

**Public Notice of the Meeting of the  
MANITOWOC-CALUMET LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Manitowoc Herald Times Reporter and Tri-County News, and to those who have filed a written request for this notice, that a meeting of the Manitowoc-Calumet Library System Board of Trustees will be held on Wednesday, January 31, 2024 at 5:30 o'clock p.m. The meeting will be held at the Manitowoc Public Library, Manitowoc, WI 54220. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

**MANITOWOC-CALUMET LIBRARY SYSTEM BOARD MEETING  
Wednesday, January 31, 2024 at 5:30 p.m.  
Manitowoc Public Library  
707 Quay Street  
Manitowoc, WI 54220**

**Board members and members of the public may attend the meeting in person at the Manitowoc Public Library (Balkansky Room), or please join the meeting from your computer, tablet or smartphone at:**  
<https://meet.goto.com/443512485>

**You can also dial in using your phone:** Access Code: 443-512-485 United States: [+1 \(571\) 317-3122](tel:+15713173122)

**AGENDA**

1. Call meeting to order (Proper notice has been given.)
2. Minutes of the November 29, 2023 Board meeting (enclosure #1) *ACTION REQUESTED*
3. Public comment (general comment on issues germane to the operations of MCLS)
4. Communications (any correspondence received germane to operations of MCLS)
5. Reports from directors of member libraries
6. Financial Business
  - a. November and December 2023 financial reports (enclosures #2 and #3) *ACTION REQUESTED*
  - b. Payment of December 2023 and January 2024 bills (enclosures #4 and #5) *ACTION REQUESTED*
  - c. LARS financial report through December 2023 (enclosure #6) *ACTION REQUESTED*
  - d. Reach Out and Read report (enclosure #7) *ACTION REQUESTED*
7. System Director's report (enclosure #8)
8. System IT/ILS Specialist's report (enclosure #9)
9. System Office & Outreach Coordinator's report (enclosure #10)
10. Unfinished business
11. New business
  - a. Authorize President to sign the 2023 Annual Report *ACTION REQUESTED*
  - b. Election of Officers for 2024-2025 *ACTION REQUESTED*
  - c. Designate Banking Institutions for 2024 *ACTION REQUESTED*
  - d. Approve 3-Year Lease Agreement with MPL (enclosure #11) *ACTION REQUESTED*
12. Trustee education – WLA 2024 Wisconsin Libraries by the Numbers (enclosure #12)
13. Confirm date and set place for March 27<sup>th</sup> meeting
14. Motion to adjourn

If you are unable to attend, please notify Rebecca Scherer, System Director, at (920) 686-3051 or [rscherer@mcls.lib.wi.us](mailto:rscherer@mcls.lib.wi.us). If you require special needs accommodations for this meeting, please contact the System Director at least 48 hours in advance.