



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Tuesday, January 17, 2023
TIME: 5:30 PM
PLACE: Manitowoc County Heritage Center
Break Room #207 (located behind County Board Meeting Room)
1701 Michigan Ave, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of December 12, 2022 Meeting of the Finance Committee and Public Works Committee.
B. Approve vouchers for the month of Dec 2022 for \$2,893,997.60
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Economic interest report – Supv. Falkowski
 - ✓ Denial of WRA Claim
6. Update on county finances and/or budget
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Dec. 2022 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for Dec. 2022. (will email when available)

Adjournment.

Date: January 4, 2023

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
The Heritage Center
January 17, 2023

Attendance: Vice-Chair Jim Brey, Supervisor Jim Baumann, and Supervisor Paul Hacker. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Corporation Counsel Peter Conrad and County Board Chair Tyler Martell. Chairperson Paul ‘Biff’ Hansen was excused. Supervisor Bonnie Shimulunas was absent.

Call to Order: Vice-Chair Brey called the meeting to order at 5:30 p.m.

Public Comment: Vice-Chair Brey declared public input open at 5:30 p.m.

No one present wished to speak, subsequently Vice-Chair Brey closed public input at 5:31 p.m.

Approve the minutes of the December 12, 2022 joint meeting of the Finance and Public Works Committees: Supervisor Baumann moved to approve the minutes, seconded by Supervisor Hacker. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following months in the following amounts – December 2022 - \$2,893,997.60: Supervisor Baumann moved, seconded by Supervisor Hacker to approve the vouchers. Upon voice vote, the vouchers in the amount of \$2,893,997.60 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Vice-Chair Brey reported Public Works Director Neuser informed him that there were no bid received.

Report of Economic Interest for James Falkowski: Finance Director Gutman reported a Report of Economic Interest was received from County Board Supervisor James Falkowski.

JJ Gutman, Finance Director – Resolution Denying Claim (Wisconsin Realtors Association): Finance Director Gutman and Corporation Counsel Peter Conrad informed the committee that the Wisconsin Realtors Association filed a claim against the County to repeal Manitowoc County Code §13.32(2). The County’s insurance carrier investigated the facts, and determined there was no coverage for the claim. Supervisor Baumann moved to adopt Resolution Denying Claim (Wisconsin Realtors Association), seconded by Supervisor Hacker. Upon discussion and voice vote, the motion passed unanimously.

Update on county finances and/or budget: County Executive Ziegelbauer reported the closing of year end has begun.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 5:35 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE

DATE: Tuesday, February 21, 2023
TIME: 5:00 PM
PLACE: Manitowoc County Heritage Center
Break Room #207 (located behind County Board Meeting Room)
1701 Michigan Ave., Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of January 17, 2023 Meeting of the Finance Committee.
B. Approve vouchers for the month of January 2023 for \$5,366,300.07.
4. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Disallowance of Claim (Troy Bierman)
5. Update on county finances and/or budget
6. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Jan. 2023 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for Jan. 2023. (will email when available)

Adjournment.

Date: February 14, 2023

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY FINANCE COMMITTEE
The Heritage Center
February 21, 2023

Attendance: Chairperson Paul ‘Biff’ Hansen, Supervisor Jim Brey, and Supervisor Paul Hacker. Also in attendance: County Executive Bob Ziegelbauer and Corporation Counsel Peter Conrad. Supervisor Jim Baumann and Supervisor Bonnie Shimulunas were excused.

Call to Order: Chairperson Hansen called the meeting to order at 5:02 p.m.

Public Comment: Chairperson Hansen declared public input open at 5:02 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 5:02 p.m.

Approve the minutes of the January 17, 2023 meeting of the Finance Committees: Supervisor Hacker moved to approve the minutes, seconded by Supervisor Brey. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following months in the following amounts – January 2023 - \$5,366,300.07: Supervisor Brey moved, seconded by Supervisor Hacker to approve the vouchers. Upon voice vote, the vouchers in the amount of \$5,366,300.07 were approved.

Resolution Denying Claim (Troy Bierman): Corporation Counsel Peter Conrad informed the committee that Mr. Bierman submitted a claim for a cracked windshield and chipped paint to his vehicle caused by improper resurfacing on County Rd LS. The County’s insurance carrier investigated the facts, and determined there was no coverage for the claim. Supervisor Hacker moved to adopt Resolution Denying Claim (Troy Bierman), seconded by Supervisor Brey. Upon discussion and voice vote, the motion passed unanimously.

Adjournment: Supervisor Brey moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 5:06 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Monday, March 13, 2023
TIME: 4:30 PM
PLACE: Manitowoc County Administrative Office Building
1110 S. 9th, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of February 21, 2023 Meeting of the Finance Committee.
B. Approve vouchers for the month of Feb 2023 for \$3,353,508.67
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ ARPA Expenditure Update
6. Update on county finances and/or budget, dome project
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Feb 2023 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for Feb 2023. (will email when available)

Adjournment.

Date: March 7, 2023

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY FINANCE COMMITTEE
Administrative Building
March 13, 2023

Attendance: Chairperson Hansen, Supervisors Baumann, Brey, Hacker, and Shimulunas. Also in attendance: County Executive Ziegelbauer, Corporation Counsel Conrad, Finance Director Gutman, and Public Works Director Neuser.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:30 p.m.

Approve the minutes of the February 21, 2023 meeting of the Finance Committee: Supervisor Brey moved to approve the minutes, seconded by Supervisor Shimulunas. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following months in the following amounts – February 2023 - \$3,353,508.67: Supervisor Baumann moved, seconded by Supervisor Hacker to approve the vouchers. Upon voice vote, the vouchers in the amount of \$3,353,508.67 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Neuser informed the committee there was nothing to report.

Finance Director Gutman and County Executive Ziegelbauer – ARPA Expenditure Update: Finance Director Gutman reported over \$8,000,000 has been allocated to the municipalities in the County. The County has spent the other \$8,000,000 on various projects such as IT equipment, emergency equipment, and highway work.

Update on county finances and/or budget: County Executive Ziegelbauer reported on the opioid settlement, along with the projected 2022 surplus from the year end audit. He also reported on the progress of the discussion surrounding the dome project.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 4:58 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Monday April 10, 2023
TIME: 4:30 PM
PLACE: Manitowoc County Administrative Office Building
1110 S. 9th, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of March 13, 2023 Meeting of the Finance Committee.
B. Approve vouchers for the month of Mar 2023 for \$4,791,853.66
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
 - ✓ Discussion on a property in the City of Kiel
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Economic Interest – Conrad
 - ✓ Economic Interest – Falkowski
 - ✓ Approve resolution denial of claim
 - ✓ Approve resolution appropriating 2022 year end fund balances
6. Update on county finances and/or budget, dome project
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Mar 2023 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for Mar 2023. (will email when available)

Adjournment.

Date: April 5, 2023

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY FINANCE COMMITTEE
Administrative Building
April 10, 2023

Attendance: Chairperson Hansen, Supervisors Baumann, Brey, Hacker, and Shimulunas. Also in attendance: County Executive Ziegelbauer, Corporation Counsel Conrad, Finance Director Gutman, and Public Works Director Neuser.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:30 p.m.

Approve the minutes of the March 13, 2023 meeting of the Finance Committee: Supervisor Baumann moved to approve the minutes, seconded by Supervisor Brey. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following months in the following amounts – March 2023 - \$4,791,853.66: Supervisor Brey moved, seconded by Supervisor Baumann to approve the vouchers. Upon voice vote, the vouchers in the amount of \$4,791,853.66 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Neuser informed the committee there was nothing to report.

Discussion of City of Kiel Property: A short discussion took place regarding the status of a private property in the City of Kiel.

Reports of Economic Interest for Peter Conrad and James Falkowski: Finance Director Gutman reported Reports of Economic Interest were received from Corporation Counsel Peter Conrad and County Board Supervisor James Falkowski.

Resolution Denying Claim (Donna Diaz): Finance Director Gutman informed the committee that Ms. Diaz submitted a claim for injuries sustained in a fall. The County's insurance carrier investigated the facts, and determined there was no coverage for the claim. Supervisor Brey moved to adopt Resolution Denying Claim (Donna Diaz), seconded by Supervisor Hacker. Upon discussion and voice vote, the motion passed unanimously.

Review/Approve Resolution for Fund Balance Committal: County Executive Bob Ziegelbauer informed the committee there was a surplus of approximately \$858,000 in the general fund account for 2022. The surplus was generated with carryovers from communications, emergency government, a park and planning truck not received yet, and the capital project of a parking lot at the office complex. A portion of this surplus will be appropriated by applying \$300,000 towards Debt Service to pay off a portion of the 2012 General Obligation Note and the undesignated surplus of \$342,000 will go into the general fund. Supervisor Brey moved to approve the Resolution Authorizing Fund Balance Designations, Carry-Over, Transfers, and Reappropriation of Specified Funds from 2022 to 2023, seconded by Supervisor Baumann. Upon discussion and vote, the motion carried unanimously.

Update on county finances and/or budget: Chairperson Hansen reported on discussions held from the dome project meeting.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Shimulunas. Motion passed unanimously. The committee adjourned at 4:59 p.m.

Respectfully submitted,
Linda Herman, Deputy County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday May 8, 2023
TIME: 4:30 PM
PLACE: Manitowoc County Administrative Office Building
1110 S. 9th, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of April 10, 2023 Meeting of the Finance Committee.
B. Approve vouchers for the month of May 2023 for \$4,531,721.65
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Approve resolution for New North BEAD Local Planning Grant MOU
 - ✓ Approve resolution for Progress Lakeshore MOU
 - ✓ Approve resolution for Wilke Lake Pier Extension and General Fund Transfer
6. Update on county finances and/or budget, dome project.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Mar 2023 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for Mar 2023. (will email when available)

Adjournment.

Date: May 3, 2023

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY FINANCE COMMITTEE
Administrative Building
May 8, 2023

Attendance: Chairperson Hansen, Supervisors Baumann, Brey, and Shimulunas. Also in attendance: County Executive Ziegelbauer, Corporation Counsel Conrad, and Public Works Director Neuser. Supervisor Paul Hacker was absent.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:30 p.m.

Approve the minutes of the April 10, 2023 meeting of the Finance Committee: Supervisor Baumann moved to approve the minutes, seconded by Supervisor Shimulunas. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following month in the following amount – April 2023 - \$4,531,721.65: Supervisor Brey moved, seconded by Supervisor Baumann to approve the vouchers. Upon voice vote, the vouchers in the amount of \$4,531,721.65 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Neuser informed the committee there was nothing to report.

Resolution for New North BEAD Local Planning Grant MOU: County Executive Bob Ziegelbauer informed the committee of the purpose of the proposed resolution and memorandum of understanding with respect to New North Broadband Alliance. Supervisor Brey moved to adopt Resolution Authorizing BEAD Local Planning Grant Participation, seconded by Supervisor Baumann. Upon discussion and voice vote, the motion passed unanimously.

Resolution for Progress Lakeshore MOU – no action.

Resolution for Wilke Lake Pier Extension and General Fund Transfer: County Executive Bob Ziegelbauer presented information on the proposed extension of the public access launch pier on Wilke Lake. Supervisor Baumann moved to adopt Resolution Authorizing General Fund Balance Transfer and Approving Wilke Lake Pier Extension, seconded by Supervisor Shimulunas. Upon discussion and voice vote, the motion passed unanimously.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Brey. Motion passed unanimously. The committee adjourned at 4:46 p.m.

Respectfully submitted,
Linda Herman, Deputy County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Monday, July 10, 2023

TIME: 4:30 PM

PLACE: Manitowoc County Communications & Technology Building
Room 111/112
1024 S. 9th Street, Manitowoc WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Finance Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of May 8, 2023 Meeting of the Finance Committee
 - B. Approve vouchers for the month of May 2023 for \$4,003,712.06
 - C. Approve vouchers for the month of June 2023 for \$3,272,022.61
4. J.J. Gutman - Finance Director, Bob Ziegelbauer - County Executive:
 - A. Declaration of Intent for Projects to be financed with Tax-Exempt Obligations
 - B. Report of Economic Interest Conrad, Shelton

Adjournment.

Date: July 6, 2023

Paul (Biff) Hansen, Finance Committee Chair
By: J.J. Gutman, Finance Director

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MANITOWOC COUNTY FINANCE COMMITTEE
Communications and Technology Building
July 10, 2023

Attendance: Chairperson Hansen, Supervisors Baumann, Brey, Hacker, and Shimulunas. Also in attendance: County Executive Ziegelbauer, Corporation Counsel Conrad, Finance Director Gutman, and Public Works Director Neuser.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:31 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:31 p.m.

Approve the minutes of the May 8, 2023 meeting of the Finance Committee: Supervisor Brey moved to approve the minutes, seconded by Supervisor Baumann. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following months in the following amounts – May 2023 for \$4,003,712.06 and June 2023 for \$3,272,022.61: Supervisor Brey moved, seconded by Supervisor Baumann to approve the vouchers. Upon voice vote, the vouchers in the amounts of \$4,003,712.06 and \$3,272,022.61 were approved.

Declaration of Intent for Projects to be financed with Tax-Exempt Obligations: Chairperson Hansen presented the resolution declaring official intent to reimburse expenditures from proceeds of borrowing. Supervisor Brey moved to adopt the resolution, seconded by Supervisor Hacker. Upon discussion and voice vote, the motion passed unanimously.

Reports of Economic Interest for Peter Conrad and Jennell Shelton: Finance Director Gutman reported Reports of Economic Interest were received and filed from Corporation Counsel Peter Conrad and Expo Facility Manager Jennell Shelton.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Shimulunas. Motion passed unanimously. The committee adjourned at 4:34 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
PUBLIC WORKS & FINANCE COMMITTEE
JOINT MEETING NOTICE**

DATE: Monday, July 10, 2023
TIME: 4:50 PM
PLACE: Manitowoc County Communications & Technology Building
Room 111/112
1024 S. 9th Street, Manitowoc WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Finance Chair Paul (Biff) Hansen and Public Works Chair Rick Gerroll:
2. Public comment regarding any matters will be taken up at this meeting

Discussion and possible action on the following items:

1. Courthouse Dome & Facility Improvement Project – Scope of Work and Financing

Adjournment.

Date: July 6, 2023

Rick Gerroll, Public Works Committee Chair
Paul (Biff) Hansen, Finance Committee Chair

By: J.J. Gutman, Finance Director
Gerard Neuser, Public Works Director

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MINUTES OF THE JOINT FINANCE COMMITTEE/PUBLIC WORKS COMMITTEE

Held Monday July 10, 2023

Location: Manitowoc County Communications & Technology Building, Manitowoc

Present: Public Works Committee Chair R. Gerroll, Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein
Finance Committee Chair P. Hansen, Supervisors J. Brey, P. Hacker, B. Shimulunas, J. Baumann

Other County Board

Members Present: County Board Chairperson T. Martell, Supervisors J. Falkowski, K. Behnke, S. Maresh

Staff Attending: County Executive B. Ziegelbauer, Judge R. Dewane, Corporation Counsel P. Conrad, Finance Director J. Gutman, Public Works Director G. Neuser, Public Works Building & Grounds Supervisor C. Breit

Called to Order: The meeting was called to order at 4:50 pm by Committee Chairs Hansen and Gerroll.

Public Comment:

A call for public comment was made 3 times. Public comment was made by Judge Dewane and the public comment made at the July 10, 2023 4:40 pm Public Works Committee meeting by M. Yost was submitted for the record.

Discussion and action on the following item:

Courthouse Dome and Facility Improvement Project – Scope of Work and Financing:

Discussion regarding the project and financing options, and a question and answer session with county staff was held.

The County Executive distributed an information packet and reiterated the importance of reviewing the FAQ information document.

The Corporation Counsel distributed a draft joint resolution from the Public Works and Finance Committees recommending proceeding with the project at a cost not to exceed thirty million dollars. No funding option was included in the draft resolution. Discussion.

All supervisors in attendance made statements on their position regarding the scope of work and financing options for the project.

Motion by Brey, seconded by Gerroll to adopt the joint resolution with an amendment to fund the project through long-term borrowing. Discussion. Motion carried 8-2 with Supervisors Hansen, Brey, Hacker, Shimulunas, Gerroll, Zimmer, Weiss and Sitkiewitz voting aye and Supervisors Baumann and Klein voting nay.

Adjournment:

Motion was made by Hacker, seconded by Bauman to adjourn the meeting at 5:49pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Klein



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: **Monday, August 14, 2023**
TIME: **4:30 PM**
PLACE: **Manitowoc County Administrative Office Building**
1110 S. 9th, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of July 10, 2023 Meeting of the Finance Committee.
B. Approve vouchers for the month of July 2023 for \$3,254,416.33
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Resolutions denying claims – Shimon and Hagen
 - ✓ Resolution Authorizing Not to Exceed \$2,500,000 General Obligation Promissory Notes for Highway Projects
6. Update on county finances and/or budget, dome project
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for July 2023 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for July 2023. (will email when available)

Adjournment.

Date: August 8, 2023

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

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MANITOWOC COUNTY FINANCE COMMITTEE
Communications and Technology Building
August 14, 2023

Attendance: Chairperson Hansen, Supervisors Baumann, Brey, Hacker, and Shimulunas. Also in attendance: County Executive Ziegelbauer, Corporation Counsel Conrad, and Finance Director Gutman.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:31 p.m.

Approve the minutes of the July 10, 2023 meeting of the Finance Committee: Supervisor Hacker moved to approve the minutes, seconded by Supervisor Baumann. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following month in the following amount – July 2023 for \$3,254,416.33: Supervisor Brey moved, seconded by Supervisor Hacker to approve the vouchers. Upon voice vote, the vouchers in the amount of \$3,254,416.33 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Chairperson Hansen reported there were no properties to bid on.

Resolution Denying Claims (Robert Shimon and Kathleen Hagen): Corporation Counsel Conrad informed the committee that Mr. Shimon and Kathleen Hagen submitted claims for alleged tar and debris damage to their vehicles. The County's insurance, after an investigation, determined Manitowoc County had no liability for these claims. Supervisor Brey moved to adopt Resolution Denying Claim (Robert Shimon) and Resolution Denying Claim (Kathleen Hagen), seconded by Supervisor Shimulunas. Upon discussion and vote, the motion passed unanimously.

Resolution Authorizing Not to Exceed \$2,500,000 General Obligation Promissory Notes for Highway Projects: Finance Director Gutman informed the committee that the resolution is a standard procedure requirement by Quarles and Brady and that this was approved in the adopted 2023 budget allowing the borrowing of funds for highway projects. Supervisor Baumann moved to adopt Resolution Authorizing Not to Exceed \$2,500,000, seconded by Supervisor Hacker. Upon discussion and vote, the motion passed unanimously.

Update on county finances and/or budget, dome project: County Executive Ziegelbauer mentioned budget time has begun and reported on the progress of the dome project including the use of a separate capital budget and property taxes.

Adjournment: Supervisor Hacker moved to adjourn, seconded by Supervisor Baumann. Motion passed unanimously. The committee adjourned at 4:44 p.m.

Respectfully submitted,
Linda Herman, Deputy County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Monday, September 11, 2023
TIME: 4:30 PM
PLACE: Manitowoc County Administrative Office Building
1110 S. 9th, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of August 14, 2023 Meeting of the Finance Committee.
B. Approve vouchers for the month of August 2023 for \$14,761,733.38
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ RESOLUTION AWARDING THE SALE OF \$2,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023
6. Update on county finances and/or budget, dome project.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for August 2023 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for August 2023. (will email when available)

Adjournment.

Date: September 6, 2023

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
September 11, 2023

Attendance: Chairperson Hansen, Supervisor Baumann (Baumann attended via phone conference), Supervisor Brey, Supervisor Hacker and Supervisor Shimulunas. Also in attendance: Corporation Counsel Conrad and Finance Director JJ Gutman.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:30 p.m.

Approve the minutes of the August 14, 2023 meeting of the Finance Committee: Supervisor Shimulunas moved to approve the minutes, seconded by Supervisor Hacker. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following month in the following amount – August 2023 - \$14,761,733.38: Supervisor Brey moved, seconded by Supervisor Shimulunas to approve the vouchers. Upon voice vote, the vouchers in the amount of \$14,761,733.38 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Chairperson Hansen reported there were no properties to bid on.

Resolution Awarding the Sale of \$2,500,000 General Obligation Promissory Notes, Series 2023: Finance Director Gutman informed the committee of the purpose of the proposed resolution stating it was the last step to allow proceeding to market. Supervisor Brey moved to adopt Resolution Awarding the Sale of \$2,500,000 General Obligation Promissory Notes, Series 2023, seconded by Supervisor Hacker. Upon discussion and voice vote, the motion passed unanimously.

Adjournment: Supervisor Hacker moved to adjourn, seconded by Supervisor Shimulunas. Motion passed unanimously. The committee adjourned at 4:32 p.m.

Respectfully submitted,
Linda Herman, Deputy County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Tuesday, September 19, 2023
TIME: 5:45 PM
PLACE: Manitowoc County Heritage Center
Break Room #207 (located behind County Board Meeting Room)
1701 Michigan Ave, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
✓RESOLUTION AWARDDING THE SALE OF \$2,500,000 GENERAL
OBLIGATION PROMISSORY NOTES, SERIES 2023

Adjournment.

Date: September 13, 2023

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Heritage Building
September 19, 2023

Attendance: Chairperson Hansen, Supervisor Brey, Supervisor Hacker and Supervisor Shimulunas. Also in attendance: County Executive Ziegelbauer and Finance Director JJ Gutman. Supervisor Baumann was excused.

Call to Order: Chairperson Hansen called the meeting to order at 5:45 p.m.

Public Comment: Chairperson Hansen declared public input open at 5:46 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 5:46 p.m.

Resolution Awarding the Sale of \$2,500,000 General Obligation Promissory Notes, Series 2023: Finance Director Gutman informed the committee the winning bid was from BOK Financial Securities, Inc. Supervisor Brey moved to adopt Resolution Awarding the Sale of \$2,500,000 General Obligation Promissory Notes, Series 2023, seconded by Supervisor Hacker. Upon discussion and voice vote, the motion passed unanimously.

Adjournment: Supervisor Brey moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 5:49 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Tuesday, October 10, 2023
TIME: 5:15 PM
**PLACE: Manitowoc County Heritage Center
Education Room (basement)
1701 Michigan Ave., WI 54220**

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of September 11, 2023 Meeting of the Finance Committee.
 - B. Approve vouchers for the month of September 2023 for \$3,229,412.54
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ 2022 Audit Presentation by CLA
 - ✓ Report on Economic interest - Falkowski
6. Update on county finances and/or budget.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Sept 2023 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for Sept 2023. (will email when available)

Adjournment.

Date: October 4, 2023

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
October 10, 2023

Attendance: Supervisor Baumann, Supervisor Brey, and Supervisor Hacker. Also in attendance: County Executive Ziegelbauer, Finance Director Gutman, Corporation Counsel Conrad, and County Board Chair Martell. Committee Chairperson Hansen and Supervisor Shimulunas were excused.

Call to Order: Vice-Chairperson Brey called the meeting to order at 5:15 p.m.

Public Comment: Vice-Chairperson Brey declared public input open at 5:16 p.m. No one present wished to speak, subsequently Vice-Chairperson Brey closed public input at 5:16 p.m.

Approve the minutes of the September 11, 2023 Finance Committee meeting: Supervisor Baumann moved to approve the minutes, seconded by Supervisor Hacker. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following months in the following amounts – September 2023 - \$3,229,412.54: Supervisor Hacker moved, seconded by Supervisor Baumann to approve the vouchers. Upon voice vote, the vouchers in the amounts of \$3,229,412.54 were approved.

JJ Gutman, Finance Director –2022 Audit Report: Bryan Grunewald, Principal Officer with CLA presented the 2022 Audit Report to the committee.

Update on county finances and/or budget: County Executive Ziegelbauer reported the budget was ready for the County Board meeting.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 5:42 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Monday, October 30, 2023
TIME: 5:45 PM
**PLACE: Manitowoc County Heritage Center
Education Room (basement)
1701 Michigan Ave., WI 54220**

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve resolution canceling county checks

Adjournment.

Date: October 26, 2023

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Heritage Center
October 30, 2023

Attendance: Chairperson Hansen, Supervisor Brey, Supervisor Hacker and Supervisor Baumann. Also in attendance: County Executive Ziegelbauer, Corporation Counsel Conrad and Finance Director Gutman. Supervisor Shimulunas was excused.

Call to Order: Chairperson Hansen called the meeting to order at 5:45 p.m.

Public Comment: Chairperson Hansen declared public input open at 5:45 p.m. No one present wished to speak, subsequently Chairperson Hansen closed public input at 5:45 p.m.

Resolution Canceling County Checks Not Presented within Two Years of Issuance: Finance Director Gutman explained a number of checks that were issued by Manitowoc County were not presented for payment within two years of their date of issuance, and the County Treasurer is required to account for these uncashed checks in the reserve to the County's checking account. Supervisor Brey moved, seconded by Supervisor Baumann to adopt the resolution. Upon discussion and vote, the motion carried unanimously.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 5:46 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



MANITOWOC COUNTY FINANCE COMMITTEE MEETING NOTICE

DATE: **Monday, November 6, 2023**
TIME: **4:30 PM**
PLACE: **Manitowoc County Administrative Office Building**
1110 S. 9th, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of October 10 and October 30, 2023 Meeting of the Finance Committee.
B. Approve vouchers for the month of October 2023 for \$3,776,459.66
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
 - B. The committee will review the 2023 Tax Deeded Properties and approve the appraised value/asking price for them.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Resolution Adopting 2024 Budget and Property Tax Levy
 - ✓ Resolution denying claim VanderZanden
 - ✓ Resolution denying claim Weyenberg
6. Update on county finances and/or budget, dome project.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Sept. 2023 – Manitowoc County Jail. (email when available)
 - ✓ Secure Detention Report from HSD for Sept. 2023. (will email when available)

Adjournment.

Date: November 1, 2023

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
November 6, 2023

Attendance: Chairperson Hansen, Supervisor Brey, and Supervisor Shimulunas. Also in attendance: County Executive Ziegelbauer, Finance Director Gutman, Corporation Counsel Conrad, County Board Chair Martell, Supervisor Falkowski, Supervisor Gerroll, Supervisor Phipps, and Supervisor Weiss. Supervisor Baumann and Supervisor Hacker were excused.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m. No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:30 p.m.

Approve the minutes of the October 10 and 30, 2023 Finance Committee meeting: Supervisor Brey moved to approve the minutes, seconded by County Board Chair Martell. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following months in the following amounts – October 2023 - \$3,776,459.66: Supervisor Brey moved, seconded by Supervisor Shimulunas to approve the vouchers. Upon voice vote, the vouchers in the amounts of \$3,776,459.66 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Neuser presented a handout listing the tax foreclosed real estate properties the County will be seeking bids on. Supervisor Brey moved to advertise all the properties at the recommended appraised values, seconded by Supervisor Shimulunas. Upon discussion and voice vote, the motion passed unanimously.

Resolution Denying Claim (VanderZanden): Corporation Counsel Conrad informed the committee that the claimant submitted a claim for chipped paint on their vehicle caused by rocks thrown by the County Highway Department mowing the ditches. The County's insurance carrier investigated the facts, and determined there was no coverage for the claim. Supervisor Shimulunas moved to adopt Resolution Denying Claim (VanderZanden), seconded by Supervisor Brey. Upon discussion and voice vote, the motion passed unanimously.

Resolution Denying Claim (Weyenberg): Corporation Counsel Conrad informed the committee that the claimant submitted a claim for chipped paint on their vehicle caused by rocks thrown by the County Highway Department mowing the ditches. The County's insurance carrier investigated the facts, and determined there was no coverage for the claim. Supervisor Brey moved to adopt Resolution Denying Claim (Weyenberg), seconded by Supervisor Shimulunas. Upon discussion and voice vote, the motion passed unanimously.

Approve resolution for 2024 Budget and 2023 Levy: Supervisor Shimulunas moved, seconded by Supervisor Brey to bring the resolution for the 2024 budget and 2023 levy to the County Board. Upon discussion and vote, the motion carried unanimously.

Adjournment: Supervisor Brey moved to adjourn, seconded by Supervisor Shimulunas. Motion passed unanimously. The committee adjourned at 4:58 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: **Monday, December 11, 2023**
TIME: **4:30 PM**
PLACE: **Manitowoc County Administrative Office Building**
1110 S. 9th, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of November 6, 2023 Meeting of the Finance Committee.
B. Approve vouchers for the month of November 2023 for \$2,312,769.20
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Resolution Authorizing General Obligation Courthouse Improvement Bonds in an amount not to exceed \$7,500,000
 - ✓ Resolution Denying Claim (Thomas Skattebo)
6. Update on county finances and/or budget, dome project, Highway Bid results
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Nov 2023 – Manitowoc County Jail (email when available)
 - ✓ Secure Detention Report from HSD for Nov. 2023. (will email when available)

Adjournment.

Date: December 6, 2023

Paul (Biff) Hansen, Committee Chair

By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
December 11, 2023

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jim Baumann, Supervisor Paul Hacker and Supervisor Bonnie Shimulunas. Also in attendance: Finance Director JJ Gutman, Public Works Director Gerry Neuser, Corporation Counsel Peter Conrad, Supervisors Behnke, Sitkiewitz, and County Board Chair Martell. Supervisor Brey was excused.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:31 p.m.

Approve the minutes of the November 6, 2023 Finance Committee meeting: Supervisor Baumann moved to approve the minutes, seconded by Supervisor Shimulunas. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following months in the following amounts – November 2023 - \$2,312,769.20: Supervisor Baumann moved, seconded by Supervisor Hacker to approve the vouchers. Upon voice vote, the vouchers in the amounts of \$2,312,769.20 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing the bids received on tax-deeded properties. The seven properties that received bids were 628 S 30th St., Manitowoc, 1326 S 9th St., Manitowoc, 1318 School St., Two Rivers, 1271 S 31st St., Two Rivers, vacant land on 33rd St, Two Rivers, vacant land on 33rd St, Two Rivers, and 1010 Columbus St, Two Rivers. Supervisor Hacker moved to accept the highest offers on all seven properties, seconded by Supervisor Shimulunas. Upon discussion and vote, the motion passed unanimously.

Resolution Authorizing General Obligation Courthouse Improvement Bonds in an Amount Not to Exceed \$7,500,000: Finance Director JJ Gutman explained \$5,000,000 of the total amount would be used for window and HVAC replacement for the courthouse and \$2,500,000 would be used for the engineering of the court dome. Supervisor Baumann moved to bring the Resolution to the County Board, seconded by Supervisor Shimulunas. Upon discussion and vote, the motion carried unanimously.

Resolution Denying Claim (Thomas Skattebo): Corporation Counsel Conrad informed the committee that the claimant submitted a claim seeking an unspecified amount for damages purportedly caused by the County’s sale of his former properties as a result of the tax delinquency and in rem foreclosure process. Supervisor Baumann moved to bring the Resolution Denying Claim (Thomas Skattebo) to the County Board, seconded by Supervisor Hacker. Upon discussion and voice vote, the motion passed unanimously.

Adjournment: Supervisor Hacker moved to adjourn, seconded by Supervisor Baumann. Motion passed unanimously. The committee adjourned at 5:11 p.m.

Respectfully submitted,
Jessica Backus, County Clerk