 8 years left.

Over the long term, filings in the probate office fall within fairly defined ranges. There have been some notable issues of late regarding personal representatives not completing the probate responsibilities; addressing may require policy changes. For example surety bonds may be needed to assure that someone is available to complete administration once the money is depleted due to misuse or distribution. This is in the court's discretion so Ms. Koppa will be consulting with the judges before implementing any thing.

In general, the probate office is running smoothly. There are always things of interest but nothing requiring action of the committee or county board at this time. Supervisors are encouraged to reach out with any questions.

Supervisor Nick Muench moved to adjourn; Supervisor Naidl seconded. Meeting was adjourned at 5:35 p.m.

Respectfully Submitted
Patricia Koppa for
Supervisor Norb Vogt, Committee Secretary



MANITOWOC COUNTY
PUBLIC SAFETY COMMITTEE
AMENDED MEETING NOTICE

DATE: Wednesday, November 8, 2023
TIME: 5:00 p.m.
PLACE: Manitowoc County Communications and Technology Building
Room 111, 1024 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of October 11, 2023 committee meeting minutes.
3. Correspondence:
 - a. Sheriff's Office Monthly Reports.
 - b. Monthly Financial Reports.
4. Public Comment.
5. Introduction of Emergency Services Director, Rhonda Green.
6. *Discussion and action regarding proposed ordinance amendment from Coroner: Ordinance Amending Manitowoc County Code §4.13(9)(a) Coroner's Office Fees to increase the cremation fee.*
7. Department report from April Higgins, Clerk of Circuit Court and related discussions.
8. Department report from Luke LeFevre, Family Court Commissioner and related discussions.
9. Department report from Sheriff Dan Hartwig and related discussions.
10. Next meeting announcement: 12/13/2023 – No meeting, Happy Holidays! 01/10/2024 – Regular meeting.
11. Adjournment.

Date: October 31, 2023
Amended: November 6, 2023

James Falkowski, Chairperson

Prepared by: Patricia Koppa
Register in Probate

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County Public Safety Committee Minutes – **Corrected 11/20/2023**
Manitowoc County Communications and Technology Building

November 8, 2023 5:00 p.m.

Attendance: Present: Chairperson James Falkowski, Supervisor Nick Muench, Supervisor Leo Naidl, and Supervisor Norb Vogt.

Note: Mark Linsmeier is no longer a committee member as he has resigned from the County Board.

Others in attendance: Patricia Koppa, April Higgins, Sheriff Dan Hartwig, Curt Green, Luke LeFevre, Rhonda Green.

Chair James Falkowski called meeting to order at 5:00 p.m. Roll call circulated.

Minutes of prior meeting: Chair Falkowski asked if there were any changes or corrections to the minutes of the prior meeting from October 11, 2023. None offered and the minutes were approved upon motion of Supervisor Norb Vogt and second by Supervisor Leo Naidl with all present voting in favor. (Supervisor Nick Muench was not yet present.)

The Chair noted that the monthly reports and monthly financials were sent to all members.

Call for public input. No one from the public was present. Public input closed at 5:01.

Chair Falkowski Introduced Rhonda Green, the new Emergency Services Director. Ms. Green provided information about her previous experience in Kentucky and how it would assist her in the new role even though the environment is quite different.

Curt Green, Coroner, presented the proposed ordinance increasing the cremation fee. Supervisor Vogt moved to approve sending the Ordinance Amending Manitowoc County Code §4.13(9)(a) Coroner's Office Fees to the full County Board. Supervisor Naidl provided the second. After further discussion, motion passed. (Supervisor Muench arrived for the vote.)

April Higgins, Clerk of Court reported regarding her office. Reviewed duties and responsibilities of the office. Discussed the growth within the court system as far as the rising case load and the addition of fourth Circuit Court Branch. Staffing was tight before and no positions were added other than the judicial assistant for the judge. Covering the courtrooms and getting the case related work done time is a challenge. Everyone is doing their best but there are concerns regarding potential errors or burnout. Ms. Higgins communicates closely with her staff and the judicial officials and others involved to try to keep ahead of such matters. Supervisors asked questions and received additional information. Thanked Ms. Higgins for her report and urged her to convey the committee's appreciation to staff.

Court Commissioner Luke LeFevre reported next. Quick review of his office since he reported last year. Observation that there appears to be an increase in domestic abuse allegations which trigger additional divorce or other family related actions. Explained how the small third floor courtroom is primarily used for zoom appearances as it is too close in proximity for most cases in the event things became heated. However, it is very helpful when B-15 is tied up due to emergency hearings running long. Court ordered mediation services are provided through a Green Bay firm and the cost did not increase as much as was anticipated which helps the budget. Seventy per cent (70%) of the Family Court office budget is covered by a federal child support grant mechanism. That ratio will be reevaluated in 2024. Thanks was again extended for the report and continued efforts to contain the budget.

Sheriff Dan Hartman provided the final report of the evening. Began by noting several awards and recognitions given to deputies in his department over the last few months. There have been several with employment milestones and promotions. The recent pay increase for the correction officers has been effective, but there has been a significant increase for state prison system guards which will likely have an effect over time as trained staff again move around. Information was provided regarding various equipment upgrades. The department has been complimented during various incidents for the response. This included a plane crash and two auto accidents involving fatalities. There have been increases in tips and reports regarding incidents of child sex crimes which are worked by agency detectives. The most recent jail inspection noted that the building was 30 years old so that planning for future work or replacement should be undertaken within the near future. Staff has been very involved in the community and will be in the Holiday parade as well as participating in Shop With A Cop.

There will be some fee increases for 2024, but currently Corporation Counsel is working on how to handle. There are also seven retirements that are anticipated which result in large payouts. As for this year's budget, things look pretty good. ~~Are once again housing state prisoners.~~ *Receiving additional revenue for housing individuals subject to extended supervision holds for probation and parole.* One area of concern is the high cost of extraditions – more than three times the budgeted amount. High cost of medical services has depleted that fund. There may be changes with the retirement status of correction officers, but it would be an election by the individuals to move to protected status. The plan has not yet been adopted so changes are likely to take place. Thanked Sheriff Hartman for his detailed report.

Supervisor Nick Muench moved to adjourn; Supervisor Vogt seconded. Meeting was adjourned at 5:49 p.m.

Respectfully Submitted
Patricia Koppa for
Supervisor Norb Vogt, Committee Secretary