



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, February 7th, 2023

TIME: 4:30 p.m.

PLACE: Manitowoc County Administrative Office Building
1110 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes Dec. 6, 2022 and Dec. 20, 2022, correspondence)
2. Public comment
3. Discussion and possible action regarding reduction of Nutrition Educator FTE (Health Department) from .90 to .80 for the remainder of 2023
4. Discussion and possible action regarding establishment of a Highway Department CDL Training program
5. Discussion regarding 2022 Recruitment/Separation Summary
6. Discussion regarding 2022 Work from Home Hours
7. Update on Sheriff's Department/Emergency Management Recruitment
8. Adjournment

Date: January 31, 2023

Susie Maresh, Chair
By: Chris Eisenschink, Personnel Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Personnel Committee
February 7, 2023

PRESENT: Supervisors Maresh, Heller, Metzger, Behnke, and Neils.

The meeting was called to order at 4:30 p.m.

A motion to approve the minutes of the December 6, 2022 and December 20, 2022 Personnel Committee meeting was made by Supervisor Heller, seconded by Supervisor Metzger and carried, 5-0.

There was no correspondence or public comment.

A motion was made by Supervisor Metzger to approve the reduction of Nutrition Educator FTE (Health Dept) from .90 to .80 for the remainder of 2023. Motion was seconded by Supervisor Behnke and carried, 5-0.

A motion was made by Supervisor Behnke to approve the establishment of a Highway Department CDL Training program. Motion was seconded by Supervisor Neils and carried, 5-0.

Discussion followed regarding recruitment and separation information for 2022. The Personnel Director will bring information on possible exit interview processes to the March 7th meeting.

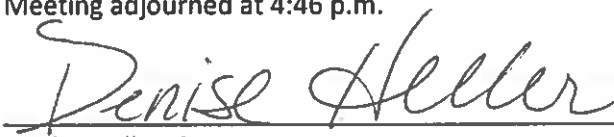
Discussion followed regarding 2022 Work From Home hours.

Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

The next meeting of the Personnel Committee will be Tuesday, March 7th @ 4:30 PM.

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Metzger and carried 5-0.

Meeting adjourned at 4:46 p.m.


Denise Heller, Secretary


Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, March 7, 2023

TIME: 4:30 p.m.

PLACE: Manitowoc County Administrative Office Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding creation of Clinical Division Deputy Director (Human Services Dept.)
4. Discussion and possible action regarding exit interviews
5. Update on preventative care incentives claimed
6. Update on HealthJoy activation/utilization
7. Update on Sheriff's Department/Emergency Management Recruitment
8. Adjournment

Date: February 28, 2023

Susie Maresh, Chair

By: Chris Eisenschink, Personnel Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Personnel Committee
March 7, 2023

PRESENT: Supervisors Metzger, Heller, Behnke, were present; Supervisors Maresh and Neils were excused.

The meeting was called to order at 4:30 p.m.

A motion to approve the minutes of the February 7, 2023 Personnel Committee meeting was made by Supervisor Heller, seconded by Supervisor Behnke and carried, 3-0.

There was no correspondence or public comment.

A motion was made by Supervisor Behnke to approve the creation of a Clinical Division Deputy Director for the Human Services Department and reducing 1 CCS Rehabilitation Specialist that had been approved in the 2023 Budget. Motion was seconded by Supervisor Heller and carried, 3-0.

The subject of exit interviews was tabled. No action was taken.

Discussion followed regarding preventative care incentives paid to employees.

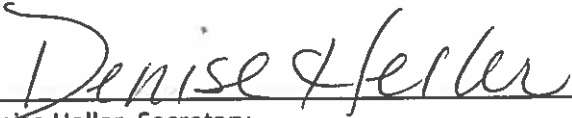
Discussion followed regarding HealthJoy activation statistics.

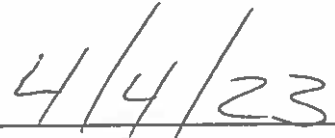
Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

The next meeting of the Personnel Committee will be Tuesday, April 4th @ 4:30 PM.

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Heller and carried 3-0.

Meeting adjourned at 4:45 p.m.


Denise Heller, Secretary


Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, April 4, 2023

TIME: 4:30 p.m.

PLACE: Manitowoc County Administrative Office Building
1110 S 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding hiring of Clinic Services Manager above midpoint (Human Services Dept.)
4. Discussion and possible action regarding implementation of Lateral Transfer Program
5. Discussion and possible action regarding implementation of Employee Referral Program for County positions deemed difficult to fill
6. Update on Assembly Bill 28 regarding WRS status of Corrections Officers
7. Update on flexible schedule implementation
8. Update on Sheriff's Department/Emergency Management Recruitment
9. Adjournment

Date: March 24, 2023

Susie Maresh, Chair

By: Chris Eisenschink, Personnel Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Personnel Committee
April 4, 2023

PRESENT: Supervisors Metzger, Heller, Behnke, and Neils were present; Supervisors Maresh was excused.

The meeting was called to order at 4:30 p.m.

A motion to approve the minutes of the March 7, 2023 Personnel Committee meeting was made by Supervisor Behnke, seconded by Supervisor Heller and carried, 4-0.

There was no correspondence or public comment.

A motion was made by Supervisor Behnke to approve the hiring of a Clinic Services Manager above midpoint for the Human Services Department. Motion was seconded by Supervisor Neils and carried, 4-0.

A motion was made by Supervisor Behnke to approve the creation of a Lateral Transfer Policy to assist in recruitment for positions deemed difficult to fill. Committee approval will be needed each time this process is used. Motion was seconded by Supervisor Heller and carried, 4-0.

A motion was made by Supervisor Behnke to approve the expansion of the Employee Referral Program to all positions in the County deemed difficult to fill. Motion was seconded by Supervisor Neils and carried, 4-0.

Discussion followed regarding Assembly Bill 28 - WRS status of Corrections Officers.

Discussion followed regarding flexible schedule implementation.

Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

The next meeting of the Personnel Committee will be Tuesday, May 2nd @ 4:30 PM.

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Heller and carried 4-0.

Meeting adjourned at 4:55 p.m.



Denise Heller, Secretary



Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, May 2, 2023

TIME: 4:30 p.m.

PLACE: Manitowoc County Administrative Office Building
1110 S 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding waiver of nepotism policy (Human Services Dept.)
4. Discussion and possible action regarding reallocation of CCS Service Facilitator FTE to CCS Administrative Specialist (Human Services)
5. Review of information regarding prior County Board salary structure
6. Update on Assembly Bill 28 regarding WRS status of Corrections Officers
7. Discussion and possible action regarding modification of side letter of agreement with WPPA regarding hiring of experienced law enforcement officers
8. Update on Sheriff's Department/Emergency Management Recruitment
9. Adjournment

Date: April 25, 2023

Susie Maresh, Chair

By: Chris Eisenschink, Personnel Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Personnel Committee
May 2, 2023

PRESENT: Supervisors Maresh Metzger, Heller, Behnke, and Neils were present.

The meeting was called to order at 4:30 p.m.

A motion to approve the minutes of the April 4, 2023 Personnel Committee meeting was made by Supervisor Heller, seconded by Supervisor Metzger and carried, 4-0. Supervisor Maresh abstained.

There was no correspondence or public comment.

A motion was made by Supervisor Behnke to waive the nepotism policy for the hiring of the Clinic Services Manager for the Human Services Department. Motion was seconded by Supervisor Heller and carried, 5-0.

A motion was made by Supervisor Heller to approve reallocation of CCS Service Facilitator FTE to CCS Administrative Specialist (Human Services Dept.) Motion was seconded by Supervisor Metzger and carried, 5-0.

Information was provided to the committee regarding prior County Board Supervisor pay structure.

The committee was updated on Assembly Bill 28 regarding WRS status of Corrections Officers.

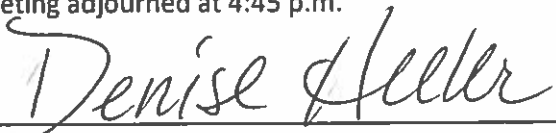
A motion was made by Supervisor Behnke to approve the modification of the current side letter of agreement with WPPA regarding hiring of experienced law enforcement officers to include fronting of 6 days of vacation. Motion was seconded by Supervisor Neils and carried, 5-0.

Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

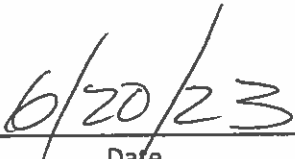
The next meeting of the Personnel Committee will be Tuesday, June 6th @ 4:30 PM.

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Heller and carried 4-0.

Meeting adjourned at 4:45 p.m.



Denise Heller, Secretary



Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, June 20, 2023

TIME: 5:15 p.m.

PLACE: Manitowoc County Heritage Center
Education Room (basement)
1701 Michigan Ave., Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding County Board salary
4. Discussion and possible action regarding Emergency Dispatcher salary
5. Update on Sheriff's Department/Emergency Management Recruitment
6. Adjournment

Date: June 13, 2023

Susie Maresh, Chair

By: Chris Eisenschink, Personnel Director

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Minutes
Corrected 8/7/2023

Personnel Committee
June 20, 2023

PRESENT: Supervisors Maresh, Metzger, Heller, Neils were present. Supervisor Behnke was excused.

The meeting was called to order at 5:16 p.m.

A motion to approve the minutes of the May 2, 2023 Personnel Committee meeting was made by Supervisor Heller, seconded by Supervisor Neils and carried, 4-0.

There was no correspondence or public comment.

A motion was made by Supervisor Metzger to continue current compensation structure for County Board Supervisor into the next term. Motion was seconded by Supervisor Heller and carried, 4-0. Resolution will be forwarded to County Board for vote.

A motion was made by Supervisor Metzger to approve salary adjustments for Emergency Dispatchers as presented. Motion was seconded by Supervisor Neils and carried, 4-0.

Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

The next meeting of the Personnel Committee will be Tuesday, August 1st @ 4:30 p.m.

A motion to adjourn was made by Supervisor Metzger, seconded by Supervisor Neils and carried, 4-0.

Meeting adjourned at 4:26 ~~5:26~~ p.m.



Denise Heller, Secretary



Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, August 1, 2023

TIME: 4:30 p.m.

PLACE: Manitowoc County Administrative Office Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding donation of time off hours (Highway Dept.)
4. Discussion and possible action regarding Employee Policy manual employee classification definitions
5. Discussion and possible action regarding Employee Policy manual designation of outdoor smoking areas
6. Discussion and possible action regarding Employee Policy manual computer resources
7. Discussion and possible action regarding Employee Policy manual premium pay
8. Discussion and possible action regarding establishment of premium pay amounts for Human Services Department employees.
9. Discussion and possible action regarding hiring of a Corrections Officer under the Lateral Transfer Policy
10. Discussion regarding Preventative Incentives paid out through 06/30/2023
11. Discussion regarding HealthJoy Performance Reports through 06/30/2023
12. Update on Sheriff's Department/Emergency Management Recruitment
13. Adjournment

Date: July 25, 2023

Susie Maresh, Chair

By: Chris Eisenschink, Personnel Director

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Personnel Committee

August 1, 2023

PRESENT: Supervisors Maresh, Metzger, Heller, Neils and Behnke were present.

The meeting was called to order at 4:30 p.m.

A motion to approve the minutes of the June 20, 2023 Personnel Committee meeting was made by Supervisor Heller, seconded by Supervisor Metzger and carried, 5-0.

There was no correspondence or public comment.

A motion was made by Supervisor Behnke to approve the donation of time off hours to a Highway Department employee. Motion was seconded by Supervisor Heller and carried, 4-0. Supervisor Maresh abstained.

A motion was made by Supervisor Heller to approve the modification to employee policy manual section 4.10 – Classification of Employees. Motion was seconded by Supervisor Metzger and carried, 5-0. Resolution will be forwarded to County Board for vote.

A motion was made by Supervisor Heller to approve the modification to employee policy manual section 8.10 – Designation of Outdoor Smoking Areas. Motion was seconded by Supervisor Neils and carried, 5-0. Resolution will be forwarded to County Board for vote.

A motion was made by Supervisor Behnke to approve the modification to employee policy manual section 23.07 – Electronic Mail (E-Mail). Motion was seconded by Supervisor Neils and carried, 5-0. Resolution will be forwarded to County Board for vote.

A motion was made by Supervisor Metzger to approve the modification to employee policy manual section 18.05 – Shift Premium. Motion was seconded by Supervisor Heller and carried, 5-0. Resolution will be forwarded to County Board for vote.

A motion was made by supervisor Behnke to establish premium pay amounts of \$75/8 hours of After Hours back up crisis and \$150/8 hours of After Hours Back Up Respite provided by Human Services Department Employees. Motions was seconded by Supervisor Neils and carried, 5-0.

A motion was made by supervisor Behnke to approve the hiring of a new Corrections Officer under the Lateral Transfer Policy. The motion was seconded by Supervisor Neils and carried, 5-0.

Discussion followed regarding the County's Preventative Incentive program.

Discussion followed regarding the County's HealthJoy program.

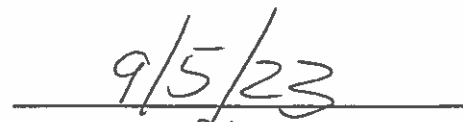
Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

The next meeting of the Personnel Committee will be Tuesday, September 5 @ 4:30 PM.

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Neils and carried 5-0.

Meeting adjourned at 4:50 p.m.


Denise Heller, Secretary


Date



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, September 5, 2023

TIME: 4:30 p.m.

PLACE: Manitowoc County Administrative Office Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding reallocation of current vacant Clinical Program Manager FTE to Crisis Supervisor
4. Discussion and possible action regarding addition of General Medicine, Teledoc, and Behavioral Health to the HealthJoy app as of 01/2024
5. Discussion and possible action regarding addition of diabetic supplies as a covered service under prescription benefit and medical plan as of 01/2024
6. Discussion and possible action regarding compensation of Emergency Management Director
7. Update on Sheriff's Department/Emergency Management Recruitment
8. Adjournment

Date: August 29, 2023

Susie Maresh, Chair

By: Chris Eisenschink, Personnel Director

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Personnel Committee
September 5, 2023

PRESENT: Supervisors Maresh, Metzger, Heller, and Behnke were present. Supervisor Neils was excused.

The meeting was called to order at 4:30 p.m.

A motion to approve the minutes of the August 1, 2023 Personnel Committee meeting was made by Supervisor Behnke, seconded by Supervisor Metzger and carried, 4-0.

There was no correspondence or public comment.

A motion was made by Supervisor Metzger to approve the reallocation of the current vacant Clinical Program Manager FTE to Crisis Supervisor. Motion was seconded by Supervisor Heller and carried, 4-0. A resolution will be forwarded to the County Board for approval.

A motion was made by Supervisor Heller to approve the addition of General Medicine, Teledoc, and Behavioral Health to the HealthJoy app as of 01/2024. Motion was seconded by Supervisor Behnke and carried, 4-0.

A motion was made by Supervisor Heller to approve the addition of diabetic supplies (insulin pumps) as a covered service under prescription benefit and medical plan as of 01/2024. Motion was seconded by Supervisor Behnke carried, 4-0.

A motion was made by Supervisor Heller to approve an increase in compensation of Emergency Management Director to correct existing compensation issue. Motion was seconded by Supervisor Metzger and carried, 4-0.

Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

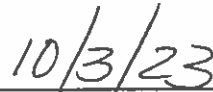
The next meeting of the Personnel Committee will be Tuesday, October 3rd @ 4:30 PM.

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Heller and carried 4-0.

Meeting adjourned at 4:45 p.m.



Denise Heller, Secretary



Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, October 3, 2023

TIME: 4:30 p.m.

PLACE: Manitowoc County Administrative Office Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding exclusion of Gene Therapy and Cellular Immunotherapy under Manitowoc County's Health Plan
4. Discussion regarding County Executive's 2024 Budget
5. Update on Sheriff's Department/Emergency Management Recruitment
6. Adjournment

Date: September 26, 2023

Susie Maresh, Chair

By: Chris Eisenschink, Personnel Director

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Personnel Committee
October 3, 2023

PRESENT: Supervisors Maresh, Metzger, Heller, Behnke and Neils were present.

The meeting was called to order at 4:30 p.m.

A motion to approve the minutes of the September 5, 2023 Personnel Committee meeting was made by Supervisor Behnke, seconded by Supervisor Metzger and carried, 5-0.

There was no correspondence or public comment.

A motion was made by Supervisor Behnke to exclude Gene Therapy and Cellular Immunotherapy under Manitowoc County's Health plan as of 01/01/2024. Motion was seconded by Supervisor Neils and carried, 5-0.

Discussion followed regarding the County Executive's 2024 Budget

Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

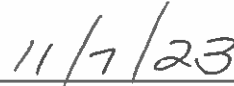
The next meeting of the Personnel Committee will be Tuesday, November 7th prior to the County Board meeting, if needed.

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Neils and carried 5-0.

Meeting adjourned at 4:50 p.m.



Denise Heller, Secretary



Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, November 7, 2023

TIME: 5:45 p.m.

PLACE: Manitowoc County Heritage Center
Education Room (basement)
1701 Michigan Ave., Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence).
2. Public comment.
3. Discussion and possible action regarding reinstatement of vacation for WPPA member.
4. Discussion and possible action regarding allowance of expense reimbursement submitted after the 60-day deadline.
5. Discussion regarding Sheriff's Department and Emergency Management Recruitment.
6. Adjournment.

Date: October 30, 2023

Susie Maresh, Chair

By: Chris Eisenschink, Personnel Director

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Personnel Committee
November 7, 2023

PRESENT: Supervisors Maresh, Metzger, Heller, Behnke and Neils were present.

The meeting was called to order at 5:40 p.m.

A motion to approve the minutes of the October 3, 2023 Personnel Committee meeting was made by Supervisor Behnke, seconded by Supervisor Heller and carried, 5-0.

There was no correspondence or public comment.

A motion was made by Supervisor Metzger to reinstate vacation time lost by a WPPA member. Motion was seconded by Supervisor Neils and carried, 5-0.

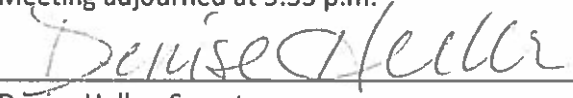
A motion was made by Supervisor Heller to approve payment of expense voucher that was received after the 60-day deadline. Motion was seconded by Supervisor Metzger and carried, 5-0.

Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

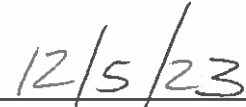
The next meeting of the Personnel Committee will be Tuesday, December 5th.

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Metzger and carried 5-0.

Meeting adjourned at 5:55 p.m.



Denise Heller, Secretary



Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, December 5, 2023

TIME: 4:30 p.m.

PLACE: Manitowoc County Administrative Office Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence).
2. Public comment.
3. Discussion and possible action regarding hiring of new Corrections Officer under the lateral transfer policy.
4. Discussion and possible action regarding elected official salary for County Clerk, Register of Deeds, Treasurer 2025-2028 term.
5. Discussion and possible action regarding restructuring of Psychiatrist position to Advanced Psychiatric Nurse Practitioner (APNP) – Human Services.
6. Discussion and possible action regarding temporary increase of current part-time Psychiatrist at Human Services Department.
7. Discussion and possible action regarding reallocation of CST Care Coordinator position to CPS Intake Social Worker.
8. Discussion regarding Worker's Compensation experience YTD and addition of WC Triage Nurse services.
9. Discussion of status of Health Plan.
10. Discussion regarding Sheriff's Department and Emergency Management Recruitment.
11. Adjournment.

Date: November 28, 2023

Susie Maresh, Chair
By: Chris Eisenschink, Personnel Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Personnel Committee
December 5, 2023

PRESENT: Supervisors Maresh, Metzger, Heller, Behnke and Neils were present.

The meeting was called to order at 4:30 p.m.

A motion to approve the minutes of the November 7, 2023 Personnel Committee meeting was made by Supervisor Behnke, seconded by Supervisor Metzger and carried, 5-0.

Correspondence from Sheriff Dan Hartwig regarding salary study was discussed.

There was no public comment.

A motion was made by Supervisor Behnke to hire a new Corrections Officer using the Lateral Transfer Policy. Motion was seconded by Supervisor Neils and carried, 5-0.

No action was taken regarding elected official salary for County Clerk, Register of Deeds, and Treasurer for 2025-2028 term.

A motion was made by Supervisor Neils to approve restructuring of current Psychiatrist position to Advanced Psychiatric Nurse Practitioner (APNP) for Human Services. Motion was seconded by Supervisor Heller and carried, 5-0. A resolution will be forwarded to the County Board.

A motion was made by Supervisor Behnke to temporarily increase the FTE for the current part-time Psychiatrist at Human Services through 12/31/2024. Motion was seconded by Supervisor Neils and carried, 5-0.

A motion was made by Supervisor Behnke to approve restructuring of current CST Care Coordinator to CPS Intake Social Worker. Motion was seconded by Supervisor Metzger and carried, 5-0. A resolution will be forwarded to the County Board.

Discussion followed regarding the 2023 Workers Compensation claims and the addition of a Triage Nurse Service for 2024.


Discussion followed regarding the status of Manitowoc County's health plan.

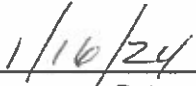
Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

The next meeting of the Personnel Committee will be Tuesday, January 16th.

A motion to adjourn was made by Supervisor Heller, seconded by Supervisor Behnke and carried 5-0.

Meeting adjourned at 5:15 p.m.


Denise Heller, Secretary


Date